

Date : Saturday, 12th March, 2016. Time : 11.00 a.m.

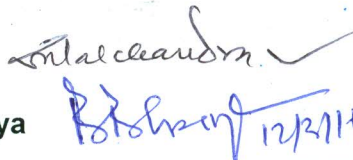
Venue: Conference Room of the Institute

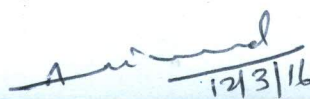
ATTENDANCE SHEET

Name		Signature
1. Shri P. R. Agarwala	Chairman	
2. Shri Vikram Swarup	Vice-Chairman	Leave of absence
3. Shri V. Saran	Member	Leave of absence
4. Shri N. P. Dalmia	Member	Leave of absence
5. Shri H. P. Budhia	Member	Leave of absence
6. Shri Siddharth Swarup	Member	
7. Swami Atmapriyananda	Member	Leave of absence
8. Smt. Madhumita Ray	Member	 12/03/16
9. Prof. (Dr.) Parameswar De	Member	 12/03/2016
10. Regional Officer (ERO), AICTE	Member	
11. Prof. (Dr.) N. P. Nayak	Member	Leave of absence
12. Ms. Satarupa Bagchi Biswas	Member	
13. Prof. (Dr.) Pranay Chaudhuri,	Member Secretary	

Invitees:

14. Shri H. K. Chaudhary
15. Shri Sajjan Bhajanka
16. Shri Jaydeep Chitlangia
17. Prof. (Dr.) Sajal Dasgupta
18. Shri Probir Roy
19. Shri P. K. Agarwal
20. Prof. B. B. Paira
21. Prof. K. K. Chaudhuri
22. Prof. (Dr.) D. C. Ray
23. Prof. Bimalendu B Bhattacharya
24. Prof. (Dr.) S. Biswas
25. Prof. (Dr.) B. R. Saha
26. Prof (Dr.) Ratul Kumar Majumdar
27. Shri R. P. Sinha
28. Shri Manoj Saraogi
29. Shri Arvind Srivastava


 12/12/16


 12/3/16
CHAIRMAN'S
INITIALS

MINUTES OF THE FORTY-THIRD MEETING OF THE BOARD OF GOVERNORS HELD ON SATURDAY, THE 12TH March, 2016 IN THE CME CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Shri Prahlad Rai Agarwala in the Chair
 Smt. Madhumita Ray
 Prof. (Dr.) Parameshwar De
 Ms. Satarupa Bagchi Biswas
 Prof. (Dr.) Pranay Chaudhuri Member-Secretary

Leave of Absence was granted to:

Shri Vikram Swarup
 Shri H.P. Budhia
 Shri Siddharth Swarup
 Shri V. Saran
 Shri N. P. Dalmia
 Prof. (Dr.) N.P. Nayak

Special Invitees:

Prof. (Dr.) D. C. Ray
 Prof. (Dr.) R.K. Majumdar
 Shri Arvind Srivastava

After granting leave of absence as mentioned above, the Chairman welcomed all the members and invitees present in the meeting.

'OM' was chanted for three times before starting the meeting.

Agenda Item No. 1: **Confirmation of the Minutes of the 42nd Meeting of the BOG held on Saturday, 5th December, 2015**

Minutes of the 42nd Meeting of the BOG held on 5th December, 2015 were duly circulated and since no comments were received, it was confirmed.

Agenda Item No. 2: **Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting.

Agenda Item No. 3: **To consider a report on TEQIP-II**

The BOG approved utilization of funds till 12.03.2016 as under:

Sl. No.	Head	Rs. (in Lakhs)
1.	Total sanctioned fund	400.00
2.	Bank interest earned as on 12.03.2016	6.65
3.	Cumulative Expenditure incurred in the project as on 12.03.2016	386.27
4.	Balance in hand as on today (12.03.2016)	20.38

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BOG noted and approved that the Institute contributed Rs. 13.00 lacs (0.5% of the total annual expenditure) on 28.01.2016 as per TEQIP-II norms to each of the following 4 (four) funds:

1. TEQIP-II Corpus A/c
2. TEQIP-II Faculty Development A/c
3. TEQIP-II Equipment Replacement A/c
4. TEQIP-II Maintenance A/c

The BOG also noted that the accumulated balance in all four funds as on 28.01.2016 is Rs. 177.20 lacs.

