HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

78th Meeting of the Board of Governors

held on Saturday, 7th June 2025 at 11.00 a.m.
at Heritage Campus

ATTENDANCE SHEET

S/N	Name	Position	Signature
1	Shri P. R. Agarwala	Chairman	
2	Shri Vikram Swarup	Vice Chairman	
3	Shri N. P. Dalmia	Member	Leave of absence
4	Shri Sanjay Agarwal	Member	Leave of absence
5	Shri Siddharth Swarup	Member	
6	Shri Vikash Agrawal	Member	
7	Dr Somdatta Chakravortty	Member	
8	Smt. Chandani Tudu	Member	Leave of absence
9	ERO, AICTE / Representative	Member	Leave of absence
10	Prof. Dinabandhu Bhandari	Member	
11	Dr Mousiki Kar	Member	Leave of absence
12	Dr Sandip Chatterjee	Member	
13	Prof. Basab Chaudhuri	Member-Secretary & Principal	Basab Chaudhuri 07/06/2025

CHAIRMAN'S INITIALS

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA
78th Meeting of the Board of Governors
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S/N	Name	Position	Signature
1	Shri H. K. Chaudhary	Permanent Invitee	
2	Shri Sajjan Bhajanka	Permanent Invitee	
3	Shri Jaydeep Chitlangia	Invitee	
4	Swami Atmapriyananda	Permanent Invitee	
5	Shri Probir Roy	Special Invitee	
6	Shri P. K. Agarwal	Special Invitee	
7	Shri Suresh G. Menon	Special Invitee	
8	Director of Technical Education / Representative of DTE	Invitee	
9	Prof. Souvik Bhattacharyya	Invitee	
10	Prof. K. K. Chaudhuri	Invitee	
11	Prof. Pinaki Bhattacharya	Invitee	
12	Prof. Debabrata Datta	Invitee	
13	Prof. Sujit Kumar Barua	Invitee	07/06/25
14	Shri Manoj Saraogi	Invitee	
15	Shri Santosh Kumar Ray	Invitee	
16	Shri Kaushik Bhattacharya	Invitee	
17	Mr Clayton M. Moses	Invitee	
18	Lt Col. Amitava Ghosh Dastidar	Invitee	

CHAIRMAN'S INITIALS

MINUTE BOOK

HERITAGE INSTITUTE OF TECHNOLOGY

SEVENTY-EIGHTH MEETING OF
THE BOARD OF GOVERNORS

Saturday, 7th June 2025, 11.00 a.m.

MINUTES

Members:
Mr Prahlad Rai Agarwala (Chairman)
Mr Vikram Swarup (Vice Chairman)
Mr Siddharth Swarup
Mr Vikash Agrawal
Dr Somdatta Chakravortty (Nominee of MAKAUT, WB)
Professor Dinabandhu Bhandari
Dr Sandip Chatterjee
Professor Basab Chaudhuri (Member-Secretary & Principal)

Special Invitee:
Mr Probir Roy

In Attendance:
Professor Souvik Bhattacharyya
Professor Pinaki Bhattacharya
Professor Debabrata Datta
Professor Sujit Kumar Barua
Mr Manoj Saraogi
Mr Santosh Kumar Ray
Mrs Sarika Agrawal
Mr Kaushik Bhattacharya
Lt Col. Amitava Ghosh Dastidar (retd)
Mr Arvind Srivastava

Leaves of Absence:
Mr Narain Prasad Dalmia
Mr Sanjay Agarwal
Mrs Chandani Tudu, IAS (Nominee of Govt of West Bengal)
Regional Officer (Eastern Region), AICTE
Dr Mousiki Kar

The meeting started with chanting of 'OM' three times.

CHAIRMAN'S INITIAL

M. S.

Agenda Item No. 1:

Welcome, Quorum, and Leave of Absence

The Chairman welcomed everyone to the meeting and confirmed that the meeting was quorate. Leaves of absence were also noted.

Agenda Item No. 2:

Confirmation of the Minutes of the 77th meeting of the BoG held on Saturday, 22.03.2025 which were circulated among members in advance

The BoG confirmed the minutes of the meeting held on 22.03.2025.

