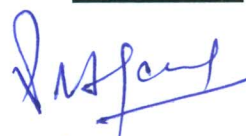








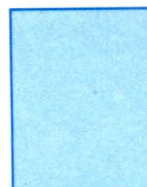
# HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

53rd Meeting of the Board of Governors  
Date: Saturday, 17<sup>th</sup> November, 2018 at 11:00 A.M.  
Venue: Conference Room of the Institute

## ATTENDANCE SHEET

	<u>Name</u>		<u>Signature</u>
1.	Shri P. R. Agarwala	Chairman	
2.	Shri Vikram Swarup	Vice-Chairman	
3.	Shri Sanjay Agarwal	Member	
4.	Shri N. P. Dalmia	Member	
5.	Shri H. P. Budhia	Member	
6.	Shri Siddharth Swarup	Member	
7.	Swami Atmapriyananda	Member	
8.	Smt. Madhumita Ray	Member	
9.	Prof. (Dr.) Parameswar De	Member	
10.	Regional Officer (ERO), AICTE	Member	
11.	Prof. (Dr.) N. P. Nayak	Member	
12.	Prof. Satarupa Bagchi Biswas	Member	
13.	Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	

CHAIRMAN'S  
INITIALS



53<sup>rd</sup> Meeting of the Board of Governors  
Date: Saturday, 17<sup>th</sup> November, 2018 at 11:00 A.M.  
Venue: Conference Room of the Institute

ATTENDANCE SHEET

Invitees

Name

Signature

1. Shri H. K. Chaudhary

2. Shri Sajjan Bhajanka

3. Shri Jaydeep Chitlangia

4. Shri Probir Roy

P Roy

5. Shri P. K. Agarwal

P K Agarwal

6. Dr. Amalendu Basu

for. Saibal Sridh Austl. DTE., Govt. of WB.

7. Prof. (Dr.) K. K. Chaudhuri

K K Chaudhuri

8. Dr. Sujit Kumar Barua

Sujit Kumar Barua 17/11/18

9. Prof. (Dr.) Pinaki Bhattacharya

P. Bhattacharya 17.11.2018.

10. Shri Manoj Saraogi

MS

11. Shri Jaydeep H Goswami

Jaydeep H Goswami 17/11/18

12. Mr. Kaushik Bhattacharya

Kaushik Bhattacharya 17/11/18

13. Mr. Arvind Srivastava

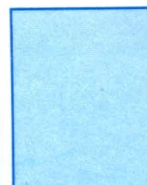
14. Prof. (Dr.) Dinabandhu Bhandari

Dinabandhu Bhandari

15. Prof. (Dr.) Mousiki Kar

Mousiki Kar

CHAIRMAN'S  
INITIALS



**MINUTES OF THE FIFTY THIRD MEETING OF THE BOARD OF GOVERNORS  
HELD ON SATURDAY, THE 17<sup>TH</sup> NOVEMBER, 2018 IN THE CONFERENCE  
ROOM OF THE INSTITUTE**

**Members Present:**

Shri Prahlad Rai Agarwala                      *in the Chair*  
Shri Vikram Swarup  
Shri N. P. Dalmia  
Shri Siddharth Swarup  
Prof. (Dr.) Parameswar De  
Ms. Satarupa Bagchi Biswas  
Prof. (Dr.) Pranay Chaudhuri              *Member-Secretary & Principal*

**Leave of Absence was granted to:**

Shri Sanjay Agarwal  
Shri H.P. Budhia  
Swami Atmapriyananda Maharaj  
Ms. Madhumita Ray  
Prof. (Dr.) N.P. Nayak

**Special Invitees:**

Shri Probir Roy  
Shri P.K. Agarwal  
Mr. Saibal Sinha, Asstt. DTE, Govt. of West Bengal (DTE's Nominee)  
Prof. (Dr.) K.K. Chaudhuri  
Dr. Sujit Kumar Barua  
Prof. (Dr.) Pinaki Bhattacharya  
Shri Manoj Saraogi  
Shri Jaydeep H. Goswami  
Shri Kaushik Bhattacharya  
Prof. (Dr.) Dinabandhu Bhandari  
Prof. (Dr.) Mousiki Kar

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

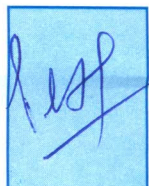
'OM' was chanted for three times before starting the meeting.