The BOG further approved the following:

- As per advice of SPFU, package wise procurement plan (25% additional fund in our case) was finalized in a meeting convened by the TEQIP Coordinator on 10.02.2016. This meeting was chaired by Principal & TEQIP Head.
- An expenditure of Rs.2,56,000 incurred in connection with Teaching Assistantship being provided to 8 (eight) 2nd year M.Tech. students for the period September to December 2015.
- An expenditure of Rs.2,47,259 incurred in connection with FDP organized outside the Institute in respect of 27 members of faculty and staff.
- An expenditure of Rs.10,00,161 (approx) would be incurred in connection with International Conference on "Advances in Bioprocess Engineering & Technology" organized within the Institute.
- An expenditure of Rs.79,337 incurred in connection with organizing 2 (two) FDPs within the Institute.
- An expenditure of Rs.6,033 incurred in connection with printing charges of Ph.D. thesis in respect of 1 (one) member of faculty.
- An expenditure of Rs.1,697 incurred in respect of 1 (one) member of faculty for publication in an International Journal of Cardiology and Angiology.
- An expenditure of Rs.1,500 incurred in respect of 1 (one) member of faculty for publication in World Journal of Engineering Research and Technology.
- An expenditure of Rs.1,60,542 incurred in connection with attending 12 (twelve) conferences / workshops / seminars / training programs.
- An expenditure of Rs.48,266 would be incurred in connection with attending 2 (two) International Conferences.
- An expenditure of Rs.30,729 incurred in connection with industrial visits in respect of CE and ChE students.

- An expenditure of Rs.43,400 incurred in connection with hospitality for campus recruitment drive (2016 graduates).
- An expenditure of Rs.50,000 would be incurred in connection with programmes organized by different departments under the supervision of I-I-I Cell.
- Mr. Pradip Agarwal, CEO, KBT attended the workshop "Leading People in Organization" conducted by Wharton, University of Pennsylvania as a representative of the BOG from 4th November to 7th November 2015. An expenditure of Rs.3,33,342 has been incurred for the same.
- Budgetary expenditure of Rs.72,000 was approved by Principal and TEQIP Head for holding workshops for framing syllabus of 3rd year B.Tech. programmes of the Institute. Till date Rs.23,000 was incurred for the same.
- An expenditure of Rs.50,050 incurred in connection with conducting remedial classes and workshops by different departments under the Equity Assurance and Finishing School activities.
- An expenditure of Rs.9,380 incurred in connection with presenting a paper in an International Conference on Communication, Control and Computing 2015 (IEEEICC 2015) by Ms. Ashmi Banerjee, 4th year CSE student.
- Service of Mr. Subhajyoti Dutta, Office Assistant, TEQIP-II project has been extended for a further period of 6 months w.e.f. 22.1.2016.

Agenda Item No. 4: To consider the recommendations of the Academic Council

7th meeting of Academic Council was held on 11.02.2016 in which following salient recommendations were made:

- Revision of the Syllabus for the Paper HMTS2002 [Indian Culture and Heritage]
- Introduction of a new clause and amendment of an existing clause in the Examination Rules
- Amendment of Clause-5.4.2.2 (Ref: Statues, Rules & Regulations, p. 25): The portion "There shall be no separate supplementary examinations under normal condition for I / II / IIIrd year B.Tech., I/IInd year MCA, 1st year M.Tech. However, for final year students, supplementary examinations only in respect of 7th & 8th semester for B.Tech., 5th & 6th semester for MCA and 3rd and 4th semester for M.Tech. shall be held within one month from the date of publication of final semester results."

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is to be replaced by

- "There shall be no separate Supplementary Examinations for 2nd and 3rd year B Tech. However, for 1st year and final year students, Supplementary Examinations only in respect of 1st and 2nd semester for 1st year B Tech and M Tech, 3rd and 4th semester for final year M Tech, and 7th and 8th semester of final year B Tech shall be held within one month from the date of publication of results."

