

**Heritage Institute of Technology
Kolkata**

NOTICE

HRIT/0914/3473

29 October 2021

Sub: Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Statutory Committees have been constituted by BOG in its meeting held on 31.07.2021 for the Academic Year 2021-2022 as under:

Disciplinary Committee for the AY 2021-2022

Principal	- Chairman
Dean (UG)	- Vice Chairman
Associate Dean (Student Affairs)	- Member
Registrar	- Member
CoE	- Member
HOD, AEIE	- Member
HOD, ME	- Member
Dona Chatterjee, CE	- Member
Campus Administrator	- Member
Dy. General Manager	- Member
Advisor Campus Administration	- Member
Students' Counsellor	- Member
Joint Registrar	- Convenor

Anti Ragging Committee for the AY 2021-2022

1	Prof.(Dr.) Basab Chaudhuri	Principal	Chairman
2	Prof. (Dr.) Subhashis Majumdar	Dean (UG) & HOD, CSE	Vice Chairman
3	Prof. (Dr.) N. P. Nayak	Controller of Examinations & HOD, Physics	Member
4	SDO or his Nominee	Representative of Civil Administration	Member
5	OC, Anandapur P.S. or his Nominee	Representative of Police Administration	Member
6	Ms. Sudeshna Banerjee Assistant Editor, The Telegraph	Representative of Local Media	Member
7	Mrs. Sumita Roy, Former District Chairperson, Innerwheel	Representative of NGO involved in youth activities	Member
8	Prof.(Dr.) Madhurima Chattopadhyay	HOD, AEIE	Member
9	Prof.(Dr.) Srabanti Basu	HOD, BT	Member
10	Prof.(Dr.) Tapas Sadhu	HOD, CE	Member
11	Prof. (Dr.) Sulagna Chatterjee	HOD, Ch.E.	Member
12	Prof. (Dr.) Saibal Dutta	HOD, EE	Member
13	Prof. (Dr.) Prabir Banerjee	HOD, ECE	Member
14	Prof. (Dr.) Siuli Roy	HOD, IT	Member
15	Prof. (Dr.) Sukanta Sarkar	HOD, ME	Member
16	Prof. (Dr.) Souvik Basu	HOD, Computer Applications	Member
17	Prof. (Dr.) Suparna Chakraborty	HOD, Humanities	Member
18	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))	Member
19	Prof. (Dr.) Jayati Datta	HOD, Chemistry & Environment	Member
20	Dr. Sujit Kumar Barua	Registrar	Member
21	Cdr. (Retd.) S. Dey	Advisor-Campus Administration	Member
22	Mr. Amitava Ghosh Dastidar	Campus Administrator	Member
23	Mr. Clayton M. Moses	Coordinator (Student Affairs & International Relations)	Member
24	Mr. Arvind Srivastava	Joint Registrar	Member
25	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
26	Mr. Saibal Kr. Maity	Section Officer-I	Member
27	Mr. Arunava Mazumdar	Section Officer-II	Member
28	G.S., Students' Council Roll No.	Representative of Students	Member
29	A.G.S. 1 (UG), Students' Council Roll No.	Representative of Students	Member
30	A.G.S. 2 (UG), Students' Council	Representative of Students	Member
31	1 st yr student representative-I Roll No.	Representative of Students	Member
32	1 st yr student representative-II Roll No.	Representative of Students	Member

Anti Ragging Squad for the AY 2021-2022

1	Prof. (Dr.) Sukanta Sarkar HoD-ME	HOD, Mechanical Engineering	Chairman
2.	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic)	Member
3	Cdr.(Retd.) S. Dey	Advisor-Campus Administration	Member
4	Prof. Samik Chakraborty	Asstt. Prof. & DC, AEIE	Member
5	Prof. (Dr.) Riddhi Goswami	Asstt. Prof. & DC, BT	Member
6	Prof. Abhyuday Mallick	Asstt. Prof. & DC, Ch.E.	Member
7	Prof. (Dr.) Sarmila Sahoo	Assoc. Prof. & DC, CE	Member
8	Prof. (Dr.) Poulami Das	Asstt. Prof. & DC, CSE	Member
9	Prof. Sanjay Chandra Das	Asstt. Prof. & DC, EE	Member
10	Prof. (Dr.) Shounak Dasgupta	Asstt. Prof. & DC, ECE	Member
11	Prof. Deep Malya Mukhhopdhyay	Asstt. Prof. & DC, IT	Member
12	Prof. S.N. Mukhopadhyay	Asstt. Prof. & DC, ME	Member
13	Prof. Sandipan Ganguly	Asstt. Prof. & DC, Computer Applications	Member
14	Mr. Arvind Srivastava	Joint Registrar	Member
15	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
16	Mr. Anutosh Mitra	Asstt. Campus Administrator	Member
17	Mr. Manoj Pradhan	Office Executive & Hostel Supdt.	Member
18	Mr. Krishnendu Sen	Office Executive	Member
19	Mr. Pradip Roy	Sr. Office Assistant	Member
20	Mr. Avijit Acharya	Office Assistant	Member
21	Mr. Tanmay Ghosh	Office Assistant	Member
22	Representative of Students Council - I		Member
23	Representative of Students Council - II		Member
24	Representative of Students Council - III		Member

Internal Complaints Committee for the AY 2021-2022

Prof. (Dr.) Mousiki Kar, Associate Professor, Dept. of Electronics & Communication Engineering, Presiding Officer

Two Faculty members:

1. Prof. Moulipriya Sarkar, Asstt. Professor, Dept. of Mathematics
2. Prof. (Dr.) Riddhi Goswami, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Student representatives (preferably one girl student):

7. UG Representative – I
8. UG Representative – II
9. PG Representative

SC / ST Committee for the AY 2021-2022

- | | | |
|----|---|----------|
| 1. | Prof. (Dr.) Sukanta Sarkar, Assoc. Professor & HOD, Dept. of ME | Chairman |
| 2. | Prof. Arindam Sarkar, Asstt. Professor, Dept. of AEIE | Member |
| 3. | Prof. (Dr.) Aparna Ray Sarkar, Asstt. Professor, Dept. of ChE | Member |
| 4. | Prof. Bappa Sardar, Asstt. Professor, Dept. of IT | Member |
| 5. | Prof. Sudipta Ray, Asstt. Professor, Dept. of ME | Convenor |


29/10/2021

Prof. (Dr.) Basab Chaudhuri
Principal

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/3217

03 July 2020

Sub: Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Statutory Committees have been constituted by BOG in its meeting held on 20.06.2020 for the Academic Year 2020-2021 as under:

Disciplinary Committee for the AY 2020-2021

Principal	- Chairman
Dean (UG)	- Vice Chairman
Associate Dean (Student Affairs)	- Member
Registrar	- Member
HOD, AEIE	- Member
HOD, ME	- Member
Dona Chatterjee, CE	- Member
Campus Administrator	- Member
Co-ordinator (Student Affairs & International Relations)	- Member
Dy. General Manager	- Member
Joint Campus Administrator	- Member
Students' Counsellor	- Member
Joint Registrar	- Convenor

Anti Ragging Committee for the AY 2020-2021

1	Prof.(Dr.) Pranay Chaudhuri	Principal	Chairman
2	Prof. (Dr.) Subhashis Majumdar	Dean (UG) & HOD, CSE	Vice Chairman
3	Prof. (Dr.) N. P. Nayak	Controller of Examinations & HOD, Physics	Member
4	SDO or his Nominee	Representative of Civil Administration	Member
5	OC, Anandapur P.S. or his Nominee	Representative of Police Administration	Member
6	Ms. Sudeshna Banerjee Assistant Editor, The Telegraph	Representative of Local Media	Member
7	Mrs. Sumita Roy, Former District Chairperson, Innerwheel	Representative of NGO involved in youth activities	Member
8	Prof.(Dr.) Madhurima Chattopadhyay	HOD, AEIE	Member
9	Prof.(Dr.) Srabanti Basu	HOD, BT	Member
10	Prof.(Dr.) Tapas Sadhu	HOD, CE	Member
11	Prof. (Dr.) Sulagna Chatterjee	HOD, Ch.E.	Member
12	Prof. (Dr.) Saibal Dutta	HOD, EE	Member
13	Prof. (Dr.) Prabir Banerjee	HOD, ECE	Member
14	Prof. (Dr.) Siuli Roy	HOD, IT	Member
15	Prof. (Dr.) Sukanta Sarkar	HOD, ME	Member
16	Prof. (Dr.) Souvik Basu	HOD, Computer Applications	Member
17	Prof. (Dr.) Suparna Chakraborty	HOD, Humanities	Member
18	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics	Member
19	Prof. (Dr.) Jayati Datta	HOD, Chemistry & Environment	Member
20	Dr. Sujit Kumar Barua	Registrar	Member
21	Cdr. (Retd.) S. Dey	Campus Administrator	Member
22	Mr. Amitava Ghosh Dastidar	Joint Campus Administrator	Member
23	Mr. Clayton M. Moses	Co-ordinator (Student Affairs & International Relations)	Member
24	Mr. Arvind Srivastava	Joint Registrar	Member
25	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
26	Mr. Asit Kumar Chatterjee	F/o Shri Arnab Chatterjee 1 st yr IT (Roll No. 1954049)	Member
27	Mr. Sandip Kumar Mukherjee	F/o Mr. Sreyan Kumar Mukherjee 1 st yr ECE (Roll No. 1952172)	Member
28	Mr. Saibal Kr. Maity	Section Officer-I	Member
29	Mr. Arunava Mazumdar	Section Officer-II	Member
30	Ms. Arjyahi Bhattacharya, CE, Roll No. 1858112	Representative of Students	Member
31	Mr. Abhranil Misra, ME, Roll No. 1957018	Representative of Students	Member
32	To be announced	Representative of Students	Member
33	Ms. Priyanka Mitra, BT, (M.Tech.), Roll No. 1993010	Representative of Students	Member
34	Mr. Dipanjan Patra, MCA , Roll No. 1982006	Representative of Students	Member

Anti Ragging Squad for the AY 2020-2021

1	Prof. (Dr.) N.P. Nayak	Controller of Examinations & HOD, Physics	Chairman
2	Cdr.(Retd.) S. Dey	Campus Administrator	Member
3	Prof. Samik Chakraborty	Asstt. Prof. & DC, AEIE	Member
4	Prof. (Dr.) Riddhi Goswami	Asstt. Prof. & DC, BT	Member
5	Prof. Abhyuday Mallick	Asstt. Prof. & DC, Ch.E.	Member
6	Prof. (Dr.) Sarmila Sahoo	Assoc. Prof. & DC, CE	Member
7	Prof. (Dr.) Poulami Das	Asstt. Prof. & DC, CSE	Member
8	Prof. Sanjay Chandra Das	Asstt. Prof. & DC, EE	Member
9	Prof. (Dr.) Shounak Dasgupta	Asstt. Prof. & DC, ECE	Member
10	Prof. Deep Malya Mukhhopdhyay	Asstt. Prof. & DC, IT	Member
11	Prof. S.N. Mukhopadhyay	Asstt. Prof. & DC, ME	Member
12	Prof. Sandipan Ganguly	Asstt. Prof. & DC, Computer Applications	Member
13	Mr. Arvind Srivastava	Joint Registrar	Member
14	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
15	Mr. Anutosh Mitra	Asstt. Campus Administrator	Member
16	Mr. Manoj Pradhan	Office Executive & Hostel Supdt.	Member
17	Mr. Krishnendu Sen	Office Executive	Member
18	Mr. Pradip Roy	Sr. Office Assistant	Member
19	Mr. Avijit Acharya	Office Assistant	Member
20	Mr. Tanmay Ghosh	Office Assistant	Member
21	Mr. Pravin Agarwal, CSE Roll No. 1851240	Representative of Students – I	Member
22	Mr. Soumen Kr. Pal, CE Roll No. 1958103	Representative of Students – II	Member
23	Ms. Satyam Banerjee, ECE Roll No. 1852049	Representative of Students – III	Member

