

## HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

50<sup>th</sup> Meeting of the Board of GovernorsDate: Saturday, 10<sup>th</sup> February, 2018 at 11:00 A.M.

Venue: Conference Room of the Institute

ATTENDANCE SHEET

<u>Name</u>		<u>Signature</u>
1. Shri P. R. Agarwala	Chairman	P. R. Agarwala
2. Shri Vikram Swarup	Vice-Chairman	
3. Shri Sanjay Agarwal	Member	
4. Shri N. P. Dalmia	Member	
5. Shri H. P. Budhia	Member	
6. Shri Siddharth Swarup	Member	
7. Swami Atmapriyananda	Member	Swami Atmapriyananda 10 Feb 2018
8. Smt. Madhumita Ray	Member	
9. Prof. (Dr.) Parameswar De	Member	Prof. (Dr.) Parameswar De 10/02/2018
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) N. P. Nayak	Member	Prof. (Dr.) N. P. Nayak 10/2/18
12. Ms. Satarupa Bagchi Biswas	Member	
13. Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	Prof. (Dr.) Pranay Chaudhuri

CHAIRMAN'S  
INITIALS

# HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

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Invitees:

Name

Signature

1. Shri H. K. Chaudhary

2. Shri Sajjan Bhajanka

3. Shri Jaydeep Chitlangia

4. Shri Probir Roy

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5. Shri P. K. Agarwal

*P. K. Agarwal*

6. Prof. B. B. Paira

*B. B. Paira* 10/2/18

7. Dr. Amalendu Basu

*B. Mukherjee (DTE's Nominee)*

8. Prof. K. K. Chaudhuri

*K. K. Chaudhuri*

9. Prof. S. Biswas

*S. Biswas* 10.2.2018

10. Prof. B. R. Saha

*B. R. Saha* 10.2.2018

11. Dr. Sujit Kuamr Barua

*S. Barua* 10/2/18

12. Prof. (Dr.) Siddhartha Ray

*S. Ray* 10/2/18

13. Prof. (Dr.) Pinaki Bhattacharya

*P. Bhattacharya* 10.02.2018

14. Shri Manoj Saraogi

*MS*

15. Shri Jaydeep H Goswami

16. Mr. Y. S. Jain

*Y. S. Jain*

17. Mr. Kaushik Bhattacharya

*K. Bhattacharya*

18. Mr. Arvind Srivastava

*A. Srivastava*

CHAIRMAN'S  
INITIALS

**MINUTES OF THE FIFTIETH MEETING OF THE BOARD OF GOVERNORS HELD ON SATURDAY, THE 10<sup>TH</sup> FEBRUARY, 2018 IN THE CONFERENCE ROOM OF THE INSTITUTE**

**Members Present:**

Shri Prahlad Rai Agarwala                      *in the Chair*  
Swami Atmapriyananda Maharaj  
Prof. (Dr.) Parameswar De  
Prof. (Dr.) N.P. Nayak  
Prof. (Dr.) Pranay Chaudhuri              *Member-Secretary*

**Leave of Absence was granted to:**

Shri Vikram Swarup  
Shri Sanjay Agarwal  
Shri N. P. Dalmia  
Shri H.P. Budhia  
Shri Siddharth Swarup  
Ms. Madhumita Ray  
Ms. Satarupa Bagchi Biswas

**Special Invitees:**

Shri Probir Roy  
Shri P.K. Agarwal  
Prof. B.B. Paira  
Ms. Bidisha Mukherjee (DTE's Nominee)  
Prof. K.K. Chaudhuri  
Prof. S. Biswas  
Prof. B.R. Saha  
Dr. Sujit Kumar Barua  
Prof. (Dr.) Siddhartha Ray  
Prof. (Dr.) Pinaki Bhattacharya  
Shri Manoj Saraogi  
Shri Y.S. Jain  
Shri Kaushik Bhattacharya  
Shri Arvind Srivastava

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

**Agenda Item No. 1: Confirmation of the Minutes of the 49<sup>th</sup> Meeting of the BOG held on Saturday, 11<sup>th</sup> November, 2017**

Minutes of the 49<sup>th</sup> Meeting of the BOG held on 11<sup>th</sup> November, 2017 were duly circulated. As there was no comment from the members, the minutes were confirmed.

