

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

57th Meeting of the Board of Governors

Date: Saturday, 9th November, 2019 at 11:00 A.M.

Venue: Conference Room of the Institute

ATTENDANCE SHEET

Invitees

<u>Name</u>	<u>Signature</u>
1. Shri H. K. Chaudhary	
2. Shri Sajjan Bhajanka	
3. Shri Jaydeep Chitlangia	
4. Shri Probir Roy	<i>PRoy</i>
5. Shri P. K. Agarwal	<i>Puc</i>
6. Shri Pranabesh Das	<i>Bidisha Mukherjee for DTE, WB</i>
7. Prof. (Dr.) K. K. Chaudhuri	<i>KK Chaudhuri</i>
8. Dr. Sujit Kumar Barua	<i>Sujit</i>
9. Prof. (Dr.) Pinaki Bhattacharya	
10. Shri Manoj Saraogi	<i>MS</i>
11. Shri ^{JAYDEEP} Jaydeep H Goswami	<i>Jaydeep H Goswami</i> <i>9/11/19</i>
12. Shri Kaushik Bhattacharya	<i>Kaushik Bhattacharya</i> <i>9/11/19</i>
13. Shri Arvind Srivastava	<i>Arvind</i>
14. Lt Col Amitava Ghosh Dastidar (retd)	<i>Amitava</i>
15. Clayton M Moses	<i>Clayton M Moses</i> <i>09/11/19</i>

MINUTES OF THE FIFTY SEVENTH MEETING OF THE BOARD OF GOVERNORS OF HERITAGE INSTITUTE OF TECHNOLOGY HELD ON SATURDAY, THE 09th NOVEMBER, 2019 IN THE CONFERENCE ROOM

Members Present:

Shri Vikram Swarup *in the Chair*
Shri Siddharth Swarup
Prof. (Dr.) Somdatta Chakravorty
Prof. (Dr.) Dinabandhu Bhandari
Prof. (Dr.) Mousiki Kar
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary & Principal*

Leave of Absence was granted to:

Shri Prahlad Rai Agarwala
Shri Sanjay Agarwal
Shri N. P. Dalmia
Shri H.P. Budhia
Swami Atmapriyananda Maharaj
Smt. Chandani Tudu
Regional Officer (ERO), AICTE

Special Invitees:

Shri Probir Roy
Shri P.K. Agarwal
Ms. Bidisha Mukherjee, Joint Director of Technical Education, WB
Prof. (Dr.) K.K. Chaudhuri
Dr. Sujit Kumar Barua
Shri Manoj Saraogi
Shri Jaydeep H. Goswami
Shri Kaushik Bhattacharya
Shri Arvind Srivastava
Lt. Col. (Retd.) Amitava Ghosh Dastidar
Shri Clayton M. Moses

Shri Vikram Swarup, Vice Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

Agenda Item No. 1:

Confirmation of the Minutes of the 56th Meeting of the BOG held on Saturday, 3rd August, 2019

Minutes of the 56th Meeting of the BOG held on 3rd August, 2019 were duly circulated. As there was no comment from the members, the minutes were confirmed.

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Agenda Item No. 2:

Action taken report on the resolutions/decisions made in the last meeting

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3:

To consider resolutions adopted in 19th meeting of the Academic Council held on 25.09.2019

BOG noted and approved the resolutions adopted in 19th meeting of Academic Council held on 25.09.2019

Agenda Item No. 4:

To consider resolutions adopted in 10th meeting of the Finance Committee held on 24.08.2019

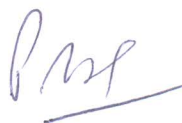
BOG noted and approved the resolutions adopted in 10th meeting of the Finance Committee held on 24.08.2019.

Agenda Item No. 5:

To consider a report on various activities of the Institute since the last meeting

The BOG noted the following:

- 5.1 The Institute is participating in National Institutional Ranking Framework 2020 (NIRF). The NIRF Portal for the year 2020 has been opened for online data submission, the last date of which is 30th November, 2019.
- 5.2 The NBA Expert Team will be visiting the Institute during 15-17th November, 2019 for accreditation of the following UG programmes in AEIE, BT, ChE, ECE and CE. The Institute has taken all the necessary measures for the inspection of the Expert Team.
- 5.3 The Orientation Programme of M.Tech 1st semester classes for the AY 2019-20 was held on Friday, 16th August, 2019. The regular classes commenced on and from Monday, 19th August 2019.
- 5.4 The Orientation Programme of MCA 1st semester classes for the AY 2019-20 was held on Friday, 6th September, 2019. The regular classes commenced on and from Monday, 9th September 2019.
- 5.5 Signing of MOU with Hemraj Infocom Private Ltd.
- 5.6 Practical Examinations for the Odd Semester 2019 will commence on and from 25.11.2019 and will continue till 29.11.2019.

