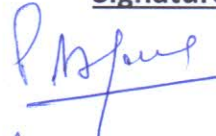









HERITAGE INSTITUTE OF TECHNOLOGY  
KOLKATA65<sup>th</sup> Meeting of the Board of Governors  
Date: Friday, 04/03/2022 at 11:30 A.M.  
Heritage CampusATTENDANCE SHEET

<u>Name</u>		<u>Signature</u>
1. Shri P. R. Agarwala	Chairman	
2. Shri Vikram Swarup	Vice-Chairman	
3. Shri Sanjay Agarwal	Member	
4. Shri H. P. Budhia	Member	
5. Shri N. P. Dalmia	Member	
6. Shri Siddharth Swarup	Member	
7. Dr. C. Vishnuvardhan Reddy	Member	Present Online
8. Prof.(Dr.) Somdatta Chakravorty	Member	
9. Smt. Chandani Tudu	Member	
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) Dinabandhu Bhandari	Member	
12. Prof. (Dr.) Mousiki Kar	Member	
13. Prof. (Dr.) Basab Chaudhuri	Member Secretary	 04/03/2022

ATTENDANCE SHEET**Invitees**NameSignature

1. Shri H. K. Chaudhary

2. Shri Sajjan Bhajanka

3. Shri Jaydeep Chitlangia

4. Swami Atmapriyananda

Present Online

5. Shri Probir Roy

P Roy

6. Prof. B.B. Paira

B. B. Paira

7. Shri P. K. Agarwal

P. K. Agarwal

8. Shri Pranabesh Das

9. Prof. (Dr.) K. K. Chaudhuri

K. K. Chaudhuri

10. Prof. (Dr.) Pinaki Bhattacharya

P. Bhattacharya

11. Dr. Sujit Kumar Barua

S. K. Barua 08/22  
04

12. Prof. (Dr.) Sandip Chatterjee

S. Chatterjee 04/03/22

13. Shri Manoj Saraogi

M. Saraogi

14. Shri Kaushik Bhattacharya

K. Bhattacharya

15. Shri Arvind Srivastava

A. Srivastava

16. Shri Santosh Kumar Ray

S. K. Ray

17. Mr Clayton M Moses

C. M. Moses 04/03/2022

18. Lt. Col. (Retd) Amitava Ghosh Dastidar

A. Ghosh Dastidar

19. Prof. D K Banwet

D. K. Banwet 4/2/2022

20 Prof D Dutta

D. Dutta 4/3/2022

**MINUTES OF THE SIXTY-FIFTH MEETING OF THE BOARD OF  
GOVERNORS OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON  
FRIDAY, THE 4<sup>TH</sup> DAY OF MARCH 2022**

**Members Present:**

Shri Prahlad Rai Agarwala	<i>in the Chair</i>
Shri Vikram Swarup	<i>Vice Chairman</i>
Shri N. P. Dalmia	
Shri Siddharth Swarup	
Prof. (Dr.) C. Vishnuvardhan Reddy	<i>Nominee of the UGC (present online)</i>
Regional Officer (ERO), AICTE	
Prof. (Dr.) Dinabandhu Bhandari	
Prof. (Dr.) Mousiki Kar	
Prof. (Dr.) Basab Chaudhuri	<i>Member-Secretary &amp; Principal</i>

**Leave of Absence was granted to:**

Shri H.P. Budhia  
Shri Sanjay Agarwal  
Prof. (Dr.) Somdatta Chakravorty  
Smt. Chandani Tudu

**Permanent Invitee:**

Swami Atmapriyanandji Maharaj	<i>(present online)</i>
Shri H. K. Chaudhary	<i>(present online)</i>

**Special Invitee:**

Prof. B.B. Paira  
Prof. D.K. Banwet

**In Attendance:**

Shri Probir Roy  
Shri P.K. Agarwal  
Prof. (Dr.) K.K. Chaudhuri  
Prof. (Dr.) Pinaki Bhattacharya  
Dr. Sujit Kumar Barua  
Shri Manoj Saraogi  
Shri Kaushik Bhattacharya  
Shri Santosh Kumar Ray  
Shri Arvind Srivastava  
Prof. (Dr.) Sandip Chatterjee  
Mr. Clayton M Moses  
Lt.Col. (Retd.) Amitava Ghosh Dastidar  
Prof. (Dr.) Debabrata Datta

M. S.

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and invitees present in the meeting.

CHAIRMAN'S  
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'OM' was chanted three times before starting the meeting.

Agenda Item No. 1:

**Confirmation of the Minutes of the 64<sup>th</sup> Meeting of the BOG held on Saturday, November 20, 2021**

Minutes of the 64<sup>th</sup> Meeting of the BOG held on November 20, 2021 were duly circulated. As there was no comment from the members, the minutes were confirmed unanimously.

Agenda Item No. 2:

**Note of congratulations for Shri P.R. Agarwala, Chairman BOG HITK**

The meeting of BOG congratulated Shri P.R. Agarwala, Chairman, Board of Governors, HIT-K on being conferred *Padma Shri*, one of the highest civilian awards by H.E. The President of India.