Internal Complaints Committee for the AY 2020-2021

Prof. (Dr.) Sarmila Sahoo, Associate Professor, Dept. of Civil Engineering,
Presiding Officer

Two Faculty members:

1. Prof. Shilpi Saha, Asstt. Professor, Dept. of CSE
2. Prof. (Dr.) Riddhi Goswami, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Student representatives (preferably one girl student):

7. Ms. Samagga Mukherjee, ChE, Roll No. 1855037 (UG Representative – I)
8. Ms. Supriya Kumari, CSE, Roll No. 1751115 (UG Representative – II)
9. Mr. Dipanjan Patra, MCA, Roll No. 1982006 (PG Representative)



SC / ST Committee for the AY 2020-2021

- | | | |
|----|---|----------|
| 1. | Prof. (Dr.) Sukanta Sarkar, Assoc. Professor & HOD, Dept. of ME | Chairman |
| 2. | Prof. Arindam Sarkar, Asstt. Professor, Dept. of AEIE | Member |
| 3. | Prof. (Dr.) Aparna Ray Sarkar, Asstt. Professor, Dept. of ChE | Member |
| 4. | Prof. Bappa Sardar, Asstt. Professor, Dept. of IT | Member |
| 5. | Prof. Sudipta Ray, Asstt. Professor, Dept. of ME | Convenor |



Prof. (Dr.) Pranay Chaudhuri
Principal

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/3014

July 1, 2019

Sub: Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Statutory Committees have been constituted by BOG in its meeting held on 11.05.2019 for the Academic Year 2019-2020 as under:

Disciplinary Committee for the AY 2019-2020

Principal	- Chairman
Dean (UG)	- Vice Chairman
Dean (Student Affairs)	- Member
Registrar	- Member
HOD, AEIE	- Member
HOD, ME	- Member
HOD, Maths	- Member
Campus Administrator	- Member
Co-ordinator (Student Affairs & & International Relations)	- Member
Dy. General Manager	- Member
Joint Campus Administrator	- Member
Students' Counsellor	- Member
Joint Registrar	- Convenor

Anti Ragging Committee for the AY 2019-2020

1	Prof.(Dr.) Pranay Chaudhuri	Principal	Chairman
2	Prof. (Dr.) Subhashis Majumdar	Dean (UG) & HOD, CSE	Vice Chairman
3	Prof. (Dr.) N. P. Nayak	Controller of Examinations & HOD, Physics	Member
4	SDO or his Nominee	Representative of Civil Administration	Member
5	OC, Anandapur P.S. or his Nominee	Representative of Police Administration	Member
6	Ms. Sudeshna Banerjee Assistant Editor, The Telegraph	Representative of Local Media	Member
7	Mrs. Sumita Roy, Former District Chairperson, Innerwheel	Representative of NGO involved in youth activities	Member
8	Prof.(Dr.) Madhurima Chattopadhyay	HOD, AEIE	Member
9	Prof.(Dr.) Srabanti Basu	HOD, BT	Member
10	Prof.(Dr.) Tapas Sadhu	HOD, CE	Member
11	Prof. (Dr.) Sulagna Chatterjee	HOD, Ch.E.	Member
12	Prof. (Dr.) Saibal Dutta	HOD, EE	Member
13	Prof. (Dr.) Prabir Banerjee	HOD, ECE	Member
14	Prof. (Dr.) Tapan Chakrabarti	HOD, IT	Member
15	Prof. (Dr.) Sukanta Sarkar	HOD, ME	Member
16	Prof. (Dr.) Souvik Basu	HOD, Computer Applications	Member
17	Prof. (Dr.) Suparna Chakraborty	HOD, Humanities	Member
18	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics	Member
19	Prof. (Dr.) Jayati Datta	HOD, Chemistry & Environment	Member
20	Dr. Sujit Kumar Barua	Registrar	Member
21	Cdr. (Retd.) S. Dey	Campus Administrator	Member
22	Mr. Pratyush Chatterjee	Joint Campus Administrator	Member
23	Mr. Clayton M. Moses	Co-ordinator (Student Affairs & International Relations)	Member
24	Mr. Arvind Srivastava	Joint Registrar	Member
25	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
26	Mr. Rabi Lochan Chakraborty	F/o Ms. Roshni Chakraborty 3 rd yr IT (Roll No. 1654071)	Member
27	Mr. Timir Goswami	F/o Mr. Rupayan Goswami 3 rd yr CE (Roll No. 1658141)	Member
28	Mr. Saibal Kr. Maity	Section Officer-I	Member
29	Mr. Arunava Mazumdar	Section Officer-II	Member
30	3 rd yr student representative	Representative of Students	Member
31	2 nd yr student representative	Representative of Students	Member
32	1 st yr student representative	Representative of Students	Member
33	M.Tech. student representative	Representative of Students	Member
34	MCA student representative	Representative of Students	Member

Anti Ragging Squad for the AY 2019-2020

1	Prof. (Dr.) N.P. Nayak	Controller of Examinations & HOD, Physics	Chairman
2	Cdr.(Retd.) S. Dey	Campus Administrator	Member
3	Prof. Samik Chakraborty	Asstt. Prof. & DC, AEIE	Member
4	Prof. (Dr.) Riddhi Goswami	Asstt. Prof. & DC, BT	Member
5	Prof. Abhyuday Mallick	Asstt. Prof. & DC, Ch.E.	Member
6	Prof. (Dr.) Sarmila Sahoo	Assoc. Prof. & DC, CE	Member
7	Prof. (Dr.) Poulami Das	Asstt. Prof. & DC, CSE	Member
8	Prof. Sanjay Chandra Das	Asstt. Prof. & DC, EE	Member
9	Prof. (Dr.) Shounak Dasgupta	Asstt. Prof. & DC, ECE	Member
10	Prof. Deep Malya Mukhhopdhyay	Asstt. Prof. & DC, IT	Member
11	Prof. S.N. Mukhopadhyay	Asstt. Prof. & DC, ME	Member
12	Prof. Sandipan Ganguly	Asstt. Prof. & DC, Computer Applications	Member
13	Mr. Arvind Srivastava	Joint Registrar	Member
14	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
15	Mr. Anutosh Mitra	Asstt. Campus Administrator	Member
16	Mr. Manoj Pradhan	Office Executive & Hostel Supdt.	Member
17	Mr. Krishnendu Sen	Office Executive	Member
18	Mr. Pradip Roy	Sr. Office Assistant	Member
19	Mr. Avijit Acharya	Office Assistant	Member
20	Mr. Tanmay Ghosh	Office Assistant	Member
21	Representative of Students – I	--	Member
22	Representative of Students – II	--	Member
23	Representative of Students – III	--	Member

Internal Complaints Committee for the AY 2019-2020

Prof. (Dr.) Sarmila Sahoo, Associate Professor, Dept. of Civil Engineering,
Presiding Officer

Two Faculty members:

1. Prof. Shilpi Saha, Asstt. Professor, Dept. of CSE
2. Prof. (Dr.) Riddhi Goswami, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Student representatives (preferably one girl student):

7. UG Representative – I
8. UG Representative – II
9. PG Representative

SC / ST Committee for the AY 2019-2020

- | | | |
|----|---|----------|
| 1. | Prof. (Dr.) Sukanta Sarkar, Assoc. Professor & HOD, Dept. of ME | Chairman |
| 2. | Prof. Arindam Sarkar, Asstt. Professor, Dept. of AEIE | Member |
| 3. | Prof. (Dr.) Aparna Ray Sarkar, Asstt. Professor, Dept. of ChE | Member |
| 4. | Prof. Bappa Sardar, Asstt. Professor, Dept. of IT | Member |
| 5. | Prof. Sudipta Ray, Asstt. Professor, Dept. of ME | Convenor |



Prof. (Dr.) Pranay Chaudhuri
Principal

Principal
Heritage Institute of Technology

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/2807

June 6, 2018

Sub: Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Statutory Committees have been constituted by BOG in its meeting held on 19.05.2018 for the Academic Year 2018-2019 as under:

Disciplinary Committee for the AY 2018-2019

Principal	- Chairman
Dean (UG)	- Vice Chairman
Dean (Student Affairs)	- Member
Registrar	- Member
HOD, AEIE	- Member
HOD, ME	- Member
Campus Administrator	- Member
Co-ordinator (Student Affairs & & International Relations)	- Member
Dy. General Manager	- Member
Students' Counsellor	- Member
President, Students' Council	- Member
Joint Registrar	- Convenor

Anti Ragging Committee for the AY 2018-2019

1	Prof.(Dr.) Pranay Chaudhuri	Principal	Chairman
2	Prof. (Dr.) Subhashis Majumdar	Dean (UG) & HOD, CSE	Vice Chairman
3	Prof. (Dr.) N. P. Nayak	Dean (Student Affairs), HOD, Physics	Member
4	SDO or his Nominee	Representative of Civil Administration	Member
5	OC, Anandapur P.S. or his Nominee	Representative of Police Administration	Member
6	Ms. Sudeshna Banerjee Assistant Editor, The Telegraph	Representative of Local Media	Member
7	Mrs. Sumita Roy, Former District Chairperson, Innerwheel	Representative of NGO involved in youth activities	Member
8	Prof.(Dr.) Madhurima Chattopadhyay	HOD, AEIE	Member
9	Prof.(Dr.) Srabanti Basu	HOD, BT	Member
10	Prof.(Dr.) Tapas Sadhu	HOD, CE	Member
11	Prof. (Dr.) Sulagna Chatterjee	HOD, Ch.E.	Member
12	Prof. (Dr.) Saibal Dutta	HOD, EE	Member
13	Prof. (Dr.) Prabir Banerjee	HOD, ECE	Member
14	Prof. (Dr.) Tapan Chakrabarti	HOD, IT	Member
15	Prof. (Dr.) Sukanta Sarkar	HOD, ME	Member
16	Prof. (Dr.) Suparna Chakraborty	HOD, Humanities	Member
17	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics	Member
18	Prof. (Dr.) Jayati Datta	HOD, Chemistry & Environment	Member
19	Dr. Sujit Kumar Barua	Registrar	Member
20	Cdr. (Retd.) S. Dey	Campus Administrator	Member
21	Mr. Clayton M. Moses	Co-ordinator (Student Affairs & International Relations)	Member
22	Mr. Arvind Srivastava	Joint Registrar	Member
23	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
24	Mr. Rabi Lochan Chakraborty	F/o Ms. Roshni Chakraborty 3 rd yr IT (Roll No. 1654071)	Member
25	Mr. Timir Goswami	S/o Mr. Rupayan Goswami 3 rd yr CE (Roll No. 1658141)	Member
26	Mr. Saibal Kr. Maity	Section Officer-I	Member
27	Mr. Arunava Mazumdar	Section Officer-II	Member
28	G.S., Students' Council	Representative of Students' Council	Member
29	A.G.S. 1 (UG), Students' Council	Representative of Students' Council	Member
30	A.G.S. 2 (UG), Students' Council	Representative of Students' Council	Member
31	1 st yr student representative-I	To be nominated by Students' Council	Member
32	1 st yr student representative-II	To be nominated by Students' Council	Member

