

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

59th Meeting of the Board of Governors

Date: Saturday, 20/06/2020 at 11:00 A.M.

The meeting was conducted online using Zoom platform

ATTENDANCE SHEET

Name

1.	Shri P. R. Agarwala	Chairman	Present
2.	Shri Vikram Swarup	Vice-Chairman	Present
3.	Shri Sanjay Agarwal	Member	On Leave
4.	Shri H. P. Budhia	Member	Present
5.	Shri N. P. Dalmia	Member	Present
6.	Shri Siddharth Swarup	Member	Present
7.	Swami Atmapriyananda	Member	Present
8.	Prof.(Dr.) Somdatta Chakravorty	Member	Present
9.	Smt. Chandani Tudu	Member	Present
10.	Regional Officer (ERO), AICTE	Member	On Leave
11.	Prof. (Dr.) Dinabandhu Bhandari	Member	Present
12.	Prof. (Dr.) Mousiki Kar	Member	Present
13.	Prof. (Dr.) Pranay Chaudhuri	Member Secretary	Present

CHAIRMAN'S
INITIALS

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

59th Meeting of the Board of Governors

Date: Saturday, 20/06/2020 at 11:00 A.M.

The meeting was conducted online using Zoom platform

ATTENDANCE SHEET

Invitees

Name

1.	Shri H. K. Chaudhary	On Leave
2.	Shri Sajjan Bhajanka	On Leave
3.	Shri Jaydeep Chitlangia	Present
4.	Shri Probir Roy	Present
5.	Shri P. K. Agarwal	Present
6.	Shri Pranabesh Das	On Leave
7.	Prof. (Dr.) K. K. Chaudhuri	On Leave
8.	Dr. Sujit Kumar Barua	Present
9.	Shri Manoj Saraogi	Present
10.	Shri Kaushik Bhattacharya	Present
11.	Shri Arvind Srivastava	Present
12.	Shri Santosh Kumar Ray	Present

CHAIRMAN'S
INITIALS

**MINUTES OF THE FIFTY NINTH MEETING OF THE BOARD OF GOVERNORS
OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON SATURDAY, THE 20th
JUNE, 2020 THE MEETING WAS CONDUCTED ONLINE USING ZOOM
PLATFORM**

Members Present:

Shri Prahlad Rai Agarwala *in the Chair*
Shri Vikram Swarup
Shri H.P. Budhia
Shri N. P. Dalmia
Shri Siddharth Swarup
Swami Atmapriyananda Maharaj
Prof. (Dr.) Somdatta Chakravorty
Smt. Chandani Tudu
Prof. (Dr.) Dinabandhu Bhandari
Prof. (Dr.) Mousiki Kar
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary & Principal*

Leave of Absence was granted to:

Shri Sanjay Agarwal
Regional Officer (ERO), AICTE

Special Invitees:

Shri Jaydeep Chitlangia
Shri Probir Roy
Shri P.K. Agarwal
Dr. Sujit Kumar Barua
Shri Manoj Saraogi
Shri Kaushik Bhattacharya
Shri Arvind Srivastava
Shri Santosh Kumar Ray

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

Agenda Item No. 1:

**Confirmation of the Minutes of the 58th Meeting of the BOG held on
Saturday, 8th February, 2020**

Minutes of the 58th Meeting of the BOG held on 8th February, 2020 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2:

Action taken report on the resolutions/decisions made in the last meeting

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted by the Academic Council through circulation amongst the members

BOG noted and approved the resolutions adopted by the Academic Council through circulation amongst the members.

Agenda Item No. 4:

To consider a report on various activities of the Institute since the last meeting

The BOG noted the following:

- 4.1 In National Institutional Ranking Framework (NIRF) 2020 by Ministry of Human Resource and Development, Government of India, Heritage Institute of Technology has been ranked **154** amongst Engineering Universities and Institutes (considering both Government and Private) in the country.
- 4.2 The Institute has proposed five slots of date for NBA Expert Team visit regarding new accreditation of UG programme in ME and yet to receive a reply from NBA Office, New Delhi.
- 4.3 The Institute submitted its application to AICTE for Extension of Approval of all UG & PG courses for the Academic Year 2020-2021 and also applied for starting of two (2) new programmes (i) Bachelor of Design (B.Des.) with 30 intake and (ii) B.Tech. in Computer Science and Business Systems (CSBS) with 60 intake.

