

HERITAGE INSTITUTE OF TECHNOLOGY  
KOLKATA

58<sup>th</sup> Meeting of the Board of Governors  
Date: Saturday, 8<sup>th</sup> February 2020 at 11:00 A.M.  
Venue: Conference Room of the Institute

ATTENDANCE SHEET

<u>Name</u>		<u>Signature</u>
1. Shri P. R. Agarwala	Chairman	P. R. Agarwala
2. Shri Vikram Swarup	Vice-Chairman	Vikram
3. Shri Sanjay Agarwal	Member	
4. Shri H. P. Budhia	Member	
5. Shri N. P. Dalmia	Member	N. P. Dalmia
6. Shri Siddharth Swarup	Member	Siddharth
7. Swami Atmapriyananda	Member	Atmapriyananda 8 Feb 2020
8. Prof.(Dr.) Somdatta Chakravortty	Member	
9. Smt. Chandani Tudu	Member	Chandani
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) Dinabandhu Bhandari	Member	Dinabandhu
12. Prof. (Dr.) Mousiki Kar	Member	
13. Prof. (Dr.) Pranay Chaudhuri	Member Secretary	Pranay Chaudhuri

CHAIRMAN'S  
INITIALS

# HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

58<sup>th</sup> Meeting of the Board of Governors  
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## ATTENDANCE SHEET

### Invitees

<u>Name</u>	<u>Signature</u>
1. Shri H. K. Chaudhary	H.K. Chaudhary
2. Shri Sajjan Bhajanka	Sajjan
3. Shri Jaydeep Chitlangia	Jaydeep
4. Shri Probir Roy	Probir
5. Shri P. K. Agarwal	P.K. Agarwal
6. Shri Pranabesh Das	B. Mukherjee for OTE, WB.
7. Prof. (Dr.) K. K. Chaudhuri	K.K. Chaudhuri
8. Dr. Sujit Kumar Barua	Sujit Kumar Barua 08/2/2020
9. Prof. (Dr.) Pinaki Bhattacharya	P. Bhattacharya 08.02.2020
10. Shri Manoj Saraogi	MS 8/2/2020
11. Shri Kaushik Bhattacharya	
12. Shri Arvind Srivastava	
13. Shri Santosh Kr. Ray	Santosh
14. Dr. J.N. Mukhopadhyay	J.N. Mukhopadhyay
15. Lt. Col. (Retd.) A. Ghosh Dasgupta	A. Ghosh Dasgupta
16. Shri Debjit Adhikari	Debjit Adhikari

M. S

CHAIRMAN'S  
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**MINUTES OF THE FIFTY EIGHTH MEETING OF THE BOARD OF GOVERNORS OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON SATURDAY, THE 08<sup>th</sup> FEBRUARY, 2020 IN THE CONFERENCE ROOM**

**Members Present:**

*Shri Prahlad Rai Agarwala*                      *in the Chair*  
*Shri Vikram Swarup*  
*Shri N. P. Dalmia*  
*Shri Siddharth Swarup*  
*Swami Atmapriyananda Maharaj*  
*Smt. Chandani Tudu*  
*Prof. (Dr.) Dinabandhu Bhandari*  
*Prof. (Dr.) Pranay Chaudhuri*              *Member-Secretary & Principal*

**Leave of Absence was granted to:**

*Shri Sanjay Agarwal*  
*Shri H.P. Budhia*  
*Prof. (Dr.) Somdatta Chakravortty*  
*Regional Officer (ERO), AICTE*  
*Prof. (Dr.) Mousiki Kar*

**Special Invitees:**

*Shri H. K. Chaudhary*  
*Shri Sajjan Bhajanka*  
*Shri Probir Roy*  
*Shri P.K. Agarwal*  
*Ms. Bidisha Mukherjee, Joint Director of Technical Education, WB*  
*Prof. (Dr.) K.K. Chaudhuri*  
*Dr. Sujit Kumar Barua*  
*Prof.(Dr.) Pinaki Bhattacharya*  
*Prof. (Dr.) J. N. Mukhopadhyay*  
*Shri Manoj Saraogi*  
*Shri Santosh Kumar Ray*  
*Lt. Col. (Retd.) Amitava Ghosh Dastidar*  
*Shri Debjit Adhikari*

Shri Prahlad Rai Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

*PC*



Agenda Item No. 1:

**Confirmation of the Minutes of the 57<sup>th</sup> Meeting of the BOG held on Saturday, 9<sup>th</sup> November, 2019**

Minutes of the 57<sup>th</sup> Meeting of the BOG held on 9<sup>th</sup> November, 2019 were duly circulated. As there was no comment from the members, the minutes were confirmed.

Agenda Item No. 2:

**Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

**To consider resolutions adopted in 20<sup>th</sup> meeting of the Academic Council held on 07.02.2020**

BOG noted and approved the resolutions adopted in 20<sup>th</sup> meeting of Academic Council held on 07.02.2020

Agenda Item No. 4:

**To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

- 4.1 3rd Graduation Ceremony of autonomous HITK organized on 25<sup>th</sup> January, 2020. The 2019 graduands of B.Tech., M.Tech. and MCA was awarded the Degree Certificate. The Graduation Ceremony was chaired and declared open by Prof.(Dr.) Saikat Maitra, Hon'ble Vice Chancellor, MAKAUT, WB.