Anti Ragging Squad for the AY 2018-2019

1	Prof. (Dr.) N.P. Nayak	Dean (Student Affairs)	Chairman
2	President, Students' Council	Representative of Students' Council	Member
3	Cdr.(Retd.) S. Dey	Campus Administrator	Member
4	Prof. Samik Chakraborty	Asstt. Prof. & DC, AEIE	Member
5	Prof. (Dr.) Riddhi Goswami	Asstt. Prof. & DC, BT	Member
6	Prof. Abhyuday Mallick	Asstt. Prof. & DC, Ch.E.	Member
7	Prof. (Dr.) Sarmila Sahoo	Assoc. Prof. & DC, CE	Member
8	Prof. (Dr.) Poulami Das	Asstt. Prof. & DC, CSE	Member
9	Prof. Sanjay Chandra Das	Asstt. Prof. & DC, EE	Member
10	Prof. (Dr.) Atanu Kundu	Asstt. Prof. & DC, ECE	Member
11	Prof. Deep Malya Mukhhopdhyay	Asstt. Prof. & DC, IT	Member
12	Prof. S.N. Mukhopadhyay	Asstt. Prof. & DC, ME	Member
13	Mr. Arvind Srivastava	Joint Registrar	Member
14	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
15	Mr. Anutosh Mitra	Asstt. Campus Administrator	Member
16	Mr. Manoj Pradhan	Office Executive & Hostel Supdt.	Member
17	Mr. Krishnendu Sen	Office Executive	Member
18	Mr. Pradip Roy	Sr. Office Assistant	Member
19	Mr. Avijit Acharya	Office Assistant	Member
20	Mr. Tanmoy Ghosh	Office Assistant	Member
21	Representative of Students' Council – I	--	Member
22	Representative of Students' Council - II	--	Member
23	Representative of Students' Council – III	--	Member

Internal Complaints Committee

Prof. (Dr.) Sarmila Sahoo, Associate Professor, Dept. of Civil Engineering,
Presiding Officer

Two Faculty members:

1. Prof. Saptaparna Roy, Asstt. Professor, Dept. of Humanities
2. Prof. (Dr.) Riddhi Goswami, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Three elected student representatives preferably one girl student:

7. B.Tech. Representative – I
8. B.Tech. Representative – II
9. M.Tech. Representative

SC / ST Committee for the AY 2018-2019

- | | | |
|----|---|----------|
| 1. | Prof. (Dr.) Sukanta Sarkar, Assoc. Professor & HOD, Dept. of ME | Chairman |
| 2. | Prof. Arindam Sarkar, Asstt. Professor, Dept. of AEIE | Member |
| 3. | Prof. (Dr.) Aparna Ray Sarkar, Asstt. Professor, Dept. of ChE | Member |
| 4. | Prof. Bappa Sardar, Asstt. Professor, Dept. of IT | Member |
| 5. | Prof. Sudipta Ray, Asstt. Professor, Dept. of ME | Convenor |



Prof. (Dr.) Pranay Chaudhuri
Principal

**Heritage Institute of Technology
Kolkata**

NOTICE

HRIT/0914/2623

August 18, 2017

Sub: Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Statutory Committees have been constituted by BOG in its meeting held on 12.08.2017 for the Academic Year 2017-2018 as under:

Disciplinary Committee for the AY 2017-2018

Principal	- Chairman
Dean (UG)	- Vice Chairman
Dean (Student Affairs)	- Member
Registrar	- Member
GM – Administration	- Member
Campus Administrator	- Member
Co-ordinator (Student Affairs & & International Relations)	- Member
Dy. General Manager	- Member
Students' Counsellor	- Member
President, Students' Council	- Member
Joint Registrar	- Convenor

Anti Ragging Committee for the AY 2017-2018

1	Prof.(Dr.) Pranay Chaudhuri	Principal	Chairman
2	Prof. (Dr.) Subhashis Majumdar	Dean (UG) & HOD, CSE	Vice Chairman
3	Prof. (Dr.) N. P. Nayak	Dean (Student Affairs), HOD, Physics	Member
4	SDO or his Nominee	Representative of Civil Administration	Member
5	OC, Anandapur P.S. or his Nominee	Representative of Police Administration	Member
6	Ms. Sudeshna Banerjee Assistant Editor, The Telegraph	Representative of Local Media	Member
7	Mrs. Sumita Roy, Former District Chairperson, Innerwheel	Representative of NGO involved in youth activities	Member
8	Prof.(Dr.) Madhurima Chattopadhyay	HOD, AEIE	Member
9	Prof.(Dr.) Srabanti Basu	HOD, BT	Member
10	Prof.(Dr.) Tapas Sadhu	HOD, CE	Member
11	Prof. (Dr.) Sulagna Chatterjee	HOD, Ch.E.	Member
12		HOD, EE	Member
13	Prof. (Dr.) Prabir Banerjee	HOD, ECE	Member
14	Prof. (Dr.) Tapan Chakrabarti	HOD, IT	Member
15	Prof. (Dr.) Sukanta Sarkar	HOD, ME	Member
16	Prof. (Dr.) Suparna Chakraborty	HOD, Humanities	Member
17	Prof. (Dr.) Sandip Chatterjee	HOD, Mathematics & President, Students' Council	Member
18	Prof. (Dr.) Samiran Mitra	HOD, Chemistry & Environment	Member
19	Prof. B.R. Saha	Registrar	Member
20	Brigadier (Retd) Debashis Das, S.M.	General Manager – Administration	Member
21	Cdr. (Retd.) S. Dey	Campus Administrator	Member
22	Mr. Clayton M. Moses	Co-ordinator (Student Affairs & International Relations)	Member
23	Mr. Arvind Srivastava	Joint Registrar	Member
24	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
25	Mr. Rabi Lochan Chakraborty	F/o Ms. Roshni Chakraborty 2 nd yr IT (Roll No. 1654071)	Member
26	Mr. Timir Goswami	S/o Mr. Rupayan Goswami 2 nd yr CE (Roll No. 1658141)	Member
27	Mr. Saibal Kr. Maity	Section Officer-I	Member
28	Mr. Arunava Mazumdar	Section Officer-II	Member
29	Mr. Soham Das 4 th Year, CSE	G.S., Students' Council	Member
30	Mr. Rajdeep Chatterjee 4 th Year, ECE	A.G.S. 1 (UG), Students' Council	Member
31	Ms. Priyadarshini Maitra 3 rd Year CE	A.G.S. 2 (UG), Students' Council	Member
32	1 st yr student representative-I	To be nominated by Students' Council	Member
33	1 st yr student representative-II	To be nominated by Students' Council	Member

Anti Ragging Squad for the AY 2017-2018

1	Prof. (Dr.) N.P. Nayak	Dean (Student Affairs)	Chairman
2	Prof. (Dr.) Sandip Chatterjee	Asstt. Prof., Dept. of Maths & President, Students' Council	Member
3	Cdr.(Retd.) S. Dey	Campus Administrator	Member
4	Prof. Samik Chakraborty	Asstt. Prof. & DC, AEIE	Member
5	Prof. (Dr.) Riddhi Goswami	Asstt. Prof. & DC, BT	Member
6	Prof. Abhyuday Mallick	Asstt. Prof. & DC, Ch.E.	Member
7	Prof. (Dr.) Sarmila Sahoo	Asstt. Prof. & DC, CE	Member
8	Prof. (Dr.) Poulami Das	Asstt. Prof. & DC, CSE	Member
9	Prof. Sudipta Mitra	Asstt. Prof. & DC, EE	Member
10	Prof. (Dr.) Atanu Kundu	Asstt. Prof. & DC, ECE	Member
11	Prof. Satarupa Biswas	Asstt. Prof. & DC, IT	Member
12	Prof. S.N. Mukhopadhyay	Asstt. Prof. & DC, ME	Member
13	Mr. Arvind Srivastava	Joint Registrar	Member
14	Dr. Banhishikha Bhattacharya	Students' Counsellor	Member
15	Mr. Anutosh Mitra	Asstt. Campus Administrator	Member
16	Mr. Manoj Pradhan	Office Executive & Hostel Supdt.	Member
17	Mr. Krishnendu Sen	Office Executive	Member
18	Mr. Pradip Roy	Sr. Office Assistant	Member
19	Mr. Abhishek Sarkar	Office Assistant	Member
20	Mr. Tanmoy Ghosh	Office Assistant	Member
21	Dhruv Mundhra 3 rd Year, IT	Cultural Secretary 1, Students' Council	
22	Sagnik Dhar 3 rd Year, ECE	Cultural Secretary 2, Students' Council	Member
23	Debapriya Sarkar 3 rd Year, AEIE	Literary Secretary, Students' Council	Member

PC.

Internal Complaints Committee

Prof. (Dr.) Ajanta Das, Asstt. Professor, Dept. of Physics, Presiding Officer

Two Faculty members:

1. Prof. Satarupa Bagchi Biswas, Asstt. Professor, Dept. of IT
2. Prof. (Dr.) Riddhi Gowasmi, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Three elected student representatives:

7. Ms. Sanjita Biswas, 4th yr ChE
8. Ms. Priyadarshini Maitra, 3rd yr CE
9. Vacant (M.Tech.)

SC / ST Committee for the AY 2017-2018

- | | |
|--|----------|
| 1. Prof. (Dr.) Sukanta Sarkar, Assoc. Professor & HOD, Dept. of ME | Chairman |
| 2. Prof. Arindam Sarkar, Asstt. Professor, Dept. of AEIE | Member |
| 3. Prof. (Dr.) Aparna Ray Sarkar, Asstt. Professor, Dept. of ChE | Member |
| 4. Prof. Bappa Sardar, Asstt. Professor, Dept. of IT | Member |
| 5. Prof. Sudipta Ray, Asstt. Professor, Dept. of ME | Convenor |



Prof. (Dr.) Pranay Chaudhuri
Principal

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/3474

29 October 2021

Sub: Non-Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Non-Statutory Committees have been constituted by BOG in its meeting held on 31.07.2021 for the Academic Year 2021-2022 as under:

Planning & Evaluation Committee

1. Mr. Probir Roy, Director, KBT
2. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
3. Prof. (Dr.) Basab Chaudhuri, Principal
4. Prof. (Dr.) Pinaki Bhattacharya, Emeritus Professor & Head-Research
5. Prof. (Dr.) Subhashis Majumder, Dean (UG)
6. Dr. Sujit Kumar Barua, Registrar

Grievance Redressal Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
2. Prof. (Dr.) Dinabandhu Bhandari (CSE)
3. Prof. (Dr.) Nirmalya Prasun Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))
5. Prof. (Dr.) Siuli Roy (MCA)
6. Prof. (Dr.) Srabanti Basu (BT)
7. Dr. Sujit Kumar Barua, Registrar
8. Mr. Arvind Srivastava, Joint Registrar

