

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

60th Meeting of the Board of Governors

Date: Saturday, 25/11/2020 at 11:00 A.M.

The Meeting was conducted online using Zoom platform

ATTENDANCE SHEET

Name

1.	Shri P. R. Agarwala	Chairman	Present
2.	Shri Vikram Swarup	Vice-Chairman	Present
3.	Shri Sanjay Agarwal	Member	On Leave
4.	Shri H. P. Budhia	Member	Present
5.	Shri N. P. Dalmia	Member	Present
6.	Shri Siddharth Swarup	Member	Present
7.	Swami Atmapriyananda	Member	On Leave
8.	Prof.(Dr.) Somdatta Chakravortty	Member	On Leave
9.	Smt. Chandani Tudu	Member	On Leave
10.	Regional Officer (ERO), AICTE	Member	On Leave
11.	Prof. (Dr.) Dinabandhu Bhandari	Member	Present
12.	12. Prof. (Dr.) Mousiki Kar	Member	Present
13.	Prof. (Dr.) Pranay Chaudhuri	Member Secretary	Present

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Invitees

<u>Name</u>	
1. Shri H. K. Chaudhary	On Leave
2. Shri Sajjan Bhajanka	Present
3. Shri Jaydeep Chitlangia	Present
4. Shri Probir Roy	Present
5. Shri P. K. Agarwal	Present
6. Shri Pranabesh Das	Present
7. Prof. (Dr.) K. K. Chaudhuri	Present
8. Dr. Sujit Kumar Barua	Present
9. Shri Manoj Saraogi	Present
10. Shri Kaushik Bhattacharya	Present
11. Shri Arvind Srivastava	Present

CHAIRMAN'S
INITIALS

**MINUTES OF THE SIXTIETH MEETING OF THE BOARD OF GOVERNORS
OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON FRIDAY, THE 25th
SEPTEMBER, 2020 THE MEETING WAS CONDUCTED ONLINE USING
ZOOM PLATFORM**

Members Present:

Shri Prahlad Rai Agarwala *in the Chair*
Shri Vikram Swarup
Shri H.P. Budhia
Shri N. P. Dalmia
Shri Siddharth Swarup
Prof. (Dr.) Dinabandhu Bhandari
Prof. (Dr.) Mousiki Kar
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary & Principal*

Leave of Absence was granted to:

Shri Sanjay Agarwal
Swami Atmapriyananda Maharaj
Regional Officer (ERO), AICTE
Smt. Chandani Tudu
Prof. (Dr.) Somdatta Chakravorty

Permanent Invitee:

Shri Sajjan Bhajanka

Special Invitees:

Shri Jaydeep Chitlangia
Shri Pranabesh Das

In Attendance:

Shri Probir Roy
Shri P.K. Agarwal
Prof. K.K. Chaudhuri
Prof. (Dr.) Pinaki Bhattacharya
Dr. Sujit Kumar Barua
Shri Manoj Saraogi
Shri Kaushik Bhattacharya
Shri Debjit Adhikari
Shri Arvind Srivastava
Shri Santosh Kumar Ray

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

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Agarwal

Agenda Item No. 1:

Confirmation of the Minutes of the 59th Meeting of the BOG held on Saturday, 20th June, 2020

Minutes of the 59th Meeting of the BOG held on 20th June, 2020 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2:

Action taken report on the resolutions/decisions made in the last meeting

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted by the Academic Council through circulation amongst the members and online meeting using Zoom Platform

BOG noted and approved the resolutions adopted by the Academic Council.

