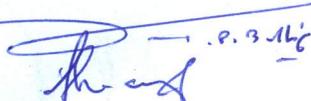
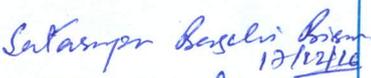


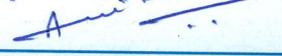
HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

46th Meeting of the Board of Governors
Date : Saturday, 17th December, 2016 at 11:00 A.M.
Venue: Conference Room of the Institute

ATTENDANCE SHEET

Name		Signature
1. Shri P. R. Agarwala	Chairman	
2. Shri Vikram Swarup	Vice-Chairman	
3. Shri V. Saran	Member	Leave of absence
4. Shri N. P. Dalmia	Member	Leave of absence
5. Shri H. P. Budhia	Member	
6. Shri Siddharth Swarup	Member	
7. Swami Atmapriyananda	Member	Leave of absence
8. Smt. Madhumita Ray	Member	Leave of absence
9. Prof. (Dr.) Parameswar De	Member	 17/12/2016
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) N. P. Nayak	Member	 17/12/16
12. Ms. Satarupa Bagchi Biswas	Member	 17/12/16
13. Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	

Invitees:

14. Shri H. K. Chaudhary 
15. Shri Sajjan Bhajanka
16. Shri Jaydeep Chitlangia
17. Prof. (Dr.) Sajal Dasgupta
18. Shri Probir Roy 
19. Shri P. K. Agarwal 
20. Prof. B. B. Paira  17/12/16
21. Prof. K. K. Chaudhuri
22. Prof. (Dr.) D. C. Ray 
23. Prof. Bimalendu B Bhattacharya 
24. Prof. (Dr.) S. Biswas  17.12.2016
25. Prof. B. R. Saha 
26. Prof.(Dr.) Siddhartha Ray 
27. Shri Jaydeep H Goswami 
28. Shri Manoj Saraogi 
29. Shri Arvind Srivastava 

CHAIRMAN'S
INITIALS



**MINUTES OF THE FORTY-SIXTH MEETING OF THE BOARD OF GOVERNORS
HELD ON SATURDAY, THE 17TH DECEMBER, 2016 IN THE CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

Shri Prahlad Rai Agarwala *in the Chair*
Shri Vikram Swarup
Shri H.P. Budhia
Shri Siddharth Swarup
Prof. (Dr.) Parameswar De
Prof. (Dr.) N.P. Nayak
Ms. Satarupa Bagchi Biswas
Prof. (Dr.) Pranay Chaudhuri *Member-Secretary*

Leave of Absence was granted to:

Shri V. Saran
Shri N. P. Dalmia
Swami Atmapriyananda Maharaj
Smt. Madhumita Ray

Special Invitees:

Shri H.K. Chaudhary
Shri Probir Roy
Shri P.K. Agarwal
Prof. B.B. Paira
Prof. (Dr.) D.C. Ray
Prof. Bimalendu B. Bhattacharya
Prof. (Dr.) S. Biswas
Prof. B.R. Saha
Prof. (Dr.) Siddhartha Ray
Shri Jaydeep H. Goswami
Shri Manoj Saraogi
Shri Arvind Srivastava

Shri P.R. Agarwala, Chairman, BOG, HIT, took the Chair and called the meeting to order after granting leave of absence as mentioned above and welcoming all the members and Invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

**Agenda Item No. 1: Confirmation of the Minutes of the 45th Meeting of the BOG
held on Saturday, 10th September, 2016**

Minutes of the 45th Meeting of the BOG held on 10th September, 2016 were duly circulated. As there was no comments from the Members, the minute was confirmed.

Agenda Item No. 2: **Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3: **To consider a report on TEQIP-II**

The BOG approved utilization of funds till 30.11.2016 as under:

Sl.No.	Head	Rs. (in Lakhs)
1a.	Total Sanctioned Fund	600
1b.	Bank Interest as on 30.11.2016	9.36
	Total	609.36
2.	Cumulative Expenditure incurred in the project as on date 30.11.2016	584.53
3.	Unspent balance as on 30.11.2016	60.87

BOG also approved the following :

- Teaching Assistantship to 29 1st year M.Tech. students.
- Teaching Assistantship to 38 2nd year M.Tech. students
- Seed Grant amounting to Rs. 1,62,952/- to 10 members of faculty
- Expenditure of Rs. 2.68 lacs for developing Research Interest amongst UG and PG students.
- Expenditure of Rs. 2,07,290/- for attending conferences / workshops / seminars for presenting papers and training programmes outside the campus by members of faculty and staff
- Expenditure of Rs. 14,32,005/- for organizing workshops / seminar/ international conferences and training courses during the period under report
- Expenditure of Rs. 42,312/- towards Ph.D. Registration Fees and binding of thesis of members of faculty.
- Expenditure of Rs. 61,913/- for plant visits of 3rd yr students of Mechanical Engineering and Civil Engineering departments.
- Expenditure of Rs. 32,538/- for Summer Internship Programme of 15 UG students in various industries.
- Expenditure of Rs. 1,01,067/- for organizing various Industry-Institute-Interaction programmes.



- Expenditure of Rs. 24,000/- for holding workshop for framing syllabi of 4th year B.Tech. courses under Autonomy
- Expenditure of Rs. 8,58,266/- for organizing Student Development Programme as Academic Support for Weak Student under the aegis of Finishing School
- Expenditure of Rs. 2,555/- for presentation of paper at SCHEMCON 2016 by Mr. Navaneel Dutta a 4th yr UG student of Electrical Engineering Department.
- A budget estimate of Rs. 1,41,041/- for attending seminar / workshop / conference by 8 (eight) members of faculty
- A budget estimate of Rs. 70,000/- for organizing a 2-day workshop on computations optimization: methods and algorithms jointly by Department of Mathematics and Information Technology.