- Clause-5.4.2.6: A new clause be included in the Statutes, Rules and Regulations under "**Scope for Grade Improvement**" as

"A candidate may apply to re-appear in a regular examination of an already passed paper to improve the grade by depositing the requisite fees. Maximum number of such attempts will be two (2) in the entire degree program. The internal assessment marks of the paper(s) will however be carried forward. If the grade obtained in the repeat examination is lower than his / her original grade, the original grade shall prevail."

- Revision of the Syllabus for the Paper CSEN 2201 (Design and Analysis of Algorithms)
- Consideration of results of Odd semester 2015-2016

The BOG considered and approved the above mentioned recommendations of the Academic Council.

Agenda Item No. 5: **To consider a report on various activities of the Institute since the last meeting**

The BOG noted the following:

→ The Institute has submitted application to AICTE on 17.02.2016 for the Academic Year 2016-2017 in respect of

- Extension of Approval of all existing B.Tech. & M.Tech. programmes
- Introduction of new M.Tech. programme in Renewable Energy to be offered by the Dept. of Chemical Engineering

→ Computer Application Centre, HIT has submitted application to AICTE on 12.02.2016 for the Academic Year 2016-2017 for the extension of approval of MCA course

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→ Result of Odd Semester Examination 2015-2016 under Autonomy was published on 18.02.2016

→ Visit by Expert Committee from IIT Kharagpur for evaluation of various activities under the Knowledge Incubation for TEQIP

→ The Institute has submitted the hard and soft copy of the NIRF (National Institutional Ranking Framework) application to the concerned authority on 24.02.2016 for the purpose of ranking

→ Students Achievement / Activities organized during the period under report

→ Student Development Programme during the period under report

→ XAT 2016, a prestigious All India Level Entrance Test, was held on 03.01.2016 at the Institute

→ Special Lectures / Seminars / Workshops organized during the period under report

→ Celebration of E-Week in association with National Entrepreneurship Network (NEN) from 20-27.02.2016

Agenda Item No.6: To consider a report on training and placement activities

The BOG considered and approved the report of the Training & Placement Cell. The BOG also noted that specific skills training programmes for individual unplaced students are identified to increase employability based on the results of the CII Wheelbox tests.

Agenda Item No.7: To consider a report on the progress of construction activities

The BOG expressed satisfaction at the progress of construction activities.

Agenda Item No.8: To report on HR related matters since the last meeting

The BOG considered and approved (i) the appointment of 5 (five) members of Faculty and 1 (one) Staff on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose (ii) cases of resignation/retirement of 8 (eight) persons (along with reasons for their leaving) and (iii) Career Progression in respect of 1 (one) member of faculty since the last meeting held on 05.12.2015.

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Agenda Item No.9: **Budget for financial year 2016 – 2017**

BOG approved the Budget estimate for the financial year 2016 – 2017 as recommended by the Finance Committee in its meeting held on 7th March, 2016 at 11.00 a.m.

Agenda Item No.10: **Miscellaneous**

- (i) It was proposed that the Institute should submit an application for introduction of Differential Fee Structure to the Fee Structure Committee, Govt. of West Bengal, through the Director of Technical Education, Govt. of West Bengal for permission to charge 10% additional tuition fees in view of our autonomous status as per recommendation of National Fee Structure Committee constituted by AICTE. The proposal was approved by the BOG.
- (ii) Smt. Madhumita Ray, Secretary, Dept. of Higher Education, Govt. of West Bengal suggested that makeup classes should be arranged for late admitted students. She also suggested that the proposal of differential fee structure may be forwarded to Hon'ble Justice (Retired) Pradipta Ray, Chairman, Fee Structure Committee, Govt. of West Bengal on account of financial burden of having Autonomous status and NBA Accreditation of the Institute.

There being no other item, the meeting ended with a vote of thanks to the Chair.

Confirmed
P.R. Agarwal
Prahlad Rai Agarwala
Chairman
Board of Governors

P. Chaudhuri
Prof. (Dr.) P. Chaudhuri
Member Secretary
Board of Governors