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5.7 Theory Examinations for the Odd Semester 2019 will commence on and from 04.12.2019 and will continue till 23.12.2019.

5.8 Publication of e-magazine by the Department of AEIE & ECE.

5.9 Members of Faculty published 11 papers in various Conferences and Journals during the period under report.

BOG also noted the following:

5.10 Major events held at the Institute during the period under report.

5.11 Achievements of members of Faculty & Students

5.12 Various student development programmes organized / activities / achievements during the period under report.

5.13 Various Conferences/ Seminars/ Special Lectures/ Workshops/ FDPs organized during the period under consideration

5.14 The present status of number of Book Titles (8052), number of Book Volumes (58263) and number of Journals (143) in the Central Library of HITK.

Agenda Item No. 6:

To consider a report on R&D activities

The BOG noted the report on R&D activities and expressed its satisfaction on the same.

Agenda Item No. 7:

To consider a report on training and placement activities

The BOG noted the report from Training & Placement Cell and expressed its satisfaction on the same.

Agenda Item No.8:

To consider a report on the progress of construction/Maintenance activities

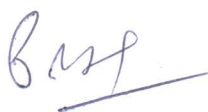
The members noted the same.

Agenda Item No.9:

To report on HR related matters since the last meeting

The BOG considered and approved

- (i) Appointment of following 04 (four) Members of Faculty and staff on the basis of recommendations of the Selection Committee constituted for the purpose

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Name	Designation	Dept.	Date of Joining
Dr. Suswagata Poria	Assistant Professor	ME	01/08/2019
Ms. Suhasini Chaudhuri	Co ordinator Industry Relations	Admin	05/08/2019
Mr. Abhishek Chandra	Assistant Professor	ME	29/08/2019
Lt. Col (Retd) Amitava Ghosh Dastidar	Joint Campus Administrator	Admin	1/11/2019

(ii) Resignation of 04 (four) Members of Faculty & Staff

Name	Designation	Dept	Date of Leaving
Dr. Arkadeb Mukhopadhyay	Assistant Professor	ME	31/7/2019
Dr. Anirban Bhar	Assistant Professor	CSE	07/08/2019
Mr. Pratyush Chatterjee	Joint Campus Administrator	Admin	31/08/2019
Prof.(Dr.) Tapan Kumar Pariya	Professor	ChE	12/09/2019

(iii) BOG noted and congratulated 02 (two) members of faculty received Ph.D. degree during the period :

Name	Designation	Dept	Date
Dr. Indira Chakraborty (Bhattacharya)	Assistant Professor	Hum	20/07/2019
Dr. Dipankar Chakraborty	Assistant Professor	Maths	13/08/2019

Agenda Item No.10:

To consider a report on Anti Ragging measures

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

Agenda Item No.11:

To consider a report on Internal Complaints Committee (ICC)

The BOG noted the same.

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Agenda Item No.12:

Any other matter with the permission of the Chair

- (i) Resolved that an Indemnity Bond be executed in respect of the research project awarded in favour of Dr. Ritayan Chatterjee, Assistant Professor, Dept. of Physics by Science and Engineering Research Board, Govt. of India.
- (ii) Resolved that the Institute will take all initiatives for submission of application to UGC in regard to extension of Autonomous status.
- (iii) Resolved that the Institute will apply through online to AICTE under AICTE Quality Improvement Schemes (AQIS) 2019-2020 for financial assistance in respect of Research Promotion Scheme (RPS), Modernisation and Removal of Obsolescence (MODROB) and Faculty Development Programme (FDP).
- (iv) Resolved that the Institute will apply through online to AICTE for introduction of the following new courses:
 - a) B.Tech. in Computer Science and Business Systems with an intake of 60 students under Engineering and Technology
 - b) Bachelor in Design with two units of 30 students each under Applied Arts, Crafts and Design.

The BOG noted and approved the same.

There being no other business, the meeting ended with a vote of thanks to the Chair.



Prahlad Rai Agarwala
Chairman
Board of Governors



Prof. (Dr.) Pranay Chaudhuri
Member Secretary
Board of Governors