Agenda Item No. 4:

To consider a report on various activities of the Institute since the last meeting

The BOG noted the following:

- 4.1 Admission to 1st year B.Tech. programmes 2020 through online counseling by WBJEE Board started from 12.08.2020. As per schedule of WBJEE Board, the 2nd round counseling started from 11.09.2020 and 3rd round counseling will commenced on and from 06.10.2020.
- 4.2 The Institute has been selected as "IIRS Outreach Network Centre" of Indian Institute of Remote Sensing, Dept. of Space, Govt. of India. Interested Members of Faculty and students will now have learning experience in the field of Remote Sensing, GIS and GNSS Technologies and their applications.
- 4.3 The Institute received affiliation letters from MAKAUT, WB in respect of B.Tech., M.Tech. and MCA courses along with newly introduced two UG courses namely Bachelor of Design (B.Des.) and B.Tech. in Computer Science and Business System (CSBS).

- 4.4 The Institute published final year Even Semester Examination 2020 for B.Tech., M.Tech. and MCA programme on 14.08.2020.
- Out of 1036 students, 955 have graduated in B.Tech. programmes.
- Out of 34 students, all 34 have graduated in M.Tech programmes
- Out of 49 students, 48 have graduated in MCA programme.
- 4.5 The Institute has participated in the second level of AICTE-CII Survey 2020 and the data has been uploaded in the AICTE web portal on 15.09.2020.
- 4.6 The classes for all B.Tech., M.Tech. and MCA students has been suspended since 16.03.2020 due to Novel Corona Virus (COVID-19). However, academic activities continued for all theory and Seminar papers through online mode.
- 4.7 Odd Semester online classes for the continuing batch of B.Tech., M.Tech. and MCA for the AY 2020-2021 has commenced on and from 05.08.2020.
- 4.8 Publication of E-Magazine by Dept. of Mechanical Engineering and Information Technology
- 4.9 Revised Academic Calendar for the AY 2020-2021 issued by UGC/AICTE
- 4.10 Major events held at the Institute
- 4.11 Achievements and Activities of Members of Faculty
- 4.12 Achievements of Alumni
- 4.13 Various Conferences/Symposium/Webinar/Seminars/Special Lectures/ Workshops/ FDPs organized.
- 4.14 The present status of number of Book Titles (8259), number of Book Volumes (58534) and number of Journals (143) in the Central Library of HITK.
- 4.15 Various Conferences/Symposium/Webinar/Seminars/Special Lectures/ Workshops/ FDPs attended by Members of Faculty/Staff.

Agenda Item No. 5:

To consider a report on R&D activities

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

Agenda Item No. 6:

To consider a report on training and placement activities

The BOG noted the report from Training & Placement Cell and approved the same.

Agenda Item No.7:

To consider a report on the progress of construction activities

The BOG noted and approved the same.

Agenda Item No.8:

To consider a report on HR related matters since the last meeting

The BOG considered and approved

- (i) Resignation/end of contract/retirement of 04 (four) Members of Faculty

Name	Designation	Dept.	Date of Leaving	Reasons
Dr. Aparupa Bhattacharyya	Assistant Professor	BT	30.06.2020	End of contract
Dr. Alok Kr. Sen	Assistant Professor	ChE	30.06.2020	End of contract
Dr. Amrita Sen	Associate Professor	Humanities	20.07.2020	Resignation
Prof. Siladitya Sen	Associate Professor	ECE	31.07.2020	Retirement

- (ii) BOG noted and congratulated 01 (one) Member of Faculty for his Ph.D. degree and another Member of staff for his M.Tech. degree during the period under report:

Name	Designation	Dept.	Degree	Date of Award
Dr. Rajib Biswas	Assistant Professor	IT	Ph.D.	21.07.2020
Mr. Subrata Mukherjee	Technical Assistant	ChE	M.Tech	13.07.2020

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Agenda Item No.9:

To consider a report on Anti Ragging measures

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.10:

To consider a report on Internal Complaints Committee (ICC)

The BOG noted the same.

Agenda Item No.13:

Any other matter with the permission of the Chair

There being no other business, the meeting ended with a vote of thanks to the Chair.

P.R. Agarwal,

Prahlad Rai Agarwala
Chairman
Board of Governors

Pranay Chaudhuri

Prof. (Dr.) Pranay Chaudhuri
Member Secretary
Board of Governors