Agenda Item No. 3:

Action taken report (ATR) on decisions taken in the previous meetings of the BoG

The BoG noted and approved the ATR in respect of decisions taken in the previous meetings.

Agenda Item No. 4:

To consider resolutions adopted in the 35th meeting of the Internal Quality Assurance Cell (IQAC) held on 20.02.2025

The BoG noted the resolutions adopted in the 35th meeting of the IQAC. Extracts of the resolutions are given on page 3.

Agenda Item No. 5:

To consider resolutions adopted in the 20th meeting of the Finance Committee (FC) held on 29.04.2025

The BoG noted the resolutions adopted in the 20th meeting of the FC. Extracts of the resolutions are given on page 4.

Agenda Item No. 6:

To consider a report on the composition of various statutory and non-statutory committees for the AY 2025-2026

The BoG noted the proposal and approved the composition of various statutory and non-statutory committees for the AY 2025-2026.

Agenda Item No. 7:

To consider the Annual Report 2023-2024

The BoG noted the same.

CHAIRMAN'S INITIAL

MINUTE BOOK

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

EXTRACTS OF THE RESOLUTIONS ADOPTED IN THE 35th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL HELD ON THURSDAY, 20th FEBRUARY 2025

1) Necessary changes to be made in the existing Mission and Vision of the institute

2) Revision in the curriculum as per UGC guidelines

3) Feedback collection from students and alumni

4) Operational mechanism of Innovation and Incubation Centre

5) Consultancy activities of faculty members

6) Status of Green and Energy Audit

7) Status of Waste Management

8) Promotion of Gender Equality

9) Extension of Outreach Activities

All the above were noted by the BoG.

CHAIRMAN'S INITIAL

M. S.

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

EXTRACTS OF THE RESOLUTIONS ADOPTED IN THE 20th MEETING OF THE FINANCE COMMITTEE HELD ON TUESDAY, 29th APRIL 2025

The Finance Committee discussed the following key agenda items:

1. **Disbursement of Consultancy Project Funds**: Funds for Dr Soumyo Chatterjee's project will be utilized according to institute rules.

2. **Reimbursement for Student Expenses**: The committee requested guidelines for reimbursing registration fees and travel expenses for students participating in competitions. Decisions will be made on a case-by-case basis until guidelines are established.

3. **Late Fine Waiver for Bihar Student Credit Card**: The committee recommended waiving late fines on a case-by-case basis for students availing the scheme.

All the above were noted by the BoG.

CHAIRMAN'S INITIAL

MINUTE BOOK

Agenda Item No. 8

To consider a report on various activities of the Institute since the 77th meeting of the BoG

The BoG noted the following:

Academic:

8.1 Awards:

Heritage Institute of Technology has been ranked by the Education World Grand Jury India Higher Education 2025-26 as follows:

- ❖ Digital Education Innovation: No.1+ in India, No.1 in West Bengal & Kolkata
- ❖ Private Engineering Institute: No.1 in West Bengal

The awards have been conferred on 25.04.2025 at a ceremony held at The Grand New Delhi, Vasant Kunj.

8.2 Extension of HITK's autonomous status for 10 years as recommended by UGC:

The University Grants Commission (UGC), Ministry of Education, Government of India has approved the proposal submitted by Heritage Institute of Technology Kolkata (HITK) for the extension of autonomous status. Based on the recommendation of the Standing Committee on Autonomous Colleges, the UGC has granted the extension of autonomous status to HITK for a period of 10 years, from the academic year 2025-2026 to 2034-2035. The affiliating University has also been requested to issue the necessary notification in this regard.

8.3 MoU signed with National Entrepreneurship Network, Bengaluru

Heritage Institute of Technology (HITK) has entered into a memorandum of understanding with National Entrepreneurship Network (NEN), Bengaluru, Karnataka on 28.05.2025 with the objective to facilitate and promote skill, entrepreneurship and skill based education. HITK is interested in cooperating with NEN to further this goal.

8.4 Follow-up of MoU with The Assam Royal Global University, Guwahati

There has been a follow-up visit, academic and administrative, by a 4-member team from HITK to the Assam Royal Global University (RGU), Guwahati on 14.05.2025. The team discussed academic and infrastructural matters. A team from RGU is expected to visit Heritage Institute of Technology to explore further collaborative possibilities.