Due to sad demise of Prof. B.R. Saha, Controller of Examinations and Advisor (Administration), former Registrar and HOD of Chemical Engineering Department on 10<sup>th</sup> September, 2018, one minute silence was observed to respect the departed soul.

**Agenda Item No. 1: Confirmation of the Minutes of the 52<sup>nd</sup> Meeting of the  
BOG held on Saturday, 11<sup>th</sup> August, 2018**

Minutes of the 52<sup>nd</sup> Meeting of the BOG held on 11<sup>th</sup> August, 2018 were duly circulated. As there was no comment from the members, the minutes were confirmed.

CHAIRMAN'S  
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**Agenda Item No. 2: Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

**Agenda Item No. 3: To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

3.1 Higher Education Review Magazine has shortlisted Heritage Institute of Technology, Kolkata as "Engineering College of the Year 2018"

3.2 Online data to the National Institutional Ranking Framework 2019 portal for the year 2019 has been opened for submission, the last date of which is 30<sup>th</sup> November, 2018.

3.3 Process of renewal of NBA accreditation of B.Tech. programmes in AEIE, BT, CSE, ChE and ECE has been initiated.

Initiatives have also been taken to apply for accreditation of B.Tech. programmes in CE, EE, ME and IT.

3.4 MOU signed with Electronics Centre of Excellence (e-COE) under Skill India Program, Govt. of India on 3<sup>rd</sup> October, 2018.

3.5 MOU signed with KernelSphere Technologies on 4<sup>th</sup> October, 2018.

BOG also noted the following:

3.6 Institute Foundation Day was celebrated in a befitting manner on 5<sup>th</sup> September, 2018. On this occasion Prof. (Dr.) Swami Vedajnananda and Prof. Arup Jyoti Bhowal were awarded by the Institute for their contribution in the field of Outstanding Contribution to Public Service, to include the Private Sector and the Non-Government Community and Outstanding Research Accomplishments respectively.

The Institute also felicitated Shri Pritam Biswas, 2007 graduate in ChE Department who was awarded the prestigious "Excellence in Ph.D. Research Award" and Prof. K.C. Khilar, Ph.D. award by IIT Bombay.

During the 2<sup>nd</sup> session of Foundation Day Celebration programme, Members of Trustees along with Heads of different Heritage Group of Institutions joined the felicitation programme of Prof. B.B. Paira, Advisor-Higher Education, Kalyan Bharti Trust. A documentary film was also screened on Prof. Paira's contribution for the growth of Heritage Group of Institutions.

CHAIRMAN'S  
INITIALS

R.M.

3.7 Members of Faculty published 15 papers in various Conferences and Journals during the period under report.

3.8 The present status of number of Book Titles (7317), number of Book Volumes (56656) and number of Journals (202) in the Central Library of HITK.

3.9 Major events held at the Institute during the period under report.

3.10 Various student development programmes organized / activities / achievements during the period under report.

3.11 Various Conferences/ Seminars/ Special Lectures/ Workshops / FDPs organized during the period under consideration.

**Agenda Item No.5: To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell and expressed its satisfaction on the same.

**Agenda Item No.6: To consider a report on the progress of construction activities**

The BOG expressed satisfaction at the progress of construction activities.

