
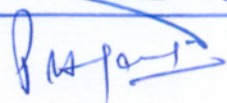
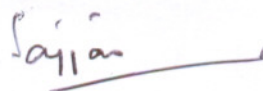

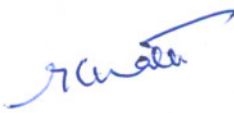
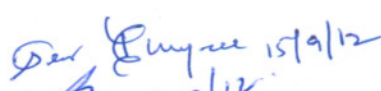
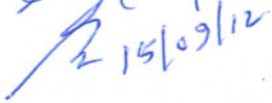








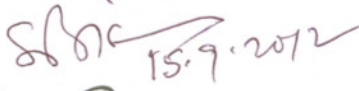
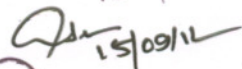

31<sup>st</sup> Meeting of the Board of GovernorsDate : Saturday, 15<sup>th</sup> September, 2012 Time : 11.00 a.m.

Venue: Conference Room of the Institute

## ATTENDANCE SHEET

Name	Signature
1. Shri Vishambhar Saran, Chairman	
2. Shri Prahlad Rai Agarwala, Vice-Chairman	
3. Shri Sajjan Bhajanka	
4. Shri M. K. Jalan	
5. Shri Vikram Swarup	
6. Shri H. P. Budhia	
7. Dr. Sajal Dasgupta	
8. Dr. Biswapati Chatterjee	
9. Regional Officer, ERO, AICTE	
10. Prof. Sekhar Bhattacharjee	
11. Prof. Subhashis Majumder	
12. Prof. S. Sengupta	
13. Dr. Pranay Chaudhuri, Member Secretary	

## Special Invitees

14. Shri H. K. Chaudhary	
15. Shri S. B. Ganguly	
16. Shri Probir Roy	
17. Shri P. K. Agarwal	
18. Prof. B. B. Paira	
19. Prof.(Dr.) D. C. Ray	
20. Dr. S. Biswas	
21. Dr. Alope Kumar Sen	
22. Prof. Sobhen Ray	

CHAIRMAN'S  
INITIALS

**MINUTES OF THE THIRTYFIRST MEETING OF THE BOARD OF GOVERNORS  
HELD ON SATURDAY, THE 15<sup>th</sup> SEPT, 2012 IN THE CONFERENCE ROOM OF  
THE INSTITUTE**

**Members Present:**

*Shri Vishambhar Saran* *in the Chair*  
*Shri Prahlad Rai Agarwala*  
*Shri Sajjan Bhajanka*  
*Shri H.P. Budhia*  
*Prof. (Dr.) Biswapati Chatterjee*  
*Prof. (Dr.) Sekhar Bhattacharyya*  
*Prof. (Dr.) Subhasish Majumder*  
*Prof. (Dr.) S. Sengupta*  
*Prof. (Dr.) Pranay Chaudhuri* *Member-Secretary*

**Leave of Absence was granted to:**

*Shri M. K. Jalan*  
*Shri Vikram Swarup*  
*Prof. (Dr.) Sajal Dasgupta*  
*Regional Officer, AICTE*

**Special Invitees:**

*Shri Probir Roy*  
*Shri P. K. Agarwal*  
*Prof. B.B. Paira*  
*Prof. (Dr.) Dulal Ch. Ray*  
*Prof. (Dr.) Sambhunath Biswas*  
*Prof. (Dr.) Alope Kumar Sen*  
*Prof. (Dr.) Sobhen Ray*

After granting leave of absence as mentioned above, 'OM' was chanted for three times. The agenda items were then taken up for consideration as follows.

**Agenda No. 1: Confirmation of the Minutes of the 30<sup>th</sup> Meeting of the BOG held on 14.07.2012**

Minutes of the 30<sup>th</sup> Meeting of the BOG held on 14.07.2012 were duly circulated. Since no comments were received, these were confirmed.

**Agenda No. 2: Action taken report on the resolutions/decisions made in the last meeting**

The BOG noted and approved the ATR in respect of decisions taken in the previous meeting with the following observation:

→ Performance of girls, in general, is better than that of boys

→ Since the Institute is already a member of CII the proposal for Institutional Membership of FICCI should be dropped



**Agenda No. 3: To consider a report on TEQIP-II**

The BOG approved the report including various activities conducted under the project.

