







## HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

49<sup>th</sup> Meeting of the Board of GovernorsDate: Saturday, 11<sup>th</sup> November, 2017 at 11:00 A.M.

Venue: Conference Room of the Institute

ATTENDANCE SHEET

<u>Name</u>		<u>Signature</u>
1. Shri P. R. Agarwala	Chairman	
2. Shri Vikram Swarup	Vice-Chairman	
3. Shri Sanjay Agarwal	Member	
4. Shri N. P. Dalmia	Member	Regret
5. Shri H. P. Budhia	Member	Regret
6. Shri Siddharth Swarup	Member	
7. Swami Atmapriyananda	Member	Regret
8. Smt. Madhumita Ray	Member	
9. Prof. (Dr.) Parameswar De	Member	
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) N. P. Nayak	Member	
12. Ms. Satarupa Bagchi Biswas	Member	
13. Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	

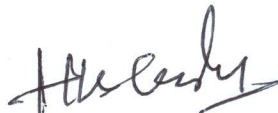
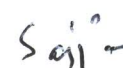








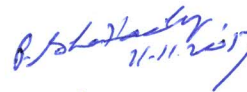



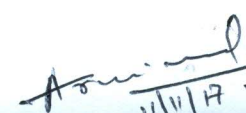
CHAIRMAN'S  
INITIALS

## HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

49<sup>th</sup> Meeting of the Board of Governors  
 Date: Saturday, 11<sup>th</sup> November, 2017 at 11:00 A.M.  
 Venue: Conference Room of the Institute

ATTENDANCE SHEET

## Invitees:

<u>Name</u>	<u>Signature</u>
1. Shri H. K. Chaudhary	
2. Shri Sajjan Bhajanka	
3. Shri Jaydeep Chitlangia	
4. Shri Probir Roy	
5. Shri P. K. Agarwal	
6. Prof. B. B. Paira	
7. Mr. Pranabesh Das	 11/11/2017
8. Prof. K. K. Chaudhuri	 11/11/2017
9. Prof. S. Biswas	 11.11.2017
10. Prof. (Dr.) D. C. Ray	
11. Prof. B. R. Saha	
12. Prof. (Dr.) Siddhartha Ray	 11.11.2017
13. Prof. (Dr.) Pinaki Bhattacharya	 11.11.2017
14. Shri Manoj Saraogi	
15. Shri Jaydeep H Goswami	
16. Mr. Y. S. Jain	
17. Mr. Arvind Srivastava	 11/11/17

 CHAIRMAN'S  
 INITIALS

**MINUTES OF THE FORTY-NINTH MEETING OF THE BOARD OF GOVERNORS  
HELD ON SATURDAY, THE 11<sup>TH</sup> NOVEMBER, 2017 IN THE CONFERENCE  
ROOM OF THE INSTITUTE**

**Members Present:**

*Shri Prahlad Rai Agarwala*                      *in the Chair*  
*Shri Siddharth Swarup*  
*Prof. (Dr.) Parameswar De*  
*Prof. (Dr.) N.P. Nayak*  
*Ms. Satarupa Bagchi Biswas*  
*Prof. (Dr.) Pranay Chaudhuri*                      *Member-Secretary*

**Leave of Absence was granted to:**

*Shri Vikram Swarup*  
*Shri Sanjay Agarwal*  
*Shri N. P. Dalmia*  
*Shri H.P. Budhia*  
*Swami Atmapriyananda Maharaj*  
*Ms. Madhumita Ray*

**Special Invitees:**

*Shri H.K. Chaudhary*  
*Shri Sajjan Bhajanka*  
*Shri Pranabesh Das*  
*Shri Probir Roy*  
*Shri P.K. Agarwal*  
*Prof. B.B. Paira*  
*Prof. K.K. Chaudhuri*  
*Prof. S. Biswas*  
*Prof. B.R. Saha*  
*Prof. (Dr.) Siddhartha Ray*  
*Prof. (Dr.) Pinaki Bhattacharya*  
*Shri Manoj Saraogi*  
*Shri Jaydeep H. Goswami*  
*Shri Y.S. Jain*  
*Shri Arvind Srivastava*

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.



**Agenda Item No. 1: Confirmation of the Minutes of the 48<sup>th</sup> Meeting of the BOG held on Saturday, 12<sup>th</sup> August, 2017**

Minutes of the 48<sup>th</sup> Meeting of the BOG held on 12<sup>th</sup> August, 2017 were duly circulated. As there was no comment from the members, the minutes were confirmed.

**Agenda Item No. 2: Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

**Agenda Item No. 3: To consider a report on 1<sup>st</sup> Convocation of autonomous Heritage Institute of Technology held on 05.09.2017**

BOG noted the report on 1<sup>st</sup> Convocation of autonomous Heritage Institute of Technology held on 05.09.2017. Shri P.R. Agarwala, Chairman of BOG suggested that all medal winners be congratulated by letter from Principal of the Institute.

**Agenda Item No. 4: To consider a report on various activities of the Institute since the last meeting**

4.1 The BOG noted that the NBA Expert Team visited the campus during 27-29<sup>th</sup> October, 2017 for accreditation of PG programmes in (i) AEIE, (ii) BT, (iii) CSE and (iv) ECE. Members also noted the comments made by the Chairman and Programme Experts on strengths and weaknesses of the Institute and also strengths and weaknesses of the programmes. Shri H.K. Chaudhary, Chairman, KBT suggested that Shri Probir Roy, Director, KBT should take initiative to interact with different industries of the Trustees for Industry-Institute Interaction and joint research and development activities. Shri H.K. Chaudhary also assured that there will be no dearth of fund for enhancement of research and development work in the Institute.

