

# HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

54<sup>th</sup> Meeting of the Board of Governors  
Date: Saturday, 9<sup>th</sup> February, 2019 at 11:00 A.M.  
Venue: Conference Room of the Institute

## ATTENDANCE SHEET

	<u>Name</u>		<u>Signature</u>
1.	Shri P. R. Agarwala	Chairman	<i>P.R. Agarwala</i>
2.	Shri Vikram Swarup	Vice-Chairman	
3.	Shri Sanjay Agarwal	Member	
4.	Shri N. P. Dalmia	Member	<i>Dalmia</i>
5.	Shri H. P. Budhia	Member	<i>H.P. Budhia</i>
6.	Shri Siddharth Swarup	Member	
7.	Swami Atmapriyananda	Member	
8.	Prof. (Dr.) Somdatta Chakravorty	Member	<i>Somdatta Chakravorty 9/2/2019</i>
9.	Regional Officer (ERO), AICTE	Member	
10.	Prof. (Dr.) Dinabandhu Bhandari	Member	<i>Dinabandhu Bhandari 09/02/19</i>
11.	Prof. (Dr.) Mousiki Kar	Member	<i>Mousiki Kar 09.02.19</i>
12.	Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	<i>Pranay Chaudhuri</i>

CHAIRMAN'S  
INITIALS

# HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

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### Invitees

Name

Signature

1. Shri H. K. Chaudhary

2. Shri Sajjan Bhajanka

3. Shri Jaydeep Chitlangia

4. Shri Probir Roy

5. Shri P. K. Agarwal

6. Dr. Amalendu Basu

7. Prof. (Dr.) K. K. Chaudhuri

8. Dr. Sujit Kumar Barua

9. Prof. (Dr.) Pinaki Bhattacharya

10. Shri Manoj Saraogi

11. Shri Jaydeep H Goswami

12. Mr. Kaushik Bhattacharya

13. Mr. Arvind Srivastava

14. Santosh Kr. Roy

15. Pratish Chatterjee

Sajjan

Probir Roy

P. K. Agarwal

Dr. Amalendu Basu

K. K. Chaudhuri

Sujit Kumar Barua

Manoj Saraogi

Kaushik Bhattacharya

Arvind Srivastava

Santosh Kr. Roy

**MINUTES OF THE FIFTY FOURTH MEETING OF THE BOARD OF GOVERNORS  
HELD ON SATURDAY, THE 9<sup>TH</sup> FEBRUARY, 2019 IN THE CONFERENCE ROOM  
OF THE INSTITUTE**

**Members Present:**

Shri Prahlad Rai Agarwala                      *in the Chair*  
Shri N. P. Dalmia  
Shri H.P. Budhia  
Prof. (Dr.) Somdatta Chakravortty  
Prof. (Dr.) Dinabandhu Bhandari  
Prof. (Dr.) Mousiki Kar  
Prof. (Dr.) Pranay Chaudhuri              *Member-Secretary & Principal*

**Leave of Absence was granted to:**

Shri Vikram Swarup  
Shri Sanjay Agarwal  
Shri Siddharth Swarup  
Swami Atmapriyananda Maharaj

**Special Invitees:**

Shri Sajjan Bhajanka  
Shri Probir Roy  
Shri P.K. Agarwal  
Dr. Dhananjoy Saha, Dy. Director of Technical Education, Govt. of West Bengal (DTE's Nominee)  
Prof. (Dr.) K.K. Chaudhuri  
Dr. Sujit Kumar Barua  
Shri Manoj Saraogi  
Shri Jaydeep H. Goswami  
Shri Kaushik Bhattacharya  
Mr. Arvind Srivastava  
Mr. Santosh Kumar Ray  
Mr. Pratyush Chatterjee

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

The Chairman, BOG, HIT welcomed new members namely

→ Prof. (Dr.) Somdatta Chakravortty, Associate Professor, Dept of IT, MAKAUT, WB as University Nominee

→ Prof. (Dr.) Dinabandhu Bhandari, Professor, Dept. of Computer Science & Engineering, and Prof. (Dr.) Mousiki Kar, Assistant Professor, Dept. of Electronics & Communication Engineering as Faculty representatives.



The Chairman also extended thanks and gratitude to the outgoing members of BOG namely Prof.(Dr.) Parameswar De, Prof.(Dr.) Nirmalya Prasun Nayak and Prof. Satarupa Bagchi Biswas for all support and advice during their tenure.

**Agenda Item No. 1: Confirmation of the Minutes of the 53<sup>rd</sup> Meeting of the BOG held on Saturday, 17<sup>th</sup> November, 2018**

Minutes of the 53<sup>rd</sup> Meeting of the BOG held on 17<sup>th</sup> November, 2018 were duly circulated. As there was no comment from the members, the minutes were confirmed.

**Agenda Item No. 2: Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

**Agenda Item No. 3: To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

3.1 Application to AICTE for the Academic Year 2019-2020 in respect of

(i) Extension of Approval of all B.Tech. & M.Tech. courses

(ii) Merging of Computer Application Centre, Heritage Institute of Technology (**Child Institute**) running MCA programme with Heritage Institute of Technology (**Parent Institute**) running Engineering & Technology (E&T) programme

(iii) Extension of Approval of MCA programme

3.2 Applications submitted to NBA regarding renewal of accreditation of various programmes of HIT as follows:

(i) Submitted Pre-Qualifiers in the prescribed format regarding extension of NBA accreditation of M.Tech. programmes as required in AEIE, BT, CSE and ECE on 30<sup>th</sup> January, 2019.