The Institute presented various documents before the Scrutiny Committee of AICTE at the Eastern Regional Office, AICTE, Kolkata and now awaiting for Expert Visit Committee. But due to Lockdown for COVID 2019 and as advised by AICTE, the Institute has submitted all relevant papers online and has also uploaded data in the AICTE webportal.

- 4.4 The Institute submitted various information to AICTE during the period under report.

- 4.5 As the Participating Institute (PI) of WBJEEB 2020 e-Counseling, the Institute submitted the basic information as per the prescribed format to WBJEEB 2020.
- 4.6 The Institute had been awarded as the 'Most Preferred Engineering Institute of the Year-2020 (East)' at the 13th ASSOCHAM Higher Education, Livelihood and Skills Conclave. The award was handed over to Principal of HITK & DGM, Heritage Group of Institutions by Dr. Mahendra Nath Pandey, Union Minister- Ministry of Skill Development and Entrepreneurship, Govt. of India.
- 4.7 The Institute has uploaded filled Data Capture Format (DCF) for the AY 2019-2020 successfully on AISHE portal on 13.03.2020.
- 4.8 Suspension of classes: As advised by the Govt. of West Bengal as well as MAKAUT, WB on 14.03.2020, the Institute suspended classes during 16-31 March, 2020 to combat spread of Novel Corona Virus (COVID-19). It was further extended three (3) times till 17th May 2020 as advised by Department of Higher Education, Government of West Bengal and Ministry of Home Affairs, Government of India.

However, online classes (Theory, Practical & Seminar classes) and other academic activities continued till the syllabus for each paper was covered.

- 4.9 The 3rd year students were instructed to do Summer Training/Internship during the lockdown period and the students were instructed to do so in online mode.
- 4.10 The students are enthusiastically doing courses on Coursera which have been made free for this summer as a special offer by coursera authorities if the students register through HITK.
- 4.11 The Institute will follow the revised academic calendar recommended by UGC and AICTE.

BOG also noted the following:

- 4.12 Major events held at the Institute during the period under report.
- 4.13 Activities of Students' Council of HITK during the period under report
- 4.14 Achievements of members of Faculty

- 4.15 Achievements / Activities of students
- 4.16 Achievements of Alumni
- 4.17 Various Conferences/Symposium/Seminars/Special Lectures/ Workshops/ FDPs organized during the period under consideration
- 4.18 Industrial Visits
- 4.19 The present status of number of Book Titles (8259), number of Book Volumes (58534) and number of Journals (143) in the Central Library of HITK.

Agenda Item No. 5:

Formation of various Statutory and Non-Statutory Committee for the AY 2020-2021

The BOG noted and approved the same.

Agenda Item No. 6:

Amendment in Service Rules

All Heads of Department and all Library Staff will be considered as Vacational Staff w.e.f. the Academic Year 2020-2021, that is w.e.f. 01 July 2020.

The BOG noted and approved the same.

Agenda Item No. 7:

To consider a report on R&D activities

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

Agenda Item No. 8:

To consider a report on training and placement activities

The BOG noted the report from Training & Placement Cell and approved the same.

Agenda Item No.9:

To consider a report on the progress of construction activities

The BOG noted and approved the same.

Agenda Item No.10:

To consider a report on HR related matters since the last meeting

The BOG considered and approved

- (i) Resignation of 01 (one) Member of Faculty & Staff

Name	Designation	Department	Date of Leaving
Dr. Rituparna Ghosh	Assistant Professor	Maths	30.04.2020

- (ii) BOG noted and congratulated 01 (one) Member of Faculty for his Ph.D. degree during the period under report:

Name	Designation	Dept.	Date of Award
Dr. Soumyo Chatterjee	Assistant Professor	ECE	02.03.2020

Agenda Item No.11:

To consider a report on Anti Ragging measures

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.12:


To consider a report on Internal Complaints Committee (ICC)


The BOG noted the same.

Agenda Item No.13:

Any other matter with the permission of the Chair

There being no other business, the meeting ended with a vote of thanks to the Chair.


Prahlad Rai Agarwala
Chairman
Board of Governors


Prof. (Dr.) Pranay Chaudhuri
Member Secretary
Board of Governors