CHAIRMAN'S INITIAL

M. S.

8.5 Corporate tie-up agreement with Desun Hospital, Kolkata

HITK has entered into a corporate tie-up agreement with Desun Hospital, Kolkata, on 26.02.2025. This partnership will provide employees and students with access to a comprehensive range of medical facilities.

8.6 Even Semester Examinations 2024-2025

The even semester theory examinations 2025 for B.Tech., MCA and M.Tech. students, has commenced on 14.05.2025 and will conclude on 05.06.2025.

8.7 Institute's participation in Career /Admissions Fairs in the year 2025

HITK participated in Admissions Fair at Swabhumi, Kolkata on 12th & 13th April; in Jamshedpur on 15th & 16th April; in Ranchi on 17th & 18th April; in Patna on 20th & 21st April; at Netaji Indoor Stadium, Kolkata on 17th, 18th & 19th May; and at Mukundapur Bhawan Ground on 2nd & 3rd June.

8.8 Publication of E-magazines:

Sl. No.	Dept	E-magazine/Newsletter	Date of Publication
(i)	ECE	AMPERE	31.03.2025
(ii)	CE	KONSTRUCTZ	19.05.2025

8.9 Student achievers:

(i) Saumodip Das, a fourth-year B.Tech. student in the Department of Electronics and Communication Engineering, has been awarded the prestigious 2025 IEEE Systems Council Engineering Undergraduate Scholarship. The scholarship includes a $5,000 award (approximately ₹4,30,000) and a certificate.

(ii) The team Codeforce, consisting of Nabhonil Bhattacharjee (CSE - IoT & CS), Sumit Saha (CSE - IoT & CS), Nashrah Naazneen (CSE - AI & ML), and Srijanee Mitra (CSE - AI & ML), secured first position in the national-level Microsoft CodeForge 2025 Hackathon held in April at Microsoft Gurgaon.

(iii) The CodeCrafters team, comprising Sohom Mukherjee (CSE - IoT & CS), Ujjawal Kumar Mukherjee (CSE - IoT & CS), Abu Talha (CSE - IoT & CS), Himanshu Kumar (IT), and Prakash Kumar (CSE), won first position in the 'Hack-Ur-Way' Hackathon at Techno Main Salt Lake on April 19-20, 2025, as part of ENVISAGE.

CHAIRMAN'S INITIAL

MINUTE BOOK

(iv) A team from the Department of CSE (Data Science), consisting of Atyasha Bhattacharyya, Ishaan Karmakar, Sandeep Sarkar, and Subhanjan Saha, won first prize at the Smart Bengal Hackathon 2025 for their project "JAWAAN," which utilizes AI for border security and soldier welfare.

8.10 Faculty accomplishment

A consultancy service agreement was made between Heritage Institute of Technology, Kolkata and Ashoka University, Sonipat, Haryana. Professor Subhashis Majumder, Head, Department of Computer Science and Engineering and Dean, Undergraduate Studies delivered a series of lectures on "Computer Networking and Operating System" in AY 2024-2025 at Ashoka University.

8.11 External Examinations:

(i) The Institute was a venue for the West Bengal Joint Entrance Examination 2025, which was held on 27.04.2025. A total of 592 candidates appeared in the first half and 604 in the second half (out of a total of 680 candidates).

(ii) The Institute was a venue for the Admission Test of the Indian of Statistical Institute, Kolkata which was held on 11.05.2025. A total of 828 candidates appeared in the first half and 808 in the second half (out of a total of 1164 candidates).

8.12 Outreach Activity conducted for underprivileged girls:

A transformative STEM workshop on "Technological Solutions to Disasters Using STEM Kits" was conducted at PACE Learning Center, Gaurdaha, West Bengal on 14.05.2025. The session aimed to foster scientific thinking and promote digital empowerment among underserved girls living in a region vulnerable to sex trafficking. Dr Mousiki Kar was as an instructor of the workshop. The workshop was a joint effort by IEEE EDS SBC and Center of Excellence, IIC HITK, IQAC HITK, ECE Department HITK, IEEE SIGHT Kolkata Section and IEEE MOVE India Outreach Program.