(ii) New application has been created with a Temporary Id 3488-01/02/2019 for renewal of accreditation of B.Tech. programmes in AEIE, BT, ChE, CSE and ECE on NBA web portal on 1<sup>st</sup> February, 2019.

3.3 The Institute participated in National Institutional Ranking Framework (NIRF) 2019 by MHRD, Govt. of India

BOG also noted the following:

3.4 Second Graduation Ceremony of autonomous HITK was organized on 25<sup>th</sup> January, 2019. The 2018 graduands of B.Tech. & M.Tech. was awarded the Degree Certificate. The Graduation Ceremony was chaired and declared open by Prof. (Dr.) Saikat Maitra, Hon'ble Vice Chancellor, MAKAUT, WB. Swami Atmapriyananda Maharaj, Hon'ble Vice Chancellor, Ramakrishna Mission Vivekananda Educational and Research Institute (Deemed-to-be-University) was the Chief Guest. Padma Shri Prof. (Dr.) Ajoy Kumar Ray, Professor, IIT, KGP and Former Director, IEST, Shibpur and Prof. (Dr.) Suranjan Das, Hon'ble Vice Chancellor, Jadavpur University were the Guest of Honour in the said Graduation Ceremony.

A total of 879 B.Tech. and 34 M.Tech. graduands have successfully completed their degree in the Academic Year 2017-2018.

3.5 A workshop on Approval Process 2019-2020 for the stakeholders was organized by Eastern Regional Office, AICTE on 27<sup>th</sup> January, 2019. The workshop was presided over by Prof.(Dr.) Anil D. Sahasrabudhe, Hon'ble Chairman, AICTE. Dr. Usha Natesan, Advisor I – Approval Bureau, AICTE, Dr. R. Hariharan, Advisor II – Approval Bureau, AICTE, Dr. Madhukar Maruti Waware, Deputy Director, E-Governance, AICTE along with Dr. Amit Vishwasrao Salunkhe, Regional Officer, Eastern Regional Office, AICTE were present

3.6 Odd Semester Examination 2018 under Autonomy were held during 3<sup>rd</sup> to 19<sup>th</sup> December, 2018 for all B.Tech., M.Tech. and MCA students

3.7 Even Semester 2019 classes commenced on and from 15<sup>th</sup> January, 2019

3.8 The Institute submitted an application for nomination to ASSOCHAM National Excellence Awards 2019 in the category of "Institute of the Year for Higher Education – East"

3.9 The Institute submitted an application to India Today – MDRA Best Colleges Ranking 2019

3.10 Members of Faculty published 20 (twenty) papers in various Conferences and Journals during the period under report

3.11 The present status of number of book titles (7339), number of book volumes (56705) and number of journals (202) in the Central Library of HITK

3.12 Major events held at the Institute during the period under report

3.13 Achievements of Members of Faculty during the period under report

3.14 Various student development programmes organized / activities / achievements during the period under report.

3.15 Various Conferences/ Seminars/ Special Lectures/ Workshops / FDPs organized during the period under consideration.

**Agenda Item No.5: To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell and expressed its satisfaction on the same.

**Agenda Item No.6: To consider a report on the progress of construction activities**

The BOG expressed satisfaction at the progress of construction activities.

**Agenda Item No.7: To report on HR related matters since the last meeting**

The BOG considered and approved

- (i) appointment of following 01 (one) member of staff on the basis of recommendations of the respective Selection Committee constituted for the purpose

Name	Designation	Dept.
Mr. Pratyush Chatterjee	Joint Campus Administrator	Admin

- (ii) resignation and retirement of 03 (three) members of faculty and staff

Name	Designation	Dept
Mr. Abhishek Das	Asstt. Professor	ECE
Ms. Mohua Ghosh	Asstt. Professor	EE
Mr. K.P.K.R. Nambiar	PA to Principal	Admin

- (iii) BOG noted that 05 (five) members of faculty received Ph.D. degree during the period under report

Name	Designation	Dept
Dr. Anindita Kundu	Asstt. Prof.	CSE
Dr. Susovan Mandal	Asstt. Prof.	ECE
Dr. Pradip Saha	Asstt. Prof.	AEIE
Dr. Arindam Mandal	Asstt. Prof.	ME
Dr. Arkadeb Mukhopadhyay	Asstt. Prof.	ME

**Agenda Item No.8: To consider a report on Anti Ragging measures**

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

**Agenda Item No.9: To consider a report on Internal Complaints Committee (ICC)**

The BOG noted that no complaint received during the period under report.

**Agenda Item No.9: Any other matter with the permission of the Chair**


Felicitation of meritorious alumni, namely

- (i) Prof. (Dr.) Monojit Chakraborty, a 2006 graduate in Chemical Engineering and at present working as Asstt. Prof., Dept. of Chemical Engineering, IIT Kharagpur
- (ii) Mr. Rahul Basak, a 2017 graduate in Information Technology and the Co-founder of Amar Canvas, (A unit of ADRB ART Pvt. Ltd.), who deliver the Artwork from Artist or Artisan's home to the buyer's doorstep directly.

BOG appreciated their efforts and attainments in their professional life with a hope that the Institute will receive their support in future.

There being no other business, the meeting ended with a vote of thanks to the Chair.

  
**Prahlad Rai Agarwala**  
Chairman  
Board of Governors

  
**Prof. (Dr.) P. Chaudhuri**  
Member Secretary  
Board of Governors