Examination Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
2. Prof. (Dr.) Subhasish Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))
5. Prof. (Dr.) Saibal Datta, HOD, Electrical Engineering
6. Prof. Krishanu Datta (ECE)
7. Prof. (Dr.) Atanu Kundu (ECE), Dy. Controller of Examinations

Admissions Committee

1. Dr. Sujit Kumar Barua, Registrar
2. Mr. Arvind Srivastava, Joint Registrar
3. Mr. Santosh Kumar Ray, Dy. General Manager
4. Ms. Sarbani Chakraborty, Asstt. Registrar - II
5. Prof. (Dr.) Prabir Banerjee (ECE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Poulami Das (CSE)

Library Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder, Dean (UG)
3. Prof. (Dr.) Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))
4. Dr. Binod Bihari Das, Library Advisor
5. Prof. Samik Chakraborty (AEIE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Sarmila Sahoo (CE)
8. Prof. Abhyuday Mallick (ChE)
9. Prof. (Dr.) Poulami Das (CSE)
10. Prof. (Dr.) Shounak Dasgupta (ECE)
11. Prof. Sanjay Chandra Das (EE)
12. Prof. Deepmalya Mukhopadhyay (IT)
13. Prof. S.N. Mukhopadhyay (ME)
14. Prof. (Dr.) Sandipan Ganguly (MCA)
15. Prof. (Dr.) Ajanta Das (Physics)
16. Prof. (Dr.) Anandalok Audhya (Chemistry)
17. Prof. Saptaparna Ray (Humanities)
18. Ms. Subhra Banerjee (Asstt. Librarian)

Student Welfare Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder, Dean (UG)
3. Dr. Sujit Kumar Barua, Registrar
4. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
5. Mr. Kaushik Bhattacharyya, Head-T&P
6. Mr. Arvind Srivastava, Joint Registrar
7. Dr. Banhisikha Bhattacharya, Students Counsellor
8. Prof. (Dr.) Sandip Chatterjee, HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))

Sports & Extra-Curricular Activities Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
1. Mr. Clayton M. Moses, Co-ordinator (Student Affairs & International Relations)
2. Prof. (Dr.) Sukanta Sarkar (ME)
3. Prof. (Dr.) Sandip Chatterjee - HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))
4. Prof. Shilpi Saha (CSE)
5. Prof. Rudra Prasad Roychowdhury (Civil)
6. Prof. Uttam Kumar Dash (IT)
7. Prof. (Dr.) Jyotirmoy Ghosh (MCA)
8. Prof. (Dr.) Abhijit Mandal (Chemistry)
9. Dr. Banhisikha Bhattacharya, Student Counsellor

Academic Audit Committee

1. Prof. (Dr.) Basab Chaudhuri, Principal
1. Prof. (Dr.) Subhashis Majumder (CSE), Dean (UG)
2. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
3. Prof. (Dr.) Sujit Kumar Barua - Registrar
4. Prof. (Dr.) Sandip Chatterjee- HOD-Mathematics, Associate Dean (Student Affairs and Jt. Registrar (Academic))
5. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
6. Prof. (Dr.) Sulagna Chatterjee (ChE)
7. Prof. (Dr.) Saibal Datta (EE)
8. Prof. (Dr.) Sukanta Sarkar (ME)


23/10/2021
Prof. (Dr.) Basab Chaudhuri
Principal

**Heritage Institute of Technology
Kolkata**

NOTICE

HRIT/0914/3218

July 3, 2020

Sub: Non-Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Non-Statutory Committees have been constituted by BOG in its meeting held on 20.06.2020 for the Academic Year 2020-2021 as under:

Planning & Evaluation Committee

1. Mr. Probir Roy, Director, KBT
2. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
3. Prof. (Dr.) Pranay Chaudhuri, Principal
4. Prof. (Dr.) Pinaki Bhattacharya, Emeritus Professor & Head-Research
5. Prof. (Dr.) Subhashis Majumder, Dean (UG)
6. Dr. Sujit Kumar Barua, Registrar

Grievance Redressal Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Dinabandhu Bhandari (CSE)
3. Prof. (Dr.) Nirmalya Prasun Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Siuli Roy (MCA)
5. Prof. (Dr.) Srabanti Basu (BT)
6. Dr. Sujit Kumar Barua, Registrar
7. Mr. Arvind Srivastava, Joint Registrar

Examination Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhasish Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Srabanti Basu (BT)
5. Prof. Krishanu Datta (ECE)
6. Prof. (Dr.) Atanu Kundu (ECE), Dy. Controller of Examinations

Admissions Committee

1. Dr. Sujit Kumar Barua, Registrar
2. Mr. Arvind Srivastava, Joint Registrar
3. Mr. Santosh Kumar Ray, Dy. General Manager
4. Ms. Sarbani Chakraborty, Asstt. Registrar - II
5. Prof. (Dr.) Prabir Banerjee (ECE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Poulami Das (CSE)

Library Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder, Dean (UG)
3. Dr. Binod Bihari Das, Library Advisor
4. Prof. Samik Chakraborty (AEIE)
5. Prof. (Dr.) Riddhi Goswami (BT)
6. Prof. (Dr.) Sarmila Sahoo (CE)
7. Prof. Abhyuday Mallick (ChE)
8. Prof. (Dr.) Poulami Das (CSE)
9. Prof. (Dr.) Shounak Dasgupta (ECE)
10. Prof. Sanjay Chandra Das (EE)
11. Prof. Deepmalya Mukhopadhyay (IT)
12. Prof. S.N. Mukhopadhyay (ME)
13. Prof. (Dr.) Sandipan Ganguly (MCA)
14. Prof. (Dr.) Ajanta Das (Physics)
15. Prof. (Dr.) Anandalok Audhya (Chemistry)
16. Prof. Saptaparna Ray (Humanities)
17. Ms. Subhra Banerjee (Library)

Student Welfare Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder, Dean (UG)
3. Dr. Sujit Kumar Barua, Registrar
4. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
5. Mr. Kaushik Bhattacharyya, Head-T&P
6. Mr. Arvind Srivastava, Joint Registrar
7. Dr. Banhisikha Bhattacharya, Students Counsellor
8. Prof. (Dr.) Sandip Chatterjee, Associate Dean (Student Affairs)

Sports & Extra-Curricular Activities Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Mr. Clayton M. Moses, Co-ordinator (Student Affairs & International Relations)
3. Prof. (Dr.) Sukanta Sarkar (ME)
4. Prof. Shilpi Saha (CSE)
5. Prof. (Dr.) Dibyendu Mal (Physics)
6. Prof. (Dr.) Sandip Chatterjee (Maths)
7. Prof. Uttam Kumar Dash (IT)
8. Dr. Banhisikha Bhattacharya, Student Counsellor

Academic Audit Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
5. Prof. (Dr.) Sulagna Chatterjee (ChE)
6. Prof. (Dr.) Shounak Dasgupta (ECE)
7. Prof. Satarupa Bagchi Biswas (IT)



Prof. (Dr.) Pranay Chaudhuri
Principal

**Heritage Institute of Technology
Kolkata**

NOTICE

HRIT/0914/3015

July 1, 2019

Sub: Non-Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Non-Statutory Committees have been constituted by BOG in its meeting held on 11.05.2019 for the Academic Year 2019-2020 as under:

Non-Statutory Committees for the AY 2019-2020

Planning & Evaluation Committee

1. Mr. Probir Roy, Director, KBT
2. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
3. Prof. (Dr.) Pranay Chaudhuri, Principal
4. Prof. (Dr.) Pinaki Bhattacharya, Emeritus Professor & Head-Research
5. Prof. (Dr.) Subhashis Majumder, Dean (UG)
6. Dr. Sujit Kumar Barua, Registrar

Grievance Redressal Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Nirmalya Prasun Nayak (Physics), Controller of Examinations
3. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
4. Dr. Sujit Kumar Barua, Registrar
5. Mr. Arvind Srivastava, Joint Registrar

Examination Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhasish Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Srabanti Basu (BT)
5. Prof. Krishanu Datta (ECE)
6. Prof. (Dr.) Atanu Kundu (ECE), Dy. Controller of Examinations

Admissions Committee

1. Dr. Sujit Kumar Barua, Registrar
2. Mr. Arvind Srivastava, Joint Registrar
3. Mr. Santosh Kumar Ray, Dy. General Manager
4. Ms. Sarbani Chakraborty, Asstt. Registrar - II
5. Prof. (Dr.) Prabir Banerjee (ECE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Poulami Das (CSE)

Library Committee

1. Prof. (Dr.) Subhashis Majumder, Dean (UG)
2. Dr. Binod Bihari Das, Library Advisor
3. Prof. (Dr.) Tapas Sadhu (CE)
4. Prof. (Dr.) Saibal Dutta (EE)
5. Prof. (Dr.) Ajanta Das (Physics)
6. Prof. (Dr.) Shounak Dasgupta (ECE)
7. Prof. (Dr.) Anandalok Audhya (Chemistry)

Student Welfare Committee

1. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
2. Prof. (Dr.) Sulagna Chatterjee (ChE)
3. Prof. (Dr.) Amal Kumar Ray (ME)
4. Prof. (Dr.) Aditi Bhunia Chakraborty (Hum)
5. Prof. (Dr.) Mousiki Kar (ECE)
6. Mr. Arvind Srivastava, Joint Registrar

Sports & Extra-Curricular Activities Committee

1. Mr. Clayton M. Moses, Co-ordinator (Student Affairs & International Relations)
2. Prof. (Dr.) Sukanta Sarkar (ME)
3. Prof. Shilpi Saha (CSE)
4. Prof. (Dr.) Dibyendu Mal (Physics)
5. Prof. (Dr.) Sandip Chatterjee (Maths)
6. Prof. Uttam Kumar Dash (IT)
7. Dr. Banhishikha Bhattacharya, Student Counsellor

Academic Audit Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Controller of Examinations
4. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
5. Prof. (Dr.) Sulagna Chatterjee (ChE)
6. Prof. (Dr.) Shounak Dasgupta (ECE)
7. Prof. Satarupa Bagchi Biswas (IT)



Prof. (Dr.) Pranay Chaudhuri
Principal

Principal
Heritage Institute of Technology

Heritage Institute of Technology Kolkata

NOTICE

HRIT/0914/2808

June 6, 2018

Sub: Non-Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Non-Statutory Committees have been constituted by BOG in its meeting held on 19.05.2018 for the Academic Year 2018-2019 as under:

Planning & Evaluation Committee

1. Mr. Probir Roy, Director, KBT
2. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
3. Prof. B. B. Paira, Advisor, Higher Education, KBT
4. Prof. (Dr.) Pranay Chaudhuri, Principal
5. Dr. Sujit Kumar Barua, Registrar
6. Mr. Y.S. Jain, Head – Corporate Relations

Grievance Redressal Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Nirmalya Prasun Nayak (Physics), Dean (Student Affairs)
3. Prof. Kalarab Ray (CSE)
4. Prof. (Dr.) Madhurima Chattopadhyay, (AEIE)
5. Dr. Sujit Kumar Barua, Registrar
6. Mr. Arvind Srivastava, Joint Registrar