CHAIRMAN'S INITIAL

M. S.

8.13 Conferences/Symposia/Webinars/Seminars/Special Lectures/ Workshops/ FDPs

Sl. No.	Programme	Organised by	Date
(i)	Webinar on "Synergizing Machine Learning and Blockchain	CSE(IoT&CS)	20.03.2025
(ii)	Seminar on Bitcon and Financial Revolution with Technology	CSE(DS), IIC & IQAC	24.03.2025
(iii)	Seminar on Creative Thinking in the Age of AI: Skills, Development & Careers	EDIC, IIC & IQAC	26.03.2025
(iv)	Seminar on Research in Mechanical Engineering with a special focus on Fluid Mechanics and Multiphase Systems	ME	28.03.2025
(v)	Inter-college event - Rendezvous 2025	Atmadweep, the quiz club of HITK	29.03.2025.
(vi)	Idea presentation competition on "Research & Resolve – Bridging Research with Real World Solutions	IEEE MTT-S HITK Student Branch Chapter, ECE, in association with IEEE AP-MTT Joint Chapter, Kolkata Section, and IIC&IQAC	02.04.2025
(vii)	Workshop on Effective Sales and Marketing Strategies for Entrepreneurs/Start-ups	EDIC, IIC & IQAC	03.04.2025
(viii)	8th Inter College Competition on Prototype Design for Mankind (ICCPDM)	AEIE & IIC	11.04.2025
(ix)	Workshop on Programming Circuits with Arduino: Hardware with Software	Robotics Club, IIC & IQAC	24.04.2025
(x)	Lecture session on Decarbonizing Industrial Processes: strategies and Innovations	IIC & IQAC	25.04.2025
(xi)	Tech talk on Curvature in the Digital World: Theory, Computation, and Applications	ACM student chapter, HITK	28.04.2025
(xii)	Inter-college competition - MECHANOVERSE 2025	ME & IQAC	04.05.2025
(xiii)	Expert talk on Energy Transition and Catalysis	Department of Chemistry and Environment, IIC & IQAC	05.05.2025
(xiv)	Online workshop on Protecting IPRs and IP Management for Startups	IIC, ASME Heritage Student Section & IQAC	06.05.2025

CHAIRMAN'S INITIAL

MINUTE BOOK

8.14 Special programmes/events/participation etc.

Sl. No.	Programme/ event/participation	Date	Organised by
1	Regional Google Bootcamp for Solution Challenge	22.03.2025	HITK played a host
2	Startup Maha Kumbh, New Delhi	03.04.2025-05.04.2025	FICCI, ASSOCHAM, NASSCOM, TiE, IVCA, Bootstrap Foundation, etc
3	Off Campus Alumni Meet at Hotel Saravana Bhavan, New Delhi	05.04.2025	HITK
4	Algnite 2025, a 36-hour hackathon for professional and students	19.04.2025 – 20.04.2025,	HITK
5	Redefining Reality	23.04.2025	TED^{X} HIT Kolkata
6	Celebration of 164th birth anniversary of Rabindranath Tagore	08.05.2025	Department of Computer Applications
7	*Ignacia'25*	24.05.2025	HR Learning Network in collaboration with HITK
8	A cultural evening 'Samskritam'	24.05.2025	VYASA Kolkata and Samskrita Bharati, Dakshinbanga in association with Heritage Group of Institutions
9	Kobi Pronam	04.06.2025	Faculty and staff of HITK

CHAIRMAN'S INITIAL

M. S.

8.15 Observance of National/International Commemorative Days

Sl. No.	Commemorative Day	Date	Organised by
1	World Creativity and Innovation Day	21.04.2025	IIC in association with IQAC
2	World Intellectual Property Day	26.04.2025	IIC in collaboration with the ASME Heritage Student Section
3	National Technology Day	11.05.2025	IIC in association with IQAC
4	World Environment Day	05.06.2025	IIC in association with HEGA Club & IQAC

Abbreviations used:
ASME (The American Society of Mechanical Engineers); **HEGA** Club (Heritage Environment and General Awareness); **IIC** (Institution's Innovation Council); **IQAC** (Internal Quality Assurance Cell)