**Agenda Item No.7: To report on HR related matters since the last meeting**

The BOG considered and approved

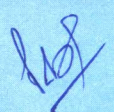
- (i) appointment of following 04 (four) members of faculty and staff, on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose

Name	Designation	Dept.
Ms. Savitri Roy	Sr. Officer Purchase	Purchase
Mr. Saikat Bandopadhyay	Asstt. Prof.	CSE
Dr. Anirban Bhar	Asstt. Prof.	CSE
Ms. Venu Bihani	Asstt. Prof.	Maths

- (ii) resignation of 02 (two) members of faculty

Name	Designation	Dept
Dr. Soumi Bhattacharya	Asstt. Prof.	CE
Dr. Anindita Maitra Bhattacharya	Asstt. Prof.	Maths

CHAIRMAN'S  
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BOG noted that 02 (two) members of faculty received Ph.D. degree during the period under report.

Name	Designation	Dept
Dr. Souvik Basu	Asstt. Prof.	CAC
Dr. Mohuya Byabartta Kar	Asstt. Prof.	CSE

BOG noted the death of 01 (one) member of faculty

Name	Designation
Prof. B.R. Saha	COE, Advisor - Admin

**Agenda Item No.8: To consider a report on Anti Ragging measures**

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute.

**Agenda Item No.9: Any other matter with the permission of the Chair**

**(a) Nomination of Members of Faculty to the Board of Governors, HITK**

As per UGC Guidelines for Autonomous Colleges, 2 (two) members of faculty are to be nominated in the BOG of the Institute. Accordingly following names of the Members of Faculty was proposed as Faculty Representative in the BOG of the Institute for three years (AY 2018-2019 to AY 2020-2021)

- Prof. (Dr.) Dinabandhu Bhandari, Professor, Dept. of Computer Science & Engineering, and
- Prof. (Dr.) Mousiki Kar, Assistant Professor, Dept. of Electronics & Communication Engineering

BOG noted and approved the same.

**(b) BOG nominees to the Academic Council, HITK**

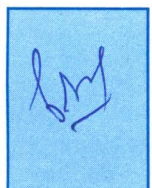
Since the term of Prof. B.B. Paira and Mr. Ivan Saha as BOG nominee to the Academic Council of HIT has expired, it was proposed that

- Prof. (Dr.) K.K. Chaudhuri, Kalyan Bharti Trust, and
- Mr. Ivan Saha, BU Head- Solar Manufacturing & CTO, Vikram Solar

be nominated to the Academic Council for three years (AY 2018-2019 to AY 2020-2021).

BOG noted and approved the same.

CHAIRMAN'S  
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(c) BOG nominees to the Finance Committee, HITK

As per UGC Guidelines for Autonomous Colleges, 1 (one) member of faculty and 1 (one) nominee of BOG are to be nominated in the Finance Committee of the Institute. Accordingly, the following names was proposed as Members of the Finance Committee of the Institute for three years (AY 2018-2019 to AY 2020-2021)

- Prof. (Dr.) Pinaki Bhattacharyya, Emeritus Professor, Head-Research, Dept. of Chemical Engineering and
- Shri Manoj Saraogi, Chief Finance Officer

The only external member of the 4-member Finance Committee, as per the revised UGC guidelines, is the Finance Officer of the affiliating University. Principal is the Ex-officio Chairman of the Committee.

BOG noted and approved the same.

(d) Submission of AQAR of HITK for the Academic Year 2017-2018

As the Institute is accredited by NAAC during the year 2017, the Annual Quality Assurance Report (AQAR) for the Academic Year 2017-2018 is to be submitted to National Accreditation and Assessment Council (NAAC) and uploaded the same in the Institute website.


BOG noted and approved the same.


(e) Application to AICTE for Extension of Approval (EoA) for the Academic Year 2019-2020

As per AICTE guideline, application for EoA/ Extended EoA of all existing B.Tech. and M.Tech. programmes of Heritage Institute of Technology and MCA programme of Computer Application Centre, Heritage Institute of Technology for Academic Year 2019-2020 is to be submitted to AICTE.

BOG noted and approved the same.

There being no other business, the meeting ended with a vote of thanks to the Chair.

  
**Prahlad Rai Agarwala**  
Chairman  
Board of Governors

  
**Prof. (Dr.) P. Chaudhuri**  
Member Secretary  
Board of Governors

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