The BOG also approved the following Travels in India utilizing TEQIP grant:

1. Mr. Soumya Chatterjee & Mr. Dulal Mondal, (both from ECE) to present papers in "International Conference on Communication, Circuits and Systems, 2012" to be held in KIIT Univ., Bhubaneswar during October 5-7, 2012
2. Dr. Ratna Mukherjee (Chemistry) to present a paper in "3rd International Conference on Natural Polymers ....." to be held at Kottayam, Kerala during October 26-28, 2012
3. Ms. Aditi B. Chakraborty (Humanities) to present a paper in "34th All India Conference on Linguistics" to be held in NEHU, Shillong during November 01-03, 2012
4. Mr. Arindam Das (Humanities) to present a paper in "Patrick White Centenary Conference" to be held at Hyderabad during November 05-07, 2012
5. Prof. Arabinda Kr. Pal (AEIE) to present a paper in "International Conference on Frontiers in Intelligent Computing" to be held in Bhubaneswar during December 22-23, 2012

The BOG further approved that payment of requisite program fee to be paid to Jadavpur University on account of Registration for Ph.D. by Shri Dulal Mondal, Asstt. Professor, ECE be made utilizing TEQIP grant which is permissible.

The BOG advised to properly plan for utilization of the balance amount available under TEQIP-II during the remaining two quarters of the current Financial Year, subject to provisions laid down by SPFU and NPIU from time to time.

**Agenda No. 4 : To consider a report on the activities of the Institute since the last meeting**

The BOG noted and approved the activities of the Institute during the period under report with the following observations.

CHAIRMAN'S  
INITIALS





→ In response to a query made by the Govt. Nominee regarding appointment of a large number of faculty within a short span of time, it was clarified that this had to be carried out in order to ensure faculty student ratio 1:15 as per AICTE guideline and that all formalities like advertisement in the paper followed by interview were observed during appointment.

**Agenda No.5 : To report on the appointments and resignations since the last meeting**

The BOG considered and approved the appointments of persons on the basis of recommendations of the respective Selection Committee(s) constituted for the purpose as well as

cases of resignation, since the last meeting held on 14.07.2012. The BOG further suggested that for those leaving the Institute, a remarks column should be provided mentioning reasons for leaving.

**Agenda No.6 : To consider a proposal for (i) Re-introduction of Special Compensatory Leave, (ii) Providing incentives to non-faculty for acquiring higher qualifications and (iii) Modification of existing rules for Medical Leave**


The BOG approved the following:

- (i) System of Special Compensatory Leave be reintroduced w.e.f. 01.07.2012. However a vocational staff, detained during vacation, would not be entitled to any SCL but have to avail of only Earned Leave in lieu of extra work @ 1 day EL for every 3 days of such detention.
- (ii) Member of staff other than faculty, on recommendation of their respective HODs, would be entitled to 1 (one) increment for acquiring M.Tech. (not applicable for correspondence courses) and 2 (two) increments for acquiring Ph.D. in their relevant disciplines pursued with prior approval. The above decision shall be applicable for all existing members of staff who have already acquired such higher qualifications but financial benefits would be effective only w.e.f. 01.10.2012. Those pursuing such higher studies prior to joining the institute would also be entitled to such increments provided they intimate the same at the time of joining.
- (iii) Commutation of Sick Leave against leave of absence on medical grounds for a period exceeding 4 (four) days shall be allowed w.e.f. 01.07.2012, other terms and conditions remaining unaltered.

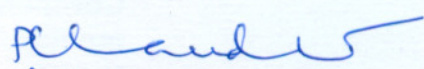
- Agenda No.7 : **To consider a report on training and placement activities**  
The BOG considered the report of the Training & Placement Cell and appreciated the efforts of the Cell.
- Agenda No.8 : **To consider a report on the progress of construction activities**  
The BOG expressed satisfaction at the progress of construction activities.
- Agenda No.9 : **Any other matter with the permission of the Chair**  
The Govt. Nominee mentioned that a report on measures taken in respect of ragging should be included as an agenda item in the next meeting as suggested by the Government.

There being no other item, the meeting ended with a vote of thanks to the Chair.

*Confirmed.*

  
**Vishambhar Saran**  
Chairman  
Board of Governors

*22.12.2012*

  
**Prof. (Dr.) P. Chaudhuri**  
Member Secretary  
Board of Governors