8.16 Industry visits:

Organised by Dept	Date	Place	Year/No. of participants
ChE	02.04.2025	KMC Solid Waste Management Unit, Dhapa	2nd yr M.Tech./3
ChE	09.04.2005	Research Institute of Sustainable Energy, Division of TCG-Centres of Research and Education in Science and Technology, Bidhannagar, Kolkata	3rd & 4th yr B.Tech./10
CE	19.04.2025	Underground Metro Tunnel Construction, Victoria Station, Kolkata	4th yr B.Tech./10
BT	29.04.2025 & 30.04.2025	Keventer Agro Limited, Subhash Nagar, Barasat, Nilganj	4th yr B.Tech. & 2nd yr M.Tech./56
ME	03.05.2025	Exide Industries Limited, Durgachak, Haldia	2nd year B.Tech./27

Abbreviations used:
BT (Biotechnology); **CE** (Civil Engineering); **ChE** (Chemical Engineering); **ME** (Mechanical Engineering)

8.17 Data pertaining to the number of books/journals added to the Central Library are as follows:

- Total No. of Titles : 9030
- Total No. of Volumes : 61329
- No. of Journals (Hardcopy) : 93*
  (National: 87* & International: 6*)

CHAIRMAN'S INITIAL

8.18 **Twenty-two** faculty & staff members attended various external FDPs, STTPs, Seminars, and Conferences etc. during the period under report.

MINUTE BOOK

Agenda Item No. 9:

To consider a report on R&D activities

Publications in journals indexed by SCOPUS/Web of Science	11
Publication in conference proceedings indexed by SCOPUS	3
Books/Book Chapters	1
Recipient of PhD degree	1
Reviewer of Journal Papers/ Book Chapter	7

The BoG noted the same.

Agenda Item No. 10:

To consider a report on Training & Placement

2025 PASSING OUT BATCH STUDENTS

IT Industry:

- Prominent recruiters (SI, Consulting firms, niche recruiters) have completed their main recruitment
- TCS Phase 2 recruitment is in progress – results expected in June
- A few niche recruiters like HashedIn, UST have also recruited – a few others like Juspay and Cozeva are in progress
- Smaller recruiters are conducting their drives on a continuous basis

Core Industry:

- Most major recruiters (including new ones like Fujitsu, Kirloskar) have completed recruitment – a few are in progress
- Smaller recruiters are conducting their drives on a continuous basis

Overall view:

- Over 540 students are placed so far, at a 54% Placement rate (Circuit Streams 60% and Core Streams 44%)
- This compares with a 69% Placement rate last season
- TCS Phase 2 results are expected to lead to many additional offers

Star Offers:

- Status – Advaita Saha (IT) 1.2 Crore
- Atlassian – Kusumita Ghose (AIML) 36L (PPO)
- Coral.ai – Debdeep Ghosal (IT) 30L
- Juspay – Saptak Dutta (AIML 27L), Swati Kumari (PPO) & Vani Gupta (CSE 21L)
- Cold Brew Tech – Prakriti Saraf (CSE) 19L (PPO)
- AT&T – Chahat Mukund (IT) 16L (PPO)

CHAIRMAN'S INITIAL

M. S.

Brief summary	
Higher package offers	Notable offer numbers
1) Oracle (10.5 L) – 3 offers 2) UST Global (10 L) – 1 offer 3) Grant Thornton (9.3 L) – 6 offers 4) Juspay QA (9.15 L) – 3 offers 5) TCS Research (9 L) – 1 offer 6) TCS Prime (9 L) – 20 offers 7) Jaro Education (8.5 L) – 2 offers 8) HashedIn by Deloitte (8.1 L) – 3 offers 9) EPAM (8 L) – 6 offers 10) Godrej (7.75 L) – 3 offers 11) Capgemini SA (7.5 L) – 12 offers 12) Reliance (7.5 L) – 4 offers 13) TCS Digital (7.3 L – 2 offers, 7 L – 41 offers) 14) Visteon (7 L) – 12 offers 15) DeltaX (7 L) – 1 offer 16) Cognizant (6.75 L – 1 offer)	1) TCS – 215 offers 2) Capgemini – 54 offers 3) EY GDS – 41 offers 4) LTI Mindtree – 39 offers 5) Cognizant – 28 offers 6) IBM – 21 offers 7) Mindsprint – 14 offers 8) Skipper – 14 offers 9) Visteon – 12 offers 10) DXCorr – 12 offers

The BoG noted the same.