Prof.(Dr.) Anil D. Sahasrabudhe, Chairman, AICTE was the Chief Guest and Swami Suparnanandaji Maharaj, Reverend Secretary, The Ramakrishna Mission Institute of Culture, Golpark, Kolkata and Padma Shri Prof. (Dr.) Ajoy Kumar Ray, Former Director, IEST, Shibpur were the Guest of Honour in the said Graduation Ceremony.

A total of 1008 B.Tech., 36 M.Tech. and 47 MCA graduands have successfully completed their degree in the Academic Year 2018-2019.

- 4.2 NBA Expert Team visited the Institute from 15-17th November 2019 for renewal of accreditation for 4 UG courses namely AEIE, BT, ChE & ECE and new accreditation of UG course of CE. The Expert Team constituted with the Chairman and two expert members for each programme.

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The Institute has also proposed for five (5) slots of date for NBA Expert Team visit regarding new accreditation of UG course of ME.

- 4.3 The Institute has submitted an application through the affiliating University MAKAUT, WB to UGC in prescribed format for extension of autonomous status on 31.12.2019.
- 4.4 The Institute has applied to AICTE under AICTE Quality Improvement Schemes (AQIS) 2019-2020 for financial assistance in respect of 3 (three) Research Promotion Scheme (RPS), for the department of ECE, ChE & CSE and 1 (one) application regarding Modernisation and Removal of Obsolescence (MODROB) for the Department of Chemistry on 30.12.2019.
- 4.5 The Institute has participated in National Institutional Ranking Framework (NIRF) 2020 by Ministry of Human Resource and Development, Government of India.
- 4.6 Odd Semester Theoretical Examinations 2019 under autonomy were held during 4<sup>th</sup> to 20<sup>th</sup> December, 2019 for all B.Tech., M.Tech. and MCA students.
- 4.7 Even semester 2020 classes commenced on and from 14th January, 2020.
- 4.8 The Institute has submitted an application to INDIA TODAY-MDRA Best Colleges Ranking 2020.
- 4.9 External Examinations - HITK conducted West Bengal Joint Entrance Examination 2020 on 02.02.2020 for admission to various engineering and pharmacy courses in the State of West Bengal. A total of 464 candidates appeared in the test out of 553 allotted
- 4.10 Members of Faculty published fifty (50) papers in various Conferences and Journals during the period under report.
- 4.11 Selection process for formation of Students' Council was held during 16-21<sup>st</sup> January, 2020 and Executive Committee was formed on 28<sup>th</sup> January, 2020.

BOG also noted the following:

- 4.12 Major events held at the Institute during the period under report.
- 4.13 Achievements of members of Faculty



- 4.14 Achievements of alumni, students and various student development programmes organized and activities during the period under report.
- 4.15 Various Conferences/ Seminars/ Special Lectures/ Workshops/ FDPs organized during the period under consideration
- 4.16 The present status of number of Book Titles (8061), number of Book Volumes (58281) and number of Journals (143) in the Central Library of HITK.

Agenda Item No. 5:

**To consider the Annual Report of the Institute for the Academic Year 2018-2019**

The BOG noted and approved the same.

Agenda Item No. 6:

**To consider a report on R&D activities**

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

Agenda Item No. 7:

**To consider proposed budget for the FY 2020-2021**

The BOG noted and considered the same.

Agenda Item No. 8:

**To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell and approved the same.

Agenda Item No.9:

**To consider a report on the progress of construction activities**

The BOG noted and approved the same.

Agenda Item No.10:

**To consider a report on HR related matters since the last meeting**

The BOG considered and approved

- (i) Resignation / Retirement of 8 (eight) Members of Faculty & Staff

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*RM*

# MINUTE BOOK

Name	Designation	Department	Date of Leaving
Dr. Kasturi Sanyal	Assistant Professor	Chem	24/10/2019
Dr. Partha Mukherjee	Assistant Professor	CSE	31/10/2019
Ms. Suneeta Tiwari	Technical Assistant	CA	31/10/2019
Dr. Swarnali Sharma	Assistant Professor	Maths	03/12/2019
Mr. Jaydeep Goswami	Head - HR	HR	24/12/2019
Dr. Indira Chakraborty (Bhattacharya)	Assistant Professor	Humanities	27/12/2019
Ms. Sanchita Dey	Executive Assistant	Admin	15/12/2019
Prof.(Dr.) Tapan Chakrabarti	Professor & HOD	IT	31/12/2019

- (ii) BOG noted and congratulated 01 (one) member of faculty for his Ph.D. degree during the period under report:

Name	Designation	Dept	Date
Dr. Sabyasachi Chatterjee	Assistant Professor	ECE	24/12/2019

Agenda Item No.11:

## **To consider a report on Anti Ragging measures**

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.12:

## **To consider a report on Internal Complaints Committee (ICC)**

The BOG noted the same.

Agenda Item No.13:

## **Any other matter with the permission of the Chair**

There being no other business, the meeting ended with a vote of thanks to the Chair.

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*P. R. Agarwal*  
**Prahlad Rai Agarwala**  
 Chairman  
 Board of Governors

*Pranay Chaudhuri*  
**Prof. (Dr.) Pranay Chaudhuri**  
 Member Secretary  
 Board of Governors

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*P. R. Agarwal*