Examination Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhasish Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Dean (Students Affairs)
4. Prof. (Dr.) Srabanti Basu (BT)
5. Prof. Krishanu Datta (ECE)
6. Prof. B.R. Saha, Advisor (Admin) & Controller of Examinations
7. Prof. Kalarab Ray, Dy. Controller of Examinations

Admissions Committee

1. Dr. Sujit Kumar Barua, Registrar
2. Mr. Arvind Srivastava, Joint Registrar
3. Mr. Santosh Kumar Ray, Dy. General Manager
4. Ms. Sarbani Chakraborty, Asstt. Registrar - II
5. Prof. (Dr.) Prabir Banerjee (ECE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Poulami Das (CSE)

Library Committee

1. Prof. (Dr.) Subhashis Majumder, Dean (UG)
2. Dr. Binod Bihari Das, Library Advisor
3. Prof. (Dr.) Tapas Sadhu (CE)
4. Prof. (Dr.) Saibal Dutta (EE)
5. Prof. (Dr.) Ajanta Das (Physics)
6. Prof. (Dr.) Atanu Kundu (ECE)
7. Prof. (Dr.) Anandalok Audhya (Chemistry)

Student Welfare Committee

1. Prof. (Dr.) N.P. Nayak (Physics), Dean, Student Affairs
2. Prof. (Dr.) Jayati Datta (Chemistry)
3. Prof. (Dr.) Amal Kumar Ray (ME)
4. Prof. (Dr.) Nirman Ganguly (Maths)
5. Prof. (Dr.) Aditi Bhunia Chakraborty (Hum)
6. Prof. (Dr.) Mousiki Kar (ECE)
7. Mr. Arvind Srivastava, Joint Registrar

Sports & Extra-Curricular Activities Committee

1. Mr. Clayton M. Moses, Co-ordinator (Student Affairs & International Relations)
2. Prof. (Dr.) Sukanta Sarkar (ME)
3. Prof. Shilpi Saha (CSE)
4. Prof. (Dr.) Dibyendu Mal (Physics)
5. Prof. (Dr.) Sandip Chatterjee (Maths)
6. Prof. Uttam Kumar Dash (IT)
7. Dr. Banhishikha Bhattacharya, Student Counsellor

Academic Audit Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Dean (Student Affairs)
4. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
5. Prof. (Dr.) Sulagna Chatterjee (ChE)
6. Prof. (Dr.) Atanu Kundu (ECE)
7. Prof. Satarupa Bagchi Biswas (IT)



Prof. (Dr.) Pranay Chaudhuri
Principal

**Heritage Institute of Technology
Kolkata**

NOTICE

HRIT/0914/2622

August 18, 2017

Sub: Non-Statutory Committees

For smooth functioning of HIT as an Autonomous Institute, the following Non-Statutory Committees have been constituted by BOG in its meeting held on 12.08.2017 for the Academic Year 2017-2018 as under:

Planning & Evaluation Committee

1. Mr. Probir Roy, Director, KBT
2. Mr. Pradip Kumar Agarwal, Chief Executive Officer, KBT
3. Prof. B. B. Paira, Advisor, Higher Education, KBT
4. Prof. (Dr.) Pranay Chaudhuri, Principal
5. Prof. B.R. Saha, Registrar
6. Brigadier (Retd.) Debasish Das, GM – Administration, KBT

Grievance Redressal Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. Kalarab Ray (CSE)
3. Prof. (Dr.) Sulagna Chatterjee (ChE)
4. Prof. (Dr.) Madhurima Chattopadhyay, (AEIE)
5. Prof. B.R. Saha, Registrar
6. Mr. Arvind Srivastava, Joint Registrar

Examination Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhasish Majumder (CSE)
3. Prof. (Dr.) N.P. Nayak (Physics)
4. Prof. (Dr.) Srabanti Basu (BT)
5. Prof. Krishanu Datta (ECE)
6. Prof. (Dr.) Siddhartha Ray (ME), Controller of Examinations
7. Prof. (Dr.) A.J. Pal (IT), Dy. Controller of Examinations

Admissions Committee

1. Prof. B.R. Saha, Registrar
2. Mr. Arvind Srivastava, Joint Registrar
3. Mr. Santosh Kumar Ray, Dy. General Manager
4. Ms. Sarbani Chakraborty, Asstt. Registrar - II
5. Prof. (Dr.) Prabir Banerjee (ECE)
6. Prof. (Dr.) Riddhi Goswami (BT)
7. Prof. (Dr.) Poulami Das (CSE)

Library Committee

1. Prof. (Dr.) Subhashis Majumder, Dean (UG)
2. Dr. Binod Bihari Das, Library Advisor
3. Prof. (Dr.) Tapas Sadhu (CE)
4. Prof. (Dr.) Saibal Dutta (EE)
5. Prof. (Dr.) Ajanta Das (Physics)
6. Prof. Atanu Kundu (ECE)
7. Prof. (Dr.) Anandalok Audhya (Chemistry)

Student Welfare Committee

1. Prof. (Dr.) N.P. Nayak (Physics), Dean, Student Affairs
2. Prof. (Dr.) Tapan Chakrabarti (IT)
3. Prof. (Dr.) Amal Kumar Ray (ME)
4. Prof. (Dr.) Nirman Ganguly (Maths)
5. Prof. Aditi Bhunia Chakraborty (Hum)
6. Prof. (Dr.) Mousiki Kar (ECE)
7. Mr. Arvind Srivastava (Admin)

Sports & Extra-Curricular Activities Committee

1. Mr. Clayton M. Moses (Admin)
2. Prof. (Dr.) Sukanta Sarkar (ME)
3. Prof. Shilpi Saha (CSE)
4. Prof. (Dr.) Dibyendu Mal (Physics)
5. Prof. (Dr.) Sandip Chatterjee (Maths)
6. Prof. Uttam Kumar Dash (IT)
7. Dr. Banhishikha Bhattacharya, Student Counsellor

Academic Audit Committee

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Subhashis Majumder (CSE), Dean (UG)
3. Prof. (Dr.) N.P. Nayak (Physics), Dean (Student Affairs)
4. Prof. (Dr.) Madhurima Chattopadhyay (AEIE)
5. Prof. (Dr.) Sulagna Chatterjee (ChE)
6. Prof. (Dr.) Atanu Kundu (ECE)
7. Prof. Satarupa Bagchi Biswas (IT)



Prof. (Dr.) Pranay Chaudhuri
Principal

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE THIRTY SECOND MEETING OF THE ACADEMIC COUNCIL HELD ON
THURSDAY, 23rd DECEMBER, 2021 AT 16:00 PM (Online meeting in Zoom)

Members Present:

1.	Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
2.	Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3.	Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4.	Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
5.	Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
6.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
7.	Prof. (Dr.) Souvik Basu, HOD (CA)	Member
8.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
9.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
10.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
11.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
12.	Prof. (Dr.) Siuli Roy, HOD (IT)	Member
13.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
14.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
15.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
16.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
17.	Prof. Krishanu Datta, Faculty Representative	Member
18.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
19.	Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
20.	Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
21.	Mr. Arvind Srivastava, Joint Registrar	Special Invitee
22.	Prof. (Dr.) S K Barua, Registrar	Special Invitee
23.	Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
24.	Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member Secretary

Members Absent:

25.	Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
26.	Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
27.	Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
28.	Mr. Ivan Saha, Nominee BOG	Member
29.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
30.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member

Welcome by the Chairman

The Chairman welcomed all members to this thirty second Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 2-Oct-2021

The minutes of the thirty first meeting of the Academic Council held on 22-Oct-2021 (circulated in advance) were confirmed.

Agenda No. 2: Consideration of the AQAR for the year 2020-2021.

The draft AQAR was presented by the Chairman and Prof. (Dr.) Sandip Chatterjee before the members of the Council. After due deliberation, the members gave their consent to submit the presented report by 31-Dec-2021. The final report after submission will be circulated to the members for their perusal. The Chairman requested the members to provide their valuable comments, if any, that can be incorporated in preparing the SSR to be uploaded on the NAAC portal.

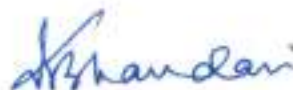
Agenda No. 3: Miscellaneous

Nil

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Basab Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE THIRTY FIRST MEETING OF THE ACADEMIC COUNCIL HELD ON
THURSDAY, 22nd OCTOBER, 2021 AT 11:00 AM (Online meeting in Google Meet)**

Members Present:

1. Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
2. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4. Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
5. Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
6. Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
7. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
8. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
9. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
10. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
11. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
12. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
13. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
14. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
15. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
16. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
17. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
18. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
19. Prof. Krishanu Datta, Faculty Representative	Member
20. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
21. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
22. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
23. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
24. Prof. (Dr.) S K Barua, Registrar	Special Invitee
25. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
26. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member Secretary

Members Absent:

• Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
• Mr. Ivan Saha, Nominee BOG	Member
• Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
• Prof. (Dr.) Jayati Datta, HOD (Chem)	Member

Welcome by the Chairman

The Chairman welcomed all members to this thirty first Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 12-Aug-2021

The minutes of the thirtieth meeting of the Academic Council held on 12-Aug-2021 (circulated in advance) were confirmed.

Agenda No. 2: Consideration of the results of even semester examinations of B. Tech., M. Tech. And MCA of the academic year 2020-2021.

The analysis of the results of all the above mentioned examinations of the academic year 2020-2021 was presented by the Controller of Examination before the members of the council. Prof. Utpal Roy inquired about the fail percentage in economics paper for B. Tech. second year students. The point was noted and Dean of Studies would further analyze the same with concerned department and necessary action would be taken. After due deliberations, Prof. K. K. Chaudhuri proposed to approve the results and Prof. Chandan Mazumder, Prof. Chandan Guha, Prof. Subhashis Datta and Prof. Utpal Roy seconded it, and finally the results were approved by the Council.

Agenda No. 3: Miscellaneous

1. Due to the current pandemic situation, a set of students were not able to appear the examinations in a few papers. The Chairman proposed before the Council to allow the college to conduct the Special Examination for these students. In this context, Prof.(Dr.) Subhashis Datta suggested to consider these cases as per their merits and be considered as a special case. The chairman proposed to constitute a committee that includes Dean of Studies, COE, Registrar, Joint-Registrar (Academics) and concerned HODs to take this matter forward. After due deliberations the Council approved the proposal only for the current Semester.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Basab Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE THIRTIETH MEETING OF THE ACADEMIC COUNCIL HELD ON
THURSDAY, 12th AUGUST, 2021 AT 11:00 AM (Online meeting in Zoom Platform)

Members Present:

1. Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
2. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4. Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
5. Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
6. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
7. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
8. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
9. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
10. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
11. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
12. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
13. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
14. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
15. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
16. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
17. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
18. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
19. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
20. Prof. Krishanu Datta, Faculty Representative	Member
21. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
22. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
23. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
24. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
25. Prof. (Dr.) S K Barua, Registrar	Special Invitee
26. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
27. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Members Absent:

• Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
• Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
• Mr. Ivan Saha, Nominee BOG	Member

Welcome by the Chairman

The Chairman welcomed all members to this thirtieth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 21-Jun-2021

The minutes of the twenty ninth meeting of the Academic Council held on 21-Jun-2021 (circulated in advance) were confirmed.