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**Agenda Item No. 2: Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Regarding Homecoming 2018 (Alumni Meet) of HIT held on 06.01.2018 at the Institute campus it was noted that so far about 6400 alumni have been identified. However, only about 100 alumni participated in Homecoming 2018. The Chairman of the BOG then advised that regular communication should be maintained with the identified alumni so that at least 1000 alumni participate in the Annual Homecoming event in future.

**Agenda Item No. 3: To consider a report on NBA Accreditation of 4 (four) PG programmes of the Institute**

The BOG members noted the report on NBA accreditation of 4 (four) PG programmes of the Institute and appreciated the efforts of all members of faculty and staff for getting accreditation of PG programmes in AEIE, BT, CSE and ECE.

**Agenda Item No. 4: To consider Budget estimate for the FY 2018-2019**

BOG noted and approved the statement of budgeted expenditure for the financial year 2018-2019.

**Agenda Item No. 5: To consider a report on various activities of the Institute since the last meeting**

5.1 BOG noted the submission of the online application to AICTE for extension of approval of all existing B.Tech. and M.Tech. programme of HITK and MCA programme of CAC, HITK for the Academic Year 2018-2019.

5.2 BOG noted the establishment of IEEE EDS Centre of Excellence funded by IEEE USA at Heritage Institute of Technology, Kolkata on 21.12.2017, first of its kind globally, and extended thanks to all the team members with a special reference to Prof.(Dr.) Atanu Kundu and Prof.(Dr.) Mouski Kar both from the Dept. of ECE who took the lead role in these initiatives.

5.3 BOG also noted the following:

- a) Odd semester examination 2017 under autonomy which was held during 6<sup>th</sup> to 22<sup>nd</sup> December, 2017.
- b) Commencement of even semester 2018 classes on and from 16<sup>th</sup> January, 2018
- c) Since the last meeting of BOG held on 11.11.2017, the members of faculty of the Institute had produced 10 Journal Publications and 20 Conference Publications.

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d) The present status of number of Book Titles (7052), number of Book Volumes (55351) and number of Journals (202) in the Central Library of HITK.

e) Visit to Vikram Solar Pvt. Ltd., Falta on 01.12.2017 by members of faculty and administrative staff of the Institute as a part of Industry Connect Programme.

f) Selection of HITK as a centre for holding external examinations (i) PGDBA 2018 to be conducted by IIMC, (ii) WBJEE 2018 to be conducted by WBJEE Board, (iii) ISI Entrance Test 2018 to be conducted by ISI, Kolkata and (iv) AFCAT 2018 to be conducted by CDAC-Kolkata.

g) Various student development programmes / activities / achievements of the students of HITK during the period under report. Members of the BOG congratulated all the participating students for their achievements and extended special appreciation to Ms. Mayurakshi Mukherjee, 3<sup>rd</sup> year ECE student for her success to achieve the Silver Medal in 76<sup>th</sup> ARAE FEARA Regatta 2018 held in Kolkata during 8<sup>th</sup> to 14<sup>th</sup> January, 2018.

5.4 The BOG also noted that following 2 (two) International Conferences were organized during the period under report at HITK campus:

- (i) International Conference on "Advancing Frontiers in Operational Research: Towards a Sustainable World" (AFOR-2017) organized jointly by Operational Research Society of India (ORSI) at HITK during 21<sup>st</sup> – 23<sup>rd</sup> December, 2017 as a part of the 50th Annual Convention and Celebrations of the 125<sup>th</sup> Birthday of Professor P.C. Mahalanobis, the Founder President of ORSI and the Diamond Jubilee of the Operational Research Society of India.
- (ii) International Conference on Chemistry for Human Development (ICCHD-2018) jointly organized by Professor Asima Chatterjee Foundation, Kolkata and HITK to celebrate the birth centenary (2017-2018) of the legendary scientist Professor Asima Chatterjee with a view to perpetuate her memory and to inspire future generations for the significant improvement of the standard of chemical education and research in India.