Agenda Item No. 3:

**To consider resolutions adopted through online meetings of 32<sup>nd</sup> Academic Council and of 22<sup>nd</sup> IQAC**

BOG noted and approved both the resolutions adopted by the Academic Council in its 32<sup>nd</sup> meeting and by the IQAC in its 22<sup>nd</sup> meeting respectively, both held on 23-12-2021.

Agenda Item No. 4:

**To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

- 4.1 The Institute received an order from the Government of West Bengal, Department of Higher Education bearing Memo No. 89-Edn (CS)/10M-32/2021, dated 31.01.2022 to reopen the Institute from February 3, 2022 with physical presence of the students. Principal along with senior officials of the Institute conducted an Orientation Meeting with the Members of the Faculty, TAs and Staff on February 2, 2022 to discuss matter related to reopening the Institute with effect from February 3, 2022.
- 4.2 The Institute has participated in National Institutional Ranking Framework (NIRF) 2022 by Ministry of Human Resource Development, Govt. of India. The Institute submitted Report on 11-02-2022. This is a very exhaustive job that the institute has to do every year. Formats keep on changing and nature of data become more and more probing. The BOG advised that data collection and collation should happen on a daily basis in the different offices.

CHAIRMAN'S  
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- 4.3 Being a NAAC accredited Institution, as a mandatory requirement the Institute has uploaded the Annual Quality Assurance Report (AQAR) - 2020-2021 on the portal of the National Assessment and Accreditation Council on 31.12.2021.

Prior to submission of Self Study Report (SSR) for accreditation of the Institute in Cycle 2, as a prerequisite, the Institute submitted the Institutional Information for Quality Assessment (IIQA) on the portal of NAAC on 31.12.2021 and the same has been approved on 25.01.2022.

On approval of the IIQA, the Institute has uploaded the SSR on the portal of NAAC on 25.02.2022.

- 4.4 The Institute was accredited by National Board of Accreditation (NBA) for following 4(four) UG programmes for three academic years (AY 2019-2020 to AY 2021-2022).

B.Tech. in Applied Electronics and Instrumentation Engineering

B.Tech. in Biotechnology

B.Tech. in Chemical Engineering

B.Tech. in Electronics and Communication Engineering

As advised by NBA vide their email dated 14.01.2022, the Institute has submitted on 07.02.2022 Compliance Reports for all these programmes for further accreditation by NBA.

- 4.5 The institute has introduced two new UG courses during the AY 2021-2022 namely

1. B.Tech. in Computer Science & Engineering (Artificial Intelligence & Machine Learning)

2. B.Tech. in Computer Science & Engineering (Data Science)

Above two courses are now looked after under the CSE department. Considering the AICTE guidelines, it is now proposed to consider the introduction of 2 (two) new Academic Departments namely

- i) Department of Artificial Intelligence & Machine Learning
- ii) Department of Data Science

- 4.6 The Institute is taking concrete steps to implement the provisions of New Education Policy in a phased manner.



- 4.7 The Institute conducted Odd Semester Examinations 2021-22 as follows:

Dates of Examination	Details
21-02-22 to 07-03-22	B.Tech. 3 <sup>rd</sup> yr, 4 <sup>th</sup> yr & M.Tech. 2 <sup>nd</sup> yr Theory Exam
07-03-22 to 14-03-22	Offline Lab + Viva, Project Presentation for 4 <sup>th</sup> yr
08-03-22 to 16-03-22	Offline Lab + Viva for 3 <sup>rd</sup> yr
02-03-22 to 14-03-22	Semester Theory Exam for B.Tech. 1 <sup>st</sup> yr, 2 <sup>nd</sup> yr & M.Tech. 1 <sup>st</sup> yr

The BOG also noted:

- 4.8 Holding of Fifth Graduation Ceremony of HITK held on 22.01.2022 where a total of 1005 B.Tech. 47 M.Tech., and 48 MCA graduates were conferred degrees. The ceremony was chaired by Prof. (Dr.) Saikat Maitra, Hon'ble Vice Chancellor, MAKAUT, WB. Prof. (Dr.) K.K. Aggarwala, Chairman, NBA was the Chief Guest. *Padma Shri* (Dr.) H R Nagendra, Chancellor, Svyasa University, Prof. (Dr.) Anupam Basu, Director, National Institute of Technology, Durgapur and Mr. Madan Mohanka, Chairman, Tega India Limited were Guests of Honour in the said Graduation Ceremony. Shri H.K. Chaudhary, Chairman, KBT and Shri P.R. Agarwala, Chairman, HITK graced the occasion.

- 4.9 Publication of E-Magazine

The Department of Information Technology (IT) published its 3<sup>rd</sup> edition of e-magazine "Abhivyakti" on 20<sup>th</sup> December 2021.

- 4.10 Conferences / Symposium / Webinars / Seminars / Special Lectures / Workshops / FDPs:

Departments of AEIE, CE, ME, ChE, IEEE EDS Centre of Excellence – HITK and ACM Student Chapter - HITK organized various Conference, Webinar and Distinguished Lectures during the period under consideration.