Agenda No. 2: Consideration of the results of final year B. Tech., M. Tech. And MCA (Even Semester), First Year B. Tech., M. Tech. and MCA (Odd Semester) and Second Year B. Tech (Odd Semester) Examinations of the academic year 2020-2021.

The analysis of the results of all the above mentioned examinations of the academic year 2020-2021 was presented by the Controller of Examination before the members of the council. After due deliberations, Prof. K K Choudhuri proposed to approve the results and Prof. Chandan Guha and Prof. Subhashis Datta seconded it, and finally the results were approved by the Council.

The results of M Tech 3rd Semester and MCA 5th Semester examinations, and B Tech 5th Semester 2020 were circulated to all the AC members for their opinion. The results were approved by 24 members over email. The results of M Tech 3rd Semester and MCA 5th Semester were published on 01-Jul-2021, and B Tech 5th Semester 2020 on 12-Jul-2021. The Academic Council approved the actions.

Agenda No. 3: Miscellaneous

1. In case of publishing the results of a group of students or to rectify the anomalies, Prof (Dr.) Subhashis Datta proposed to form a Special Committee to review the results on urgent basis. The results can be published based on the decision (recommendation) of the said Special Committee and the same can be reported in the next AC meeting. However, the Chairman pointed out that the publication of the results of final semester requires to be placed before the AC for approval. In this regard, the Chairman proposed that the existing Board of Examination comprising of the Principal, COE and other senior members of faculty of the institute can serve as the proposed Special Committee. The members of the Council approved the proposal and authorized the Principal to include external AC members on this Committee, if required.

2. The Registrar reported that the institute has introduced B. Tech. Computer Science and Business Systems (CSBS) in the AY 2020-2021 under the supervision of the Department of Information Technology. The institute is now introducing a new department under name and style of Department of CSBS. The Chairman urged all the HODs to cooperate in the formation of the new department.

3. The institute has received the approval from AICTE and the MAKAUT to start two new B. Tech. courses, viz. Computer Science and Engineering (Artificial Intelligence and Machine Learning) and Computer Science and Engineering (data Science) with an intake of 60(sixty) each effective from the AY 2021-2022. In this context the following suggestions were received.

- Prof. Utpal Roy proposed to consider one Board of Studies (BOS) which can serve for both the newly introduced courses subject to fulfillment of UGC and AICTE guidelines.

- Prof.(Dr.) Subhashish Datta proposed to display the syllabi of the new courses on the institute website for the awareness of the students seeking admission. If required, the draft version of the syllabi can be uploaded before coming up with the final version following all the formal processes.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Basab Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE TWENTY NINTH MEETING OF THE ACADEMIC COUNCIL HELD ON
MONDAY, 21st JUNE, 2021 AT 11:00 AM (Online meeting in Zoom Platform)**

Members Present:

• Prof. (Dr.) Basab Chaudhuri, Principal	Chairman
• Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
• Prof. (Dr.) Chandan Guha, Nominee BOG	Member
• Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
• Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
• Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
• Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
• Prof. (Dr.) Souvik Basu, HOD (CA)	Member
• Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
• Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
• Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
• Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
• Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
• Prof. (Dr.) Siuli Roy, HOD (IT)	Member
• Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
• Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
• Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
• Prof. Krishanu Datta, Faculty Representative	Member
• Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
• Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
• Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
• Mr. Arvind Srivastava, Joint Registrar	Special Invitee
• Prof. (Dr.) S K Barua, Registrar	Special Invitee
• Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
• Mr. Kaushik Bhattacharya	Special Invitee
• Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Members Absent:

• Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
• Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
• Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
• Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
• Mr. Ivan Saha, Nominee BOG	Member

After noting the inability of the members to attend, as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this twenty ninth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 19-Apr-2021

The minutes of the twenty eighth meeting of the Academic Council held on 19-Apr-2021 was confirmed and adopted.

Agenda No. 2: Consideration of the syllabi for B Tech, M Tech and MCA programmes.

Upon approval of the BOS of respective departments, the syllabi (mentioned below) were communicated on 02-Jun-2021 to the AC members for their review and comments.

- Complete course structures and 4th Year (7th and 8th Semester) detailed syllabus of AEIE, BT, CE, CSBS, CSE, ChE, ECE, EE, IT and ME.
- Complete course structures and 3rd Year (5th and 6th Semester) detailed syllabus of 3-year MCA course.
- Complete course structures and 2nd Year (3rd and 4th Semester) detailed syllabus of 2-year MCA course.
- Revised M Tech syllabus for RE (Renewable Energy, ECE and VLSI).

After due deliberation, the AC members in principle approved the syllabi with following observations. The members have authorized the Chairman to finalize the syllabi with the consent of the internal members and HODs. The respective departments are advised to incorporate the comments in the final versions of the syllabi before uploading the same in the institute's website.

Observations:

- Variable number of lectures allotted for the papers having 3 credit points in the B Tech courses.
- Proposal to reconsider the allocation of credit points for project and comprehensive viva in the 8th Semester of all B Tech courses.
- Suggestion to offer Advanced Operating System as a core subject instead of an elective paper offered by CSE.
- Suggestion to include Heisenberg Uncertainty Principle and Basics of Quantum Cryptography in the Quantum Computing course offered in CSE 4th year.

Agenda No. 3: Consideration of the results of B Tech 7th Semester Examination of the academic year 2020-2021.

The analysis of the results of B Tech 7th semester examination of the academic year 2020-2021 was presented by the Chairman before the members of the council. After due deliberations, Prof. Kesab Bhattacharya proposed to approve the results and Prof. Utpal Roy seconded it, and finally the results were approved by the Council.



Agenda No. 4: Miscellaneous

1. With regard to notification (given below) on 13-May-2021 to all AC members, The online practical classes and examinations are in progress.

“This is for your information that due to the current situation of COVID pandemic and keeping in mind the interest of the students, the college authority has decided to make the following changes related to practical classes and examinations. This is in line with the decision taken in the 27th AC meeting held on 08-Feb-2021 under item 3 (The minutes of the meeting are attached herewith).

Practical classes will be carried out online for all BTech, MTech and MCA students for both even and odd semesters. Thereafter, online practical examinations will be arranged.

The results of the backlog examinations (theory and practical) for the current B Tech 4th year students and students appearing in the final semester in the year 2020 or before will be published at an early date.”

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Basab Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

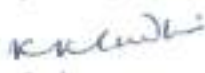
MINUTES OF THE TWENTY EIGHTH MEETING OF THE ACADEMIC COUNCIL HELD ON
MONDAY, 19th APRIL, 2021 AT 03:00 PM (Online meeting in Zoom Platform)

Members Present:

• Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
• Prof. (Dr.) Chandan Guha, Nominee BOG	Member
• Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
• Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
• Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
• Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
• Prof. (Dr.) Souvik Basu, HOD (CA)	Member
• Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
• Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
• Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
• Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
• Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
• Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
• Prof. (Dr.) Siuli Roy, HOD (IT)	Member
• Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
• Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
• Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
• Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
• Prof. Krishanu Datta, Faculty Representative	Member
• Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
• Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
• Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
• Mr. Arvind Srivastava, Joint Registrar	Special Invitee
• Prof. (Dr.) S K Barua, Registrar	Special Invitee
• Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
• Mr. Kaushik Bhattacharya	Special Invitee
• Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Members Absent:

• Prof. (Dr.) Pranay Chaudhuri	Chairman
• Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
• Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
• Mr. Ivan Saha, Nominee BOG	Member



In absence of the Principal Prof. Pranay Chaudhuri, Chairman of the Academic Council, Prof, (Dr.) K. K. Chaudhuri, Nominee BOG has chaired today's meeting. After noting the inability of the members to attend, as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this twenty eighth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 08-Feb-2021

The minutes of the twenty seventh meeting of the Academic Council held on 08-Feb-2021 was confirmed and adopted.

Agenda No. 2: Consideration of the modalities for Practical Examinations for the backlog papers of the final year students.

The Registrar and the COE proposed before the members of the Council the need to conduct the practical examinations for the backlog papers of the final year students at the earliest. In this context, COE proposed to conduct the practical examinations online or offline following Covid guidelines and subject to the permission of the appropriate authorities. After due deliberation, the members of the Council approved the proposal. The members also proposed to publish the results of the students appearing the examinations for backlog papers.

Agenda No. 5: Miscellaneous
None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) K. K. Chaudhuri
Member
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCILHERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107**MINUTES OF THE TWENTY SEVENTH MEETING OF THE ACADEMIC COUNCIL
HELD ON MONDAY, 08th FEBRUARY, 2021 AT 11:00 AM (Online meeting in Zoom
Platform)**Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3.	Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4.	Prof. (Dr.) Kesab Bhattacharya, Representative MAKAUT	Member
5.	Prof. (Dr.) Subhashis Datta, Nominee MAKAUT	Member
6.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
7.	Prof. (Dr.) Souvik Basu, HOD (CA)	Member
8.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
9.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
10.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
11.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
12.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
13.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
14.	Prof. (Dr.) Siuli Roy, HOD (IT)	Member
15.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
16.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
17.	Prof. Krishanu Datta, Faculty Representative	Member
18.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
19.	Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
20.	Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
21.	Mr. Arvind Srivastava, Joint Registrar	Special Invitee
22.	Prof. (Dr.) S K Barua, Registrar	Special Invitee
23.	Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
24.	Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1.	Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
2.	Prof. (Dr.) Utpal Roy, Nominee MAKAUT	Member
3.	Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
4.	Mr. Ivan Saha, Nominee BOG	Member
5.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
6.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members including the MAKAUT nominees who have been inducted in the council recently to this twenty seventh Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 30-Sep-2020

The minutes of the twenty fifth meeting of the Academic Council held on 30-Sep-2020 was confirmed and adopted.

Agenda No. 2: Consideration of the odd semester examinations of the academic year 2020-2021

The chairman proposed before the members of the council a detailed plan to conduct the odd semester theory examination in March 2021. The members of the council approved the plan.

Agenda No. 3: Upcoming even semester Academic Session 2020-2021

The council also accepted the proposal to start theory classes of the even semester after completion of the odd semester theory examination. The lab classes for the odd semester are planned to be conducted after completion of the even semester theory examination subject to the permission of the appropriate authorities to conduct offline classes. Immediately after completion of odd semester practical examinations, even semester practical classes will be conducted. After due deliberations, the members of the council approved the proposal. Also the members authorized the chairman of the council to make necessary changes in the plan, if necessary depending on the situation as it develops.

Agenda No. 4: Internal moderation for Odd and Even semester examinations of the academic year 2020-2021

The moderation of all the theory papers (both regular and supplementary) for the odd and even Semester examinations of the academic year 2020-2021 will be carried out internally in view of the current pandemic situation.

Agenda No. 5: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE TWENTY SIXTH MEETING OF THE ACADEMIC COUNCIL HELD
ON MONDAY, 30th SEPTEMBER, 2020 AT 11:00 AM (Online meeting in Zoom Platform)**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
5. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
6. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
7. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
8. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
9. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
10. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
11. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
12. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
13. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
14. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
15. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
16. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
17. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
18. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
19. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
20. Prof. Krishanu Datta, Faculty Representative	Member
21. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
22. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
23. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
24. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
25. Prof. (Dr.) S K Barua, Registrar	Special Invitee
26. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Chandan Mazumder, Nominee BOG
2. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT
3. Mr. Ivan Saha, Nominee BOG
4. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)

After granting leave of absence to members as mentioned above, the meeting started

Welcome by the Chairman

The Chairman welcomed all members to this Twenty sixth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 08-Sep-2020

The minutes of the twenty fifth meeting of the Academic Council held on 08-Sep-2020 were confirmed and adopted.

