

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

62nd Meeting of the Board of Governors

Date: Saturday, 13.03.2021 at 11.00 A.M.

The Meeting was conducted online using Zoom platform

MEMBERS' ATTENDANCE SHEET

1.	Shri P. R Agarwala	Chairman	Present
2.	Shri Vikram Swarup	Vice Chairman	Present
3.	Shri H.P. Budhia	Member	Present
4.	Shri N.P. Dalmia	Member	Present
5.	Shri Siddharth Swarup	Member	Present
6.	Shri Sanjay Agarwal	Member	Leave of Absence
7.	Swami Atmapriyananda Maharaj	Member	Leave of Absence
8.	Prof. (Dr.) Somdatta Chakravorty	Member	Present
9.	Smt. Chandani Tudu	Member	Leave of Absence
10.	Regional Officer (ERO), AICTE	Member	Leave of Absence
11.	Prof. (Dr.) Dinabandhu Bhandari	Member	Present
12.	Prof. (Dr.) Mousiki Kar	Member	Present
13.	Prof. (Dr.) Pranay Chaudhuri	Member-Secretary & Principal	Present

**CHAIRMAN'S
INITIAL**

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

62nd Meeting of the Board of Governors

Date: Saturday, 13.03.2021 at 11.00 A.M.

The Meeting was conducted online using Zoom platform

INVITEES' ATTENDANCE SHEET

1. Shri Probir Roy	Present
2. Shri P. K. Agarwal	Present
3. Prof. (Dr.) Basab Chaudhuri	Present
4. Prof. (Dr.) Pinaki Bhattacharya	Present
5. Dr. Sujit Kumar Barua	Present
6. Shri Kaushik Bhattacharya	Present
7. Shri Manoj Saraogi	Present
8. Shri Debjit Adhikari	Present
9. Shri Arvind Srivastava	Present
10. Shri Amitava Ghosh Dastidar	Present

M. S.

CHAIRMAN'S
INITIAL

MINUTES OF THE SIXTY-SECOND MEETING OF THE BOARD OF GOVERNORS OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON SATURDAY, THE 13th MARCH, 2021. THE MEETING WAS CONDUCTED ONLINE USING ZOOM PLATFORM

Members Present:

Shri Prahlad Rai Agarwala *in the Chair*
Shri Vikram Swarup
Shri H.P. Budhia
Shri N. P. Dalmia
Shri Siddharth Swarup
Prof. (Dr.) Somdatta Chakravorty
Prof. (Dr.) Dinabandhu Bhandari
Prof. (Dr.) Mousiki Kar
Prof. (Dr.) Pranay Chaudhuri Member-Secretary & Principal

Leave of Absence was granted to:

Shri Sanjay Agarwal
Swami Atmapriyananda Maharaj
Smt. Chandani Tudu
Regional Officer (ERO), AICTE

Permanent Invitee:

Shri Sajjan Bhajanka

Special Invitees:

Shri Pranabesh Das

In Attendance:


Shri Probir Roy
Shri P.K. Agarwal
Prof. (Dr.) Basab Chaudhuri
Prof. (Dr.) Pinaki Bhattacharya
Dr. Sujit Kumar Barua
Shri Kaushik Bhattacharya
Shri Manoj Saraogi
Shri Debjit Adhikari
Shri Arvind Srivastava
Shri Amitava Ghosh Dastidar

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and invitees present in the meeting.

'OM' was chanted three times before starting the meeting.

M. S.

CHAIRMAN'S
INITIAL



Agenda Item No. 1:

Confirmation of the Minutes of the 61st Meeting of the BOG held on Saturday, December 05, 2020

Minutes of the 61st Meeting of the BOG held on December 05, 2020 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2:

Action taken report on the resolutions/decisions made in the last meeting

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted through online meeting of Academic Council using Zoom Platform

BOG noted and approved the resolutions adopted by the Academic Council in its 27th meeting held on February 08, 2021 through online using Zoom Platform.

Agenda Item No. 4:

To consider a report on various activities of the Institute since the last meeting

The BOG noted the following:

- 4.1 The Institute received from the UGC a copy of the letter, which was addressed to the Registrar, MAKAUT, WB granting approval of extension of autonomous status of the Institute for a period of five (5) years i.e from. 2020-2021 to 2024-2025.
- 4.2 4th Graduation Ceremony of autonomous HITK was organized on January 30, 2021. The 2020 graduands of B.Tech., M.Tech. and MCA were awarded the Degree Certificates. The Graduation Ceremony was chaired by Prof.(Dr.) Saikat Maitra, Hon'ble Vice Chancellor, MAKAUT, WB.

Prof. (Dr.) Souvik Bhattacharya, Vice-Chancellor, Birla Institute of Technology & Science, Pilani was the Chief Guest. Prof. (Dr.) S.P. Singh, Vice Chancellor Royal Global University, Guwahati and Mr. Suresh Menon, Vice-President and General Manager, TCS-ER, Kolkata were the Guests of Honour in the said Graduation Ceremony. The Chief Guest, Guests of Honour delivered their speech through on-line mode.

A total of **1074** (985 B.Tech., 36 M.Tech. and 53 MCA) graduands have successfully completed their degrees in the Academic Year 2019-2020.

CHAIRMAN'S
INITIAL

4.3 AICTE Compliance for introduction of two (2) new UG courses namely (i) B.Tech. in CSBS and (ii) B.Des. based on affidavits submitted by the Institute pending EVC due to spread of COVID-19 pandemic. Subsequently on 17.12.2020 Online EVC was conducted by AICTE. Based on the report of EVC, the Institute had to appear before the Online SHC on 02.02.2021.

Further, the Institute made an appeal to the AICTE for review of the recommendations of SHC. Based on the appeal, the Institute appeared before the SAC on 1st March, 2021. Report of the SAC is awaited.

4.4 The Institute has participated in National Institutional Ranking Framework (NIRF) 2021 by Ministry of Human Resource and Development, Government of India.

4.5 Online Odd Semester Theory Examination for the AY 2020-2021 for B.Tech. 3rd and 4th year and MCA 3rd year students commenced on and from 01.03.2021 and will be completed by 15.03.2021.

Online Odd Semester Theory Examination for the AY 2020-2021 for B.Tech. 1st and 2nd year, M.Tech. 1st year and 2nd year are scheduled to be held from 16.03.2021 and will be completed by 01.04.2021.

4.6 The academic activities for all B.Tech., M.Tech. and MCA students in the campus have been suspended since 16.03.2020 due to Novel Corona Virus (COVID-19) pandemic. However, academic activities and classes are continuing for all theory and seminar papers through online mode.

4.7 The Department of Applied Electronics and Instrumentation Engineering published E-Magazine "Breeze" on 26.12.2020.

4.8 AICTE has allotted four (4) Jammu & Kashmir students under the Prime Minister Special Scholarship Scheme 2020 at HITK for the AY 2020-2021. Out of four (4) allotted, three (3) candidates have taken admission through online mode. These are all against supernumerary seats.

The BOG also noted:

4.9 Major events held at the Institute

4.10 Achievements and Activities of Members of Faculty

4.11 Achievements of the Alumni

4.12 The present status of number of Book Titles (8266), number of Book Volumes (58564) and number of Journals (153) in the Central Library of HITK.

4.13 Various Conferences/Symposium/Workshop/Webinar/FDPs/Short Term Courses etc. attended by Members of Faculty/Staff.

Agenda Item No. 5:

To consider a report on R&D activities

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

CHAIRMAN'S
INITIAL

Agenda Item No. 6:

To consider a report on training and placement activities

The BOG noted the report from Training & Placement Cell and approved the same.

Agenda Item No.7:

To consider a report on the progress of construction activities

The BOG noted and approved the same.

Agenda Item No.8:

To consider a report on HR related matters since the last meeting

The BOG considered and approved

(i) Appointment of one (1) Member of Staff

Name	D.O.J	Department	Designation	Qualification
Dr. Debasmita Chatterjee	02.10.2020	HIT	Research Executive	Ph.D

(ii) Resignation & Retirement of five (5) Member of Faculty & Staff

Name	Designation	Department	Date of Leaving	Reasons
Dr. Kaustav Bakshi	Assistant Professor	Civil Engineering	30.12.2020	To join IIT, Indore
Mr. Sanjib Kumar Kundu	Assistant Professor	Electrical Engineering	07.01.2021	Due to sad demise
Mr. Kuntal Kesh	Technical Assistant	Computer Science & Engineering	16.01.2021	Resigned for personal reason
Mr. Goutam Das	Technical Assistant	Computer Science & Engineering	31.01.2021	Due to Superannuation
Dr. Moumita Pal Chaudhuri	Assistant Professor	Civil Engineering	11.02.2021	Resigned for personal reason

CHAIRMAN'S
INITIAL

[Handwritten Signature]

[Handwritten Signature]

- (iii) BOG noted and congratulated 01(one) Member of Faculty for his Ph.D. degree during the period under report:

Name	Designation	Department	Degree	Date of Award
Dr. Dulal Mondal	Assistant Professor	ECE	Ph.D. (Jadavpur University)	24.12.2020

Agenda Item No.9:

To consider a report on Anti Ragging measures

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.10:

To consider a report on Internal Complaints Committee (ICC)

The BOG noted the same.

Agenda Item No.11:

Any other matter with the permission of the Chair

There being no other business, the meeting ended with a vote of thanks to the Chair.

P. R. Agarwal

Prahlad Rai Agarwala
Chairman
Board of Governors

Basab Chaudhuri

Prof. (Dr.) Basab Chaudhuri
Member Secretary
Board of Governors

M. S.

CHAIRMAN'S
INITIAL