4.2 BOG also noted the following:

a) Convocation of Maulana Abul Kalam Azad University of Technology, West Bengal was held on 07.11.2017 for 2017 graduates and students from Heritage Institute of Technology bagged 2 Gold medals, 4 Silver medals and 1 Bronze medal. Members of BOG congratulated the medal winners.

b) HITK Foundation Day was celebrated on 6<sup>th</sup> September, 2017 and Award for Excellence have been given to Prof. Krishanu Dutta, Associate Professor of Dept. of ECE for outstanding teaching, Prof. (Dr.) Soma Banerjee, Asstt. Professor, Dept. of BT for outstanding research accomplishments and Prof. (Dr.) Sangita Bhattacharjee, Asstt. Professor, Dept of ChE for All round excellent performance in combination of teaching and research accomplishments.

*[Handwritten signature]*

*[Handwritten initials]*

c) During the period since last meeting of BOG Institute had produced 14 Journal Publications, 16 Conference Publications and 1 Book Chapter publication.

d) An International Conference on “**Advancing Frontiers in Operational Research: Towards a Sustainable World**” (AFOR-2017) will be organized by Operational Research Society of India (ORSI) at Heritage Institute of Technology, Kolkata during 21st – 23rd December, 2017 as a part of the 50th Annual Convention and Celebrations of the 125th Birthday of Professor P.C. Mahalanobis, the Founder President of ORSI and the Diamond Jubilee of the Operational Research Society of India

e) An International Conference on “**Chemistry for Human Development**” (ICCHD-2018) will be jointly organized by Professor Asima Chatterjee Foundation, Kolkata and Heritage Institute of Technology, Kolkata to celebrate the Birth Centenary of legendary scientist Professor Asima Chatterjee during 8th – 10th January, 2018 at Swami Vivekananda Auditorium of the Institute.

30 eminent scientists from USA, France, Spain, Italy, Germany, Switzerland, China, Japan, Taiwan, Bangladesh, Indonesia and Sri Lanka along with Prof. Goverdhan Mehta, UH, Hyderabad, Prof. A.V. Rama Rao, ALPL, Hyderabad, Prof. S. Chandrasekaran, IISc, Bangalore and many other distinguished scientists from India shall be delivering keynote speeches in the Conference.

**Agenda Item No.5: To consider the Annual Report for the year 2016-2017 of the Institute**

Soft copy of Annual Report of the Institute for the year 2016-2017 was circulated to the members and the hard copy of the same was placed on the table.

BOG approved the Annual Report of the Institute for the year 2016-2017.

**Agenda Item No.6: To consider a report on training and placement activities**

The BOG noted the report from Training & Placement Cell. Members expressed concern on the fact that only 325 students were finally selected and given offers by TCS where as last year 510 students were selected by TCS. Members suggested that more and more companies should be invited for campus placement. Members requested Mr. Y.S. Jain, Head - Corporate Relations to take initiative in this respect.



**Agenda Item No.7: To consider a report on the progress of construction activities**

The BOG expressed satisfaction at the progress of construction activities.

**Agenda Item No.8: To report on HR related matters since the last meeting**

The BOG considered and approved

(i) appointment of 06 (six) members of faculty, 07 (seven) Technical Assistants and 01 (one) Admin Staff on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose,

(ii) cases of resignation of 01 (one) member of faculty, 02 (two) Technical Assistants and 01 (one) Admin Staff (along with reasons for their leaving).

BOG also noted that 03 (three) member of faculty received Ph.D. degree during the period under report.

BOG approved promotion of 06 (six) Associate Professors to Professors and 01 (one) Assistant Professor to Associate Professor.

**Agenda Item No.9: To consider and approve fees for specific services from COEs Office**

BOG approved the following fees for specific services from COEs Office.

Service	Approved Fees
Issuing duplicate grade card	Rs. 300/-
Issuing duplicate certificate	Rs. 300/-
Issuing duplicate examination fee book	Rs. 100/-

**Agenda Item No.10: Any other matter with the permission of the Chair**

Prof. Parameswar De suggested that Selection Committee meetings for recruitment of faculty members should be completed at least one month before the commencement of semester classes in order to ensure that no class hour is lost right from the beginning of the semester.

Mr. Pranabesh Das expressed thanks to Shri H.K. Chaudhary for his promise that there will be no dearth of fund for R&D work in the Institute. Shri Das made the following suggestions for future:



- (i) A report should be submitted in every BOG meeting on Anti Ragging Measures and cases of ragging complaints, if any.

Shri H.K. Chaudhary, Chairman, KBT suggested the following:

- a) Alumni Association of the Institute should be more active by enlisting as many alumni as far as possible. 1<sup>st</sup> batch of students from HITK graduated in the year 2005 and many of our alumni are working in senior positions of many company. Making contact with them may improve the placement scenario of present students. He advised Mr. Y.S. Jain, Head-Corporate Relations to take initiative in this respect.

Shri Sajjan Bhajanka, Secretary, KBT suggested that faculty quality can be improved by encouraging members of faculty to participate in various training programmes and courses on recent developments in their fields.

The next meeting of the BOG will be held on 10<sup>th</sup> February, 2018.

There being no other business, the meeting ended with a vote of thanks to the Chair.



**Prahlad Rai Agarwala**  
Chairman  
Board of Governors



**Prof. (Dr.) P. Chaudhuri**  
Member Secretary  
Board of Governors