5.5 The BOG also noted the following events organized by AICTE, Eastern Regional Office at HITK:

- (i) Workshop on AQIS Schemes and Master Trainer Workshop on 22.11.2017.
- (ii) Technical Lecture on Civil Engineering during 5<sup>th</sup> to 8<sup>th</sup> February, 2018 for students and members of faculty of Civil Engineering departments of various Institutes of Eastern Region

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**Agenda Item No.6: To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell. Members requested Mr. Kaushik Bhattacharya, Head-T&P to take initiative to bring more reputed organizations for campus placement in consultation with Mr. Y.S. Jain, Head - Corporate Relations.

**Agenda Item No.7: To consider a report on the progress of construction activities**

The BOG expressed satisfaction at the progress of construction activities.

**Agenda Item No.8: To report on HR related matters since the last meeting**

The BOG considered and approved

(i) appointment of Registrar (Dr. Sujit Kumar Barua), 02 (two) members of faculty, 01 (one) Technical Assistant and 02 (two) Admin Staff on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose,

(ii) cases of resignation of 04 (four) members of faculty (along with reasons for their leaving)

(iii) case of retirement of 01 (one) Admin staff

BOG also noted that 02 (two) member of faculty received Ph.D. degree during the period under report.

BOG approved promotion of Registrar (Prof. B.R. Saha) to Advisor (Admin) and 01 (one) Associate Professor to Professor.

**Agenda Item No.9(i): To consider a report on Anti Ragging measures**

The BOG noted and expressed satisfaction on Anti Ragging measures taken by the Institute. However, BOG advised that in future the details of meeting of the concerned Committee with date should be reported to BOG.

**Agenda Item No.9(ii): To consider a report on Internal Complaints Committee**

The BOG noted the incident of eve teasing of a 3<sup>rd</sup> year CE student by a group of 4 (four) students outside the campus near Gate No. 5 and expressed satisfaction on the action taken by the Internal Complaints Committee. BOG advised members of faculty and staff to remain vigil to prevent a recurrence of such incident in future.


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**Agenda Item No.10: To consider resolutions adopted in 13<sup>th</sup> meeting of the Academic Council held on 09.02.2018**

- (i) BOG noted and approved the result of Odd Semester Examination 2017 under autonomy
- (ii) BOG noted and approved the proposal for providing facilities for semester long project work of external students and expressed its satisfaction on the terms and conditions mentioned under the proposal including the payment of a non-refundable fee of Rs. 15,000/- by the concerned external student to the Institute to meet the expenses of consumables and other incidental expenses in connection with such project work.
- (iii) BOG noted and approved the resolution on Mandatory Additional Requirement for earning B.Tech. degree, adopted by the Academic Council in its meeting held on 09.02.2018 and requested the 3 (three) member Committee comprising of the Registrar, the HODs of Department of Biotechnology and Department of Humanities to prepare a list of extra classroom Activity Heads and Sub-Activity Heads with their capping of the Activity Points that can be earned by the students during their entire B.Tech. duration, as early as possible. In this connection Swami Atmapriyananda Maharaj suggested that efforts should be made for fostering social responsibility in education by the students, like conducting evening classes for economically weaker section of the society.

There being no other business, the meeting ended with a vote of thanks to the Chair.

  
18.5.18  
**Vikram Swarap**  
Vice Chairman  
Board of Governors

  
**Prof. (Dr.) P. Chaudhuri**  
Member Secretary  
Board of Governors