- 4.11 Activities of Members of Faculty

Prof. (Dr.) Mousiki Kar, Prof. (Dr.) Atanu Kundu both Associate Professors, Department of ECE and Prof. (Dr.) Basab Chaudhuri, Principal took part in various webinars, lecture sessions in different fora, etc., as resource persons

- 4.12 Achievements of Students:

➔ Ms. Nikita Maity, 2<sup>nd</sup> year EE participated in the Republic Day Parade 2022 at New Delhi. Out of 1.11 lakh cadets in West Bengal NCC, only 57 Cadets had got selected for the parade.

CHAIRMAN'S  
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- Two female CSE students had secured, respectively, the Amazon SDE and Goldman Sachs offers. The former has now excelled further by receiving an offer from Google.
- Two Civil Engineering graduates secured Group A, Gazetted Officer post in West Bengal Engineering Services under Govt. of West Bengal

4.13 The present status of number of Book Titles (8309), number of Book Volumes (59501) and number of Journals (153) in the Central Library of HITK.

4.14 10 Members of Faculty attended various programmes during the period under report.

Agenda Item No. 5:

**To consider a report on R&D activities**

31(thirty one) Publications (International & National) were published by the Members of Faculty and Staff during the period under report. The BOG noted and expressed its satisfaction on the same.

Agenda Item No. 6:

**To consider a report on training and placement activities**

Around 700 students have already received over 1,200 offers among themselves, with a placement rate of 65% (over 80% for circuit branches). 335 students have received multiple offers, some getting as many as 4-5 offers each. This includes 100+ premium offers. The BOG noted and approved the report from Training & Placement Cell.

Agenda Item No.7:

**To consider a report on HR related matters since the last meeting**

The BOG noted/ considered/ approved.

(i) New Joining

Name	D.O.J	Dept	Designation	Qualification
Ms. Banhishikha Singh	13.12.21	BT	Asst Professor	M.Sc

(ii) Resignation

Name	Date of leaving	Dept	Designation
Dr. Timir Hajari	29.11.21	Chemistry	Asst Professor
Dr. Monideepa Bakshi	06.12.21	CE	Asst Professor
Dr. Suswagata Poria	15.12.21	ME	Asst Professor

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*[Handwritten Signature]*

M. S.



- (iii) BOG noted and congratulated 1(one) Member of Faculty for obtaining her Ph.D. degree during the period under report:

Name	Designation	Dept	Degree	Date of Award
Dr. Chandrima Bhadra	Asst Professor	CE	Ph.D NIT, Durgapur	Nov '21

**Agenda Item No.8:**

**To consider a report on Anti Ragging measures and on Internal Complaints**

- i) The Anti Ragging Committee had a meeting on 30.11.2021 and it was reported that no incidence of ragging occurred in the campus.
- ii) The Internal Complaints Committee (ICC) had a meeting on 11.02.2022. It was reported that no such complain regarding Internal Complaints was received during the period under review.

The BOG noted the same.

**Agenda Item No. 9:**

**To consider proposals for nominations of 2 Members of Faculty on the Board of Governors and 2 members on the Finance Committee as per UGC guidelines for Autonomous Colleges:**

The Principal reported that the tenure of the following 2 (two) Members of Faculty on the Board of Governors has expired.

- Dr. Dinabandhu Bhandari, Professor, CSE
- Dr. Mousiki Kar, Associate Professor, ECE

Considering their contribution in the decision making process of the BOG, the Principal proposed to re-nominate the said Members of Faculty for one more term for 3 (three) years in the BOG. After detailed deliberations the members of the BOG approved the proposal.

The Principal further reported that the existing term of 2 (two) members in the Finance Committee has expired. He then proposed the following 2 (two) names as the new members of the Finance Committee for a term of 3 (three) years.

- Dr. Nirmalya Prasun Nayak, Professor & Head, Dept. of Physics and Controller of Examinations
- Shri Manoj Saraogi, CFO

The BOG considered the proposal and approved the same.

CHAIRMAN'S  
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*[Signature]*



Agenda Item No. 10:

**To consider proposal for introduction of new B.Tech. and/or M.Tech. programmes**

The Principal presented a proposal for consideration of the BOG members to introduce following new B.Tech. and/or M.Tech. programmes in the curriculum of the Institute in coming years :


1. B.Tech. in Bioinformatics
2. B.Tech. in Computer Science and Applied Mathematics
3. B.Tech. in Nano Technology
4. B.Tech. in Robotics and Artificial Intelligence
5. B.Tech. in Information Science and Engineering
6. M.Tech. in Environmental Engineering


Members observed that more discussion was necessary before a final decision was taken.

Agenda Item No. 11:

**Any other matter with the permission of the Chair**

There being no other business, the meeting ended with a vote of thanks to the Chair.

  
**Prahlad Rai Agarwala**  
Chairman  
Board of Governors

  
**Prof. (Dr.) Basab Chaudhuri**  
Member-Secretary  
Board of Governors

M. S.

CHAIRMAN'S  
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