Agenda Item No. 11:

To consider a report on HR related matters since the last meeting

Qualification Upgradation					
Name/ Designation	**Dept**	**Date of joining**	**Degree conferred**	**Degree conferred by**	**Degree received on**
Santanu Roy Assistant Professor	CSBS	01.02.24	Ph.D. (Tech)	University of Calcutta	04.04.25

New Joining			
Name/ Designation	**Dept**	**Date of joining**	**Qualification**
Ritankar Mandal Assistant Professor	CSE (AI & ML)	07.04.25	Ph.D. (Tech)

Resignation			
Name/Designation	**Dept**	**Date of leaving**	**Remarks**
Aniruddha Dasgupta Assistant Professor	CSE	03.02.17	Resignation while he was on lien.
Jyotirmoy Ghosh Associate Professor	CSBS	07.02.23	Resignation while he was on lien.
Arindam Ray Assistant Professor	ECE	09.04.25	Resignation.

CHAIRMAN'S INITIAL

MINUTE BOOK

Abbreviations used:
CSBS: (Computer Science and Business Systems). **CSE (AI&ML)**: Computer Science and Engineering (Artificial Intelligence and Machine Learning); **CSE**: Computer Science and Engineering; **ECE** (Electronics and Communication Engineering)

The BoG noted the same.

Agenda Item No. 12:

To consider a report of the Internal Complaints Committee (ICC)

The BoG noted and approved the report of the ICC.

Agenda Item No. 13:

To consider a report of the Anti-ragging Committee (ARC)

The BoG noted and approved the report of the ARC.

Agenda Item No. 14:

Any other matter:

1) Amendments to Clause 4.4.2(b) of the existing earned leave (EL) rules (enclosed as Annexure-A) of the Institute

   The BoG noted and approved the amendments made to the EL rules.

2) Introduction of star alumni

Sl. No.	Alumnus	Degree/Stream/Batch	Present occupation
(i)	Ms Suchismita Saha	B.Tech./ CSE/ 2018	Founder, Eureka Ikkonic Group. Pursuing Executive MBA program at IIM, Shillong
(ii)	Ms Aneshwa Chakrabarti	B.Tech./ BT/ 2022	Working as Junior Research Fellow at CSIR-Indian Institute of Chemical Biology

The BoG noted the same.

There being no other item, the meeting ended with a vote of thanks to the Chair.

M. S.

Basab Chaudhuri
Member-Secretary
Board of Governors

Prahlad Rai Agarwala
Chairman
Board of Governors

CHAIRMAN'S INITIAL

Annexure-A

All concerned are hereby informed of the following amendments in clause 4.4.2(b) in Earned Leave Rules of the Institute with effect from 1st July 2025

The existing clause 4.4.2(b) of the Leave Rules will be substituted as under:

Leave at credit of an employee at the close of any half year period shall be carried forward to the next half year, subject to the condition that the leave so carried forward plus the credit for that half year does not exceed the maximum limit of 180 (One Hundred Eighty) days.

The above amendment will be applicable to all the existing confirmed employees who are entitled to Earned Leave.

Explanation 1

Any existing confirmed employee who has accumulation of earned leave of less than 180 days as on 30.06.2025 will continue to accumulate the earned leave up to 180 days and may encash the same at the time of retirement / resignation / termination / death in harness / end of contractual period.

Explanation 2

Any existing confirmed employee who has accumulation of earned leave in excess of 180 days as on 30.06.2025 shall not be entitled to further accumulate. However, such employee shall be eligible to encash EL so accumulated in excess of 180 days lying in his/her credit as on 30.06.2025, at the time of retirement / resignation / termination / death in harness / end of contractual period.

Explanation 3

Premature Encashment: *Any employee who had served the Institute for a continuous period of 15 years or more shall be entitled to encash Earned Leave prematurely subject to a maximum of 50% of Earned Leave so accumulated. However, this facility can only be availed of by an employee once only during the entire tenure of service at the Institute. The premature earned leave so encashed will be reduced from the eligible ceiling limit of 180 days or EL balance so accumulated in excess of 180 days as on 30.06.2025.*

CHAIRMAN'S INITIAL