The BOG noted the following:

- Prof. Ritu Mukherjee (Mishra), Assistant Professor, Department of Chemistry & Environment was unable to attend the Conference on Reduction Rate Theory, Faraday Discussion, World Society of Chemistry, Cambridge, United Kingdom from 19th September to 31st September, 2016 due to medical reason.
- Services of Mr. Subhajyoti Dutta, Office Assistant, TEQIP-II Project has been extended till 31st March, 2017 w.e.f. 1st November, 2016 on a consolidated salary of Rs. 10,000/- per month
- Mr. Anish Mukherjee, a 2nd year PG student of ECE Department presented a paper "Metro Cell – A new Concept for 4G LTE, its Design Approaches, Deployment Challenges and Solutions" at International Conference on Signal Processing, Communication, Power and Embedded System from 3rd October to 5th October, 2016.

Shri H.K. Chaudhary suggested that Teaching Assistantship to meritorious PG students should be continued from reserve fund even after completion of TEQIP-II programme. The members of BOG appreciated this suggestion and adopted the same in principle.

PC

AI/3



Agenda Item No. 4: **To consider Audited Statement of Accounts for the Financial Year 2015-2016**

BOG approved the Audited Statement of Accounts for the Financial Year 2015-2016.

Agenda Item No. 5: **To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

→ The NBA Expert Team visited the Institute on 21-10-2016 to 23-10-2016 for Accreditation of 5 (five) UG programmes

→ Director, NAAC has been informed that our preferred date for Peer Team of NAAC to visit our Institution is February 2 to 4 or February 9 to 11, 2017. Information from NAAC is awaited.

→ Results of Special Supplementary Examination 2016 under Autonomy

→ Odd Semester Examination 2016 under Autonomy is scheduled to be completed on December 20, 2016.

→ 24 (twenty four) papers have been published in different journals by members of faculty during the period under report.

→ 17 (seventeen) papers have been presented in various National / International Conferences by members of faculty during the period under report.

→ 1 (one) Book Chapter "A new implementation scheme in Robotic Vehicle Propulsion using brushless DC Motor" was published by Debjyoti Chowdhury, Arunabha Mitra, Santanu Mondal, Madhurima Chattopadhyay of Department of AEIE

→ XAT 2017 will be held at HITK on Sunday 8th January, 2017.

→ 64 (sixty four) new titles and 758 (seven hundred fifty eight) no. of volumes have been added to the Central Library.

→ Major events held at the Institute during the period under report.

→ Various student development programme organized during the period under report.

→ Various Conferences. FDPs / Workshops / Seminars organized during the period under consideration



→ Members of BOG felt proud to note that Ms. Mayurakshi Mukherjee, a 2nd year B.Tech. student in ECE has bagged a Silver Medal in the Open Mixed Four Category and a Bronze Medal in Womens' Doubles in 2016 Asian Indoor Rowing Championship held in Pattaya, Thailand on 30th October, 2016.

Agenda Item No.6: To consider a report on training and placement activities

The BOG considered and approved the report of Training & Placement Cell.

Agenda Item No.7: To consider a report on the progress of construction activities

The BOG expressed satisfaction at the progress of construction activities.

Agenda Item No.8: To report on HR related matters since the last meeting

The BOG considered and approved (i) appointment of 01 (one) Technical Assistant and 01 (one) Admin Staff on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose, (ii) cases of resignation of 2 (two) members of faculty and 03 (three) Technical Assistant (along with reasons for their leaving). BOG also noted that 05 (five) members of faculty have received Ph.D. degree during the period under report.

Agenda Item No.9: Any other matter with the permission of the Chair

- (i) Prof. (Dr.) Pranay Chaudhuri, Principal reported that letters have been sent to the Registrar, MAKAUT and Director of Technical Education, Govt. of West Bengal for NOC from the University and the State Government respectively, for closure of PG Programme in Information Technology from the Academic Year 2017-2018 due to poor admission during last 3 (three) academic years. BOG noted the same.

In this context, Shri H.K. Chaudhary wanted to know the action plan of the Institute so that admission to both UG & PG programmes in future years does not fall.

Prof. (Dr.) Pranay Chaudhuri, Principal reported that the Institute is planning a separate entrance test for admission to PG programmes of the Institute so that delay in admission can be avoided due to delay in conduct of PGET by the University. He also reported that a letter seeking permission for holding separate entrance test will be sent to the University in the month of January 2017.



Prof. B.B. Paira, Advisor, Higher Education, KBT suggested that some kind of awareness programme may be organized with students of Class XII from nearby schools.

Mr. Probir Roy, Director, KBT appraised the members that one such Annual awareness programme is organized by IIT Kharagpur, Alumni Association at our campus where Class XII students from West Bengal, who aspire to study engineering, attend.

- (ii) Prof. (Dr.) Pranay Chaudhuri, Principal reported that 10 (ten) members of faculty shall be participating in a training programme organized by Tata Consultancy Services at Chennai and Trivandrum from 19th to 23rd December, 2016. In this programme, faculty members will receive training on how to prepare our students before joining TCS.
- (iii) Tentatively the next meeting of the BOG will be held on 18.03.2017

There being no other item, the meeting ended with a vote of thanks to the Chair.



Prahlad Rai Agarwala
Chairman
Board of Governors



Prof. (Dr.) P. Chaudhuri
Member Secretary
Board of Governors