Agenda No. 1: Consideration of the results of even semester examinations of the academic year 2019-2020 for the continuing batch of students

The analysis of the results of even semester examinations of the academic year 2019-2020 for the continuing batch of students was presented by the Chairman before the members of the council. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 1st Year (2nd Semester), 2nd Year (4th Semester) and 3rd Year (6th Semester) for following streams: AEIE, BT, CE, ChE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 1st Year (2nd Semester) for following streams: AEIE, BT, CSE, ECE, RE and VLSI (offered by ECE Department),
- ✓ **MCA** – for all students of 1st Year (2nd Semester) and 2nd Year (4th Semester).

Agenda No. 2: To consider the Annual Quality Assurance Report (AQAR) for the year 2019-2020

The AQAR for the year 2019-2020 was circulated earlier to the members of the Academic Council. After due deliberations, the report was approved by the Council.

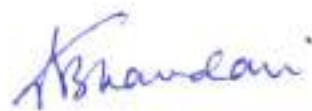
Agenda No. 3: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE TWENTY FIFTH MEETING OF THE ACADEMIC COUNCIL HELD ON MONDAY, 08th SEPTEMBER, 2020 AT 11:00 AM (Online meeting in Zoom Platform)

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
3. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
4. Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
5. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT	Member
6. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
7. Prof. (Dr.) S K Barua, Registrar	Special Invitee
8. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
9. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
10. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
11. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
12. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
13. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
14. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
15. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
16. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
17. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
18. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
19. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
20. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
21. Prof. Krishanu Datta, Faculty Representative	Member
22. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
23. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
24. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
25. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
26. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
2. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
3. Mr. Ivan Saha, Nominee BOG	Member
4. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Twenty fifth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 14-Aug-2020

The minutes of the twenty fourth meeting of the Academic Council held on 14-Aug-2020 were confirmed and adopted.

Agenda No. 2: Evaluation procedure for the even semester of academic year 2019-2020 for the continuing batch of students.

For Even Semester 2020 evaluation for the continuing batch of students, following the UGC guidelines, the Chairman proposed a new evaluation procedure that includes a comprehensive oral examination. After detailed deliberations the Council members approve the proposed evaluation scheme.

Agenda No. 3: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE TWENTY FOURTH MEETING OF THE ACADEMIC COUNCIL HELD
ON MONDAY, 14th AUGUST, 2020 AT 04:00 PM (Online meeting in Zoom Platform)

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
3. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
4. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT	Member
5. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
6. Prof. (Dr.) S K Barua, Registrar	Special Invitee
7. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
8. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
9. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
10. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
11. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
12. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
13. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
14. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
15. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
16. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
17. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
18. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
19. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
20. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
21. Prof. Krishanu Datta, Faculty Representative	Member
22. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
23. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
24. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
25. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
26. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
27. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
2. Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
3. Mr. Ivan Saha, Nominee BOG	Member

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this twenty fourth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 27-Jul-2020

The minutes of the twenty third meeting of the Academic Council held on 27-Jul-2020 were confirmed and adopted.

Agenda No. 2: Final year examination results

The Chairman presented the analysis of the results, compiled by the Office of the Controller of Examinations (CoE), of the Even Semester Examinations, 2019-20 for the final year students of B.Tech, M.Tech and MCA. After due deliberations, the results were approved by the Council.

Agenda No. 3: Miscellaneous

None.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE TWENTY THIRD MEETING OF THE ACADEMIC COUNCIL HELD ON MONDAY, 27th JULY, 2020 AT 11:00 AM (Online meeting in Zoom Platform)

Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) Chandan Guha, Nominee BOG	Member
3.	Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
4.	Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT	Member
5.	Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
6.	Prof. (Dr.) S K Barua, Registrar	Special Invitee
7.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
8.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
9.	Prof. (Dr.) Souvik Basu, HOD (CA)	Member
10.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
11.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
12.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
13.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
14.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
15.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
16.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
17.	Prof. (Dr.) Siuli Roy, HOD (IT)	Member
18.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
19.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
20.	Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
21.	Prof. Krishanu Datta, Faculty Representative	Member
22.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
23.	Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
24.	Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
25.	Mr. Arvind Srivastava, Joint Registrar	Special Invitee
26.	Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
27.	Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1.	Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
2.	Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
3.	Mr. Ivan Saha, Nominee BOG	Member

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this twenty third Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 30-Jun-2020

The minutes of the twenty second meeting of the Academic Council held on 30-Jun-2020 were confirmed and adopted.

Agenda No. 2: Discussion on Evaluation Process for Final Year Students of Even Semester Examinations 2020

After UGC revised (July 2020) its earlier guidelines (April 2020) for evaluation scheme for final year students, the Chairman proposed a new evaluation scheme that includes a comprehensive oral examination for the final year students. After detailed deliberations the Council members approved the proposed evaluation scheme.

Agenda No. 3: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE TWENTY SECOND MEETING OF THE ACADEMIC COUNCIL HELD
ON MONDAY, 30th JUNE, 2020 AT 01:00 PM (Online meeting in Zoom Platform)**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3. Prof. (Dr.) Chandan Mazumder, Nominee BOG	Member
4. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
5. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT	Member
6. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
7. Mr. Ivan Saha, Nominee BOG	Member
8. Prof. (Dr.) S K Barua, Registrar	Special Invitee
9. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
10. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
11. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
12. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
13. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
14. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
15. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
16. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
17. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
18. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
19. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
20. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
21. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
22. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
23. Prof. Krishanu Datta, Faculty Representative	Member
24. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
25. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
26. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
27. Mr. Arvind Srivastava, Joint Registrar	Special Invitee
28. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Special Invitee
29. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Twenty First Academic Council meeting.

PC

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 07-Feb-2020

The minutes of the twenty first meeting of the Academic Council held on 07-Feb-2020 were confirmed and adopted.

Agenda No. 2: Evaluation scheme for Even Semester Examinations 2020

The Chairman explained the difficulties to conduct the End Semester Examinations 2020 offline following the process adopted on 31st May, 2020 and 09-Jun-2020 in the current COVID pandemic situation. The Chairman then proposed an evaluation scheme for the Even Semester Examinations 2020 following the latest guidelines provided by the UGC and State Education Department. After detailed deliberations by the Council members, the proposed evaluation scheme was approved.

Agenda No. 3: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

ACADEMIC COUNCIL - ONLINE CONSENT
31st MAY, 2020

Agenda: Even Semester Examinations Pattern/Format 2020

A proposal was circulated on 31st May 2020 to the members of the Academic Council for considering Even Semester Examinations pattern/Format 2020 in line with UGC / AICTE directives (April 2020) considering COVID-19 pandemic.

The following members approved the proposal.

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
3. Prof. (Dr.) Srabanti Basu, HOD (BT)
4. Prof. (Dr.) Souvik Basu, HOD (CA)
5. Prof. (Dr.) Tapas Sadhu, HOD (CE)
6. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)
7. Prof. (Dr.) Jayati Datta, HOD (Chem)
8. Prof. (Dr.) Subhashis Majumder, HOD (CSE) and Dean (UG)
9. Prof. (Dr.) Prabir Banerjee, HOD (ECE)
10. Prof. (Dr.) Saibal Dutta, HOD (EE)
11. Prof. (Dr.) Suparna Chakraborty, HOD (Hum)
12. Prof. (Dr.) Siuli Roy, HOD (IT)
13. Prof. (Dr.) Sandip Chatterjee, HOD (Maths)
14. Prof. (Dr.) Sukanta Sarkar, HOD (ME)
15. Prof. (Dr.) N P Nayak, HOD (Phy) and Controller of Examinations
16. Prof. Chandan Mazumdar, Nominee BOG
17. Prof. (Dr.) Chandan Guha, Nominee BOG
18. Mr. Ivan Saha, Nominee BOG
19. Prof. K. K. Chaudhuri, Nominee BOG
20. Prof. Debjani Ganguly, Nominee MAKAUT
21. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT
22. Prof. Krishanu Datta, Faculty Representative
23. Prof. (Dr.) Santanu Ghorai, Faculty Representative
24. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative
25. Prof. (Dr.) Atanu Kundu, Faculty Representative and Dy COE
26. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL - ONLINE CONSENT
09th JUNE, 2020

Agenda: Internal Moderation for Even Semester Examinations 2020

A proposal was circulated on 9th June 2020 to the members of the Academic Council for considering moderation of question papers for the Even Semester Examinations 2020 internally due to COVID 19 pandemic.

The following members approved the proposal.

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
3. Prof. (Dr.) Srabanti Basu, HOD (BT)
4. Prof. (Dr.) Souvik Basu, HOD (CA)
5. Prof. (Dr.) Tapas Sadhu, HOD, (CE)
6. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)
7. Prof. (Dr.) Jayati Datta, HOD (Chem)
8. Prof. (Dr.) Subhashis Majumder, HOD (CSE) and Dean (UG)
9. Prof. (Dr.) Prabir Banerjee, HOD (ECE)
10. Prof. (Dr.) Saibal Dutta, HOD (EE)
11. Prof. (Dr.) Suparna Chakraborty, HOD (Hum)
12. Prof. (Dr.) Siuli Roy, HOD (IT)
13. Prof. (Dr.) Sandip Chatterjee, HOD (Maths)
14. Prof. (Dr.) Sukanta Sarkar, HOD (ME)
15. Prof. (Dr.) N P Nayak, HOD (Phy) and Controller of Examinations
16. Prof. Chandan Mazumdar, Nominee BOG
17. Prof. (Dr.) Chandan Guha, Nominee BOG
18. Prof. K. K. Chaudhuri, Nominee BOG
19. Prof. Debjani Ganguly, Nominee MAKAUT
20. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT
21. Prof. Krishanu Datta, Faculty Representative
22. Prof. (Dr.) Santanu Ghorai, Faculty Representative
23. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative
24. Prof. (Dr.) Atanu Kundu, Faculty Representative and Dy COE
25. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL - ONLINE CONSENT
22nd JULY, 2020

Agenda: Online Approval regarding detail syllabi with the course structure

A proposal was circulated on 22nd July 2020 to the members of the Academic Council for considering

- 1st year detail syllabi with the course structure for the newly introduced Computer Science and Business System (CSBS) B.Tech. course
- Modified syllabus for M.Tech. Renewable Energy and
- 2-year MCA course (approval received on 14-Aug-2020).

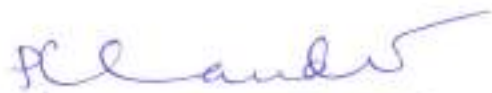
The above proposals were approved by the following members of the Academic Council through online.

1. Prof. (Dr.) Pranay Chaudhuri, Principal
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
3. Prof. (Dr.) Srabanti Basu, HOD (BT)
4. Prof. (Dr.) Souvik Basu, HOD (CA)
5. Prof. (Dr.) Tapas Sadhu, HOD, (CE)
6. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)
7. Prof. (Dr.) Jayati Datta, HOD (Chem)
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10. Prof. (Dr.) Saibal Dutta, HOD (EE)
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13. Prof. (Dr.) Sandip Chatterjee, HOD (Maths)
14. Prof. (Dr.) Sukanta Sarkar, HOD (ME)
15. Prof. (Dr.) N.P. Nayak, HOD (Phy) and Controller of Examinations
16. Prof. Chandan Mazumdar, Nominee BOG
17. Prof. (Dr.) Chandan Guha, Nominee BOG
18. Prof. K. K. Chaudhuri, Nominee BOG
19. Prof. Siddhartha Mukherjee, Nominee MAKAUT
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24. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative
25. Prof. (Dr.) Atanu Kundu, Faculty Representative and Dy COE
26. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary

Note: A few comments, given below, received from the members. The comments were being incorporated immediately and conveyed to the members through emails.

1. Overall revision is as per AICTE norms with minor variations
2. In Nanotechnology syllabus some essential portion is missing like Gas Phase synthesis process and Hybrid Techniques in Chemical Engg portion.

3. The bio-tech nano portion should follow the Nanotechnology syllabus which is well designed.
4. One reference book may be added : Introduction to Nanoscience & Nanotechnology by K.K.Chattopadhyay & A.N.Banerjee PHI publication
5. Bio-Tech full structure may be provided for total analysis.
6. I found total credits of 160+20 is not followed by all departments.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE TWENTIETH MEETING OF THE ACADEMIC COUNCIL HELD ON
FRIDAY, 07th FEBRUARY, 2020 AT 14:00 PM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
4. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
5. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
6. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
7. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
8. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
9. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
10. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
11. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
12. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
13. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
14. Prof. (Dr.) Siuli Roy, HOD (IT)	Member
15. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
16. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
17. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
18. Prof. Krishanu Datta, Faculty Representative	Member
19. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
20. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
21. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
22. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Special Invitee Present

1. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)
2. Dr. S K Barua, Registrar

Leave of Absence Granted:

1. Prof. (Dr.) Chandan Mazumder, Nominee BOG
2. Prof. (Dr.) Chandan Guha, Nominee BOG
3. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT
4. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
5. Mr. Ivan Saha, Nominee BOG
6. Mr. Arvind Srivastava, Joint Registrar

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Twentieth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 25-Sep-2019

The minutes of the nineteenth meeting of the Academic Council held on 25-Sep-2019 were confirmed and adopted.

Agenda No. 2: Information about NBA expert team visit

Chairman informed all the members of the council that the Institute has just received the results of NBA expert team visit during 15-17 November, 2019 for Tier-I accreditation of five (5) UG programmes, namely AEIE, BT, ChE, CE and ECE and four (4) of these programmes except CE obtained accreditation for Academic Years 2019-2020 to 2021-2022, i.e., up to 30-06-2022.

Agenda No. 3: Consideration of the results of Odd Semester Examinations 2019 held in Dec-2019

The analysis of the results, compiled by the Controller of Examinations (CoE), was presented in PowerPoint form; also a printed booklet, titled "Result of Odd Semester Examinations, 2019-20", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester), 3rd Year (5th Semester) and 4th Year (7th Semester) for following streams: AEIE, BT, CE, ChE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 1st Year (1st Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by ChE Department) and VLSI (offered by ECE Department); for all students 2nd Year (3rd Semester) for following streams: AEIE, BT, CSE, ECE and VLSI (offered by ECE Department)
- ✓ **MCA** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester) and 3rd Year (5th Semester)

Agenda No. 4: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE NINETEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON
WEDNESDAY, 25th SEPTEMBER, 2019 AT 12:30 PM AT "A" BUILDING CONFERENCE ROOM**

Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
3.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
4.	Prof. (Dr.) Souvik Basu, HOD (CA)	Member
5.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
6.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
7.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
8.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
9.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
10.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
11.	Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
12.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
13.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
14.	Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
15.	Prof. Krishanu Datta, Faculty Representative	Member
16.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
17.	Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
18.	Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
19.	Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	
20.	Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Chandan Mazumder, Nominee BOG
2. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT
3. Prof. (Dr.) Chandan Guha, Nominee BOG
4. Prof. (Dr.) S K Barua, Registrar
5. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
6. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)
7. Mr. Arvind Srivastava, Joint Registrar
8. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
9. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT
10. Mr. Ivan Saha, Nominee BOG

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Nineteenth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 08-May-2019

The minutes of the eighteenth meeting of the Academic Council held on 10-Jul-2019 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 10-Jul-2019. (Ratification of MCA syllabus)

A brief background was provided by the Chairman with reference to the Agenda No. 2 of 18th AC meeting. The suggestions made by the AC members have been incorporated in the MCA syllabus.

- Dean, UG and HOD, CA have revised the course structure considering subjects and credit allocations as suggested by the Academic Council.
- Design and Analysis of Algorithms has been included in 3rd Semester.

After due ratification, the Council approved the detailed syllabus.

Agenda No. 3: To consider the Annual Quality Assurance Report (AQAR) for the year 2018-2019.

The AQAR for the year 2018-19 was presented to the members of the Academic Council. After due deliberations, the report was approved by the Council.

Agenda No. 4: To consider a proposal for reconstitution of IQAC

The Chairman proposed to reconstitute the IQAC since some of the members are not available at present. Accordingly, the names of the following members have been proposed and approved for IQAC.

Sl. No.	Name	
01	Prof. (Dr.) Pranay Chaudhuri, Principal	Chairman
02	Mr. P K Agarwal, CEO, KBT	Permanent Invitee
03	Dr. Sujit Kumar Barua, Registrar	Member
04	Mr. Arvind Srivastava, Joint Registrar	Member
05	Mr. Manoj Saraogi, CFO	Member
06	Mr. Santosh Kumar Ray, DGM	Member
07	Prof. (Dr.) Subhashis Majumder, Dean (UG) and HOD (CSE)	Member
08	Prof. (Dr.) N P Nayak, COE and HOD (Physics)	Member
09	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
10	Prof. (Dr.) Pinaki Bhattacharya, Head (Research)	Member
11	Prof. (Dr.) Sukanta Sarkar, HOD, ME	Member
12	Mr. Debapratim Chakraborty, Student (CSE)	Member
13	Prof. (Dr.) Dinabandhu Bhandari, Professor (CSE), Coordinator	Member
14	Mr. Sarbajit Das, Alumni (AEIE-2007 Graduate), Founder and CEO, Sun Dew Solutions	Member
15	Mr. Hirak Ghosh, GM (HR), Paharpur Cooling Towers Ltd.	Member
16	Mr. P Naha, GM (HR), Keventer Agro Ltd.	Member

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Agenda No. 5: To consider a proposal for the introduction of 2 new undergraduate courses (B. Tech. in Computer Science and Business Systems, and Bachelor of Design).

The Chairman provided a brief background of the proposal for the introduction of two new undergraduate courses (B. Tech. in Computer Science and Business Systems, and Bachelor of Design). The members of the council appreciated and accepted the initiative.

Agenda No. 6: Miscellaneous

None.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE EIGHTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON
WEDNESDAY, 10th JULY, 2019 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
3. Prof. (Dr.) K. K. Chaudhuri, Nominee BOG	Member
4. Prof. (Dr.) S K Barua, Registrar	Member
5. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
6. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
7. Prof. (Dr.) Souvik Basu, HOD (CA)	Member
8. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
9. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
10. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
11. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
12. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
13. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
14. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
15. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
16. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
17. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
18. Prof. (Dr.) N P Nayak, HOD (Phy) and COE	Member
19. Prof. Krishanu Datta, Faculty Representative	Member
20. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
21. Prof. (Dr.) Atanu Kundu, Faculty Representative and Deputy Controller of Examinations	Member
22. Prof. (Dr.) Arup Jyoti Bhowal, Faculty Representative	Member
23. Mr. Arvind Srivastava, Joint Registrar	Member
24. Prof. (Dr.) Dinabandhu Bhandari, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Chandan Mazumder, Nominee BOG
2. Prof. (Dr.) Debjani Ganguly, Nominee MAKAUT
3. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
4. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT
5. Mr. Ivan Saha, Nominee BOG
6. Prof. (Dr.) Pinaki Bhattacharya, Head (Research)

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Eighteenth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 08-May-2019

The minutes of the seventeenth meeting of the Academic Council held on 08-May-2019 were confirmed and adopted.

Agenda No. 2: Consideration of the revised syllabus for MCA programme

The curricular structure of the MCA programme and detailed syllabus for 1st year of the programme were discussed by the council members in light of distribution of subjects and credits in comparison with the suggestions from AICTE and MAKAUT. AC members suggested the followings:

1. Dean, UG and HOD, CA to review the course structure and revise the same considering subjects and credit allocation.
2. Chairman also suggested to consider "Design and Analysis of Algorithms" as a compulsory subject.

Agenda No. 3: Re-constitution of the Board of Studies (BOS) of all degree awarding departments.

The term of the existing BOS of all degree awarding departments (except CA) have been reconstituted with the following experts as Academic Council Nominees:

1	AEIE	Academic Council Nominees	1. Prof. Sankarnarayan Patra, Dept. of IEE, JU; 2. Prof. Sunit Kumar Sen, Dept. of Applied Physics, CU;
		Industry Representatives	Dr. Tapas Chakravarty, Principal Scientist, TCS Research & Innovation ;
		Meritorious Alumnus (AC Nominee)	Mr. Suddhasattwa Roy, Assistant manager, IOCL
2	BT	Academic Council Nominees	1.Prof. Maitreyee Dasgupta, Dept of BT, CU; 2. Prof. Sriparna Datta, Dept. of Chemical Technology, CU;
		Industry Representatives	Dr. Dipan Chatterjee, Food Technologist and QC Manager, Krishna Chandra Dutta (Spice) Pvt Ltd
		Meritorious Alumnus (AC Nominee)	Ms Trisha Mondal, Research Scientist, TCG Life Sciences Pvt. Ltd.
3	Civil	Academic Council Nominees	1.Prof. Amalendu Ghosh, Ex. Professor Emeritus and Head, Dept. of CE, Techno India University, Kolkata and former Professor and Head of BESU; 2.Prof. Sibapriya Mukherjee, Dept. of CE, JU
		Industry Representatives	Mr. Probal Kundu, Jt. Principal Manager, STUP Consultants Pvt. Ltd
		Meritorious Alumnus (AC Nominee)	Mr. Mitranjan Ganguli (B. Tech. – 2016 Batch)
4	ChE	Academic Council Nominees	1.Dr. Amitava Majumdar, Head of R&D and QA at Vikram Solar Kolkata 2.Prof. Ujjaini Sarkar, Dept of ChE, JU
		Industry Representatives	Dr. Sanjib Mukhopadhyay, Technical Director and Head, Engineering, M. N. Dastur & Co (P) Ltd.
		Meritorious Alumnus (AC Nominee)	Mr. Swastik Basu, Production Engineer, IOCL, Haldia

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5	CSE	Academic Council Nominees	1.Dr. Mandar Mitra, Asso Prof, CVPR Unit, ISI Kolkata 2.Dr. Arijit Mukherjee, Sr. Scientist, Embedded Systems & Robotics Research, TCS
		Industry Representatives	Mr. Kausik Datta, Senior Manager, Mentor Graphics
		Meritorious Alumnus (AC Nominee)	Ms. Beepa Bose, Technology Consultant, PWC
6	ECE	Academic Council Nominees	1.