

# HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

61<sup>st</sup> Meeting of the Board of Governors

Date: Saturday, 05/12/2020 at 11:00 A.M.

The Meeting was conducted online using Zoom platform

## ATTENDANCE SHEET

### Name

1.	Shri P. R. Agarwala	Chairman	Present
2.	Shri Vikram Swarup	Vice-Chairman	Present
3.	Shri Sanjay Agarwal	Member	On Leave
4.	Shri H. P. Budhia	Member	Present
5.	Shri N. P. Dalmia	Member	Present
6.	Shri Siddharth Swarup	Member	Present
7.	Swami Atmapriyananda	Member	On Leave
8.	Prof.(Dr.) Somdatta Chakravorty	Member	Present
9.	Smt. Chandani Tudu	Member	Present
10.	Regional Officer (ERO), AICTE	Member	Present
11.	Prof. (Dr.) Dinabandhu Bhandari	Member	Present
12.	Prof. (Dr.) Mousiki Kar	Member	Present
13.	Prof. (Dr.) Pranay Chaudhuri	Member Secretary	Present

CHAIRMAN'S  
INITIAL

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### Invitees

#### Name

1.	Shri H. K. Chaudhary	On Leave
2.	Shri Sajjan Bhajanka	Present
3.	Shri Jaydeep Chitlangia	On Leave
4.	Shri Probir Roy	Present
5.	Shri P. K. Agarwal	Present
6.	Shri Pranabesh Das	Present
7.	Prof. (Dr.) K. K. Chaudhuri	Present
8.	Prof. (Dr.) Pinaki Bhattacharya	Present
9.	Dr. Sujit Kumar Barua	Present
10.	Shri Manoj Saraogi	On Leave
11.	Shri Kaushik Bhattacharya	Present
12.	Shri Arvind Srivastava	Present
13.	Mr. Santosh Kumar Ray	Present
14.	Mr. Debjit Adhikari	Member

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**MINUTES OF THE SIXTYFIRST MEETING OF THE BOARD OF GOVERNORS OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON SATURDAY, THE 5<sup>TH</sup> DECEMBER, 2020. THE MEETING WAS CONDUCTED ONLINE USING ZOOM PLATFORM**

**Members Present:**

Shri Prahlad Rai Agarwala *in the Chair*  
Shri Vikram Swarup  
Shri H.P. Budhia  
Shri N. P. Dalmia  
Shri Siddharth Swarup  
Smt. Chandani Tudu  
Prof. (Dr.) Somdatta Chakravorty  
Regional Officer (ERO), AICTE  
Prof. (Dr.) Dinabandhu Bhandari  
Prof. (Dr.) Mousiki Kar  
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary & Principal*

**Leave of Absence was granted to:**

Shri Sanjay Agarwal  
Swami Atmapriyananda Maharaj

**Permanent Invitee:**

Shri Sajjan Bhajanka

**Special Invitees:**

Shri Pranabesh Das

**In Attendance:**

Shri Probir Roy  
Shri P.K. Agarwal  
Prof. K.K. Chaudhuri  
Prof. (Dr.) Pinaki Bhattacharya  
Dr. Sujit Kumar Barua  
Shri Kaushik Bhattacharya  
Shri Debjit Adhikari  
Shri Arvind Srivastava  
Shri Santosh Kumar Ray

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

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M. S.

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Agenda Item No. 1:

**Confirmation of the Minutes of the 60<sup>th</sup> Meeting of the BOG held on Friday, 25 September, 2020**

Minutes of the 60<sup>th</sup> Meeting of the BOG held on 25 September, 2020 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2:

**Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

**To consider resolutions adopted through online meeting of Academic Council using Zoom Platform**

BOG noted and approved the resolutions adopted by the Academic Council in its 26<sup>th</sup> meeting held on 30 September, 2020

Agenda Item No. 4:

**To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

- 4.1 UGC Expert Committee visited the Institute during 12-13 January 2021 for on-the-spot inspection regarding extension of autonomous status. The Expert Team constituted with the Chairman, one expert member, nominee of the affiliating University (MAKAUT, WB), nominee of the State Govt. and UGC Coordinating Officer.
- 4.2 Online Induction Programme (COMPASS 2020) for the new batch of students for the AY 2020-2021 was organized during 11-13 November, 2020. Welcome Address was delivered by Prof.(Dr.) Pranay Chaudhuri, Principal, HITK followed by Shri Prahlad Rai Agarwala, Chairman, BOG, HITK. The Chief Guest of the programme was Swami Atmapriyanandaji Maharaj, Pro Chancellor, Ramakrishna Mission Vivekananda Educational and Research Institute and Prof.(Dr.) S.P. Singh, Vice Chancellor, The Assam Royal Global University, Guwahati was the Guest of Honour.

Two distinguished alumni of the Institute (i) Ms. Chandrabali Dutta, B.Tech BT (2008), and (ii) Dr. Chiranjit Mukherjee, B.Tech BT (2010) were introduced in this programme.

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Regular online classes of 1st year B.Tech. commenced on and from 18 November, 2020.

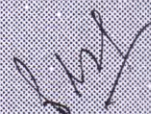
Regular online classes of 1st year M.Tech. commenced on and from 09 November, 2020..

- 4.3 The classes for continuing batches of B.Tech., M.Tech. and MCA students has been suspended since 16.03.2020 due to Novel Corona Virus (COVID-19) pandemic. However, academic activities and classes are continuing for all theory and seminar papers through online mode.
- 4.4 AICTE has allotted four (4) Jammu & Kashmir students under Prime Minister Special Scholarship Scheme 2020 at HITK for the AY 2020-2021. Out of four (4) allotted, only three (3) candidates have taken admission through online mode. These are all against supernumerary seats.
- 4.5 The Institute published 1st, 2nd, 3rd year Even Semester Exam 2020 results for B.Tech., 1st year M.Tech. and 1st, 2nd year MCA programme on 30 September 2020.
- 4.6 The Institute uploaded the Annual Quality Assurance Report (AQAR) 2019-2020 in the portal of National Assessment and Accreditation Council (NAAC) on 30.09.2020.
- 4.7 The Institute followed the revised Academic Calendar 2020-2021 issued by UGC/AICTE.
- 4.8 The Institute successfully uploaded data in Computerized Web based Management System web portal ( $\beta$ -CWMS) of MAKAUT, WB on 14 October 2020.
- 4.9 The Department of ChE published CHEMEDGE (3rd edition) on 25.11.2020 and the Department of BT published newsletter: Biosys, Literary magazine: E-Bio-biyo and Technical Magazine: Biosys

The BOG also noted:

- 4.10 Major events held at the Institute
- 4.11 Achievements and Activities of Members of Faculty
- 4.12 Achievements and Activities of the students
- 4.13 The present status of number of Book Titles (8266), number of Book Volumes (58564) and number of Journals (134) in the Central Library of HITK.
- 4.14 Various Conferences / Symposium / Webinar / Seminars / Special Lectures /Workshops/FDPs attended by Members of Faculty/Staff.

M. S.





**Agenda Item No. 5:**

The BOG approved the proposal on (i) reduction in intake in Civil Engineering and Mechanical Engineering from 120 to 60 each and (ii) introduction of two (2) new B.Tech. courses: (a) Computer Science and Engineering (Artificial Intelligence and Machine Learning) and (b) Computer Science and Engineering (Data Science) from the Academic Session 2021-2022.

**Agenda Item No. 6:**

**To consider a report on R&D activities**

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

**Agenda Item No. 7:**

**To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell and approved the same.

**Agenda Item No.8:**

**To consider a report on the progress of construction activities**

The BOG noted and approved the same.

**Agenda Item No.9:**

**To consider a report on HR related matters since the last meeting**

The BOG considered and approved

**(i) Resignation of one (1) Member of Faculty**

Name	Designation	Deptt.	Date of Leaving	Reasons
Dr. Arpita Paul	Assistant Professor	Maths	19.11.2020	To join Govt. aided college

**(ii) BOG noted and congratulated 01 (one) Member of Faculty for his Ph.D. degree during the period under report:**

Name	Designation	Deptt.	Degree	Date of Award
Dr. Abhyuday Mallick	Assistant Professor	ChE	Ph.D.	11.11.2020

AIRMAN'S  
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MINUTE  
BOOK

Agenda Item No.10:

**To consider a report on Anti Ragging measures**

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.11:

**To consider a report on Internal Complaints Committee (ICC)**

The BOG noted the same.

Agenda Item No.12:

**Any other matter with the permission of the Chair**

There being no other business, the meeting ended with a vote of thanks to the Chair.

*P. R. Agarwala,*

**Prahlad Rai Agarwala**  
Chairman  
Board of Governors

*Dr. Sujit Kumar Barua*

**Dr. Sujit Kumar Barua**  
Registrar  
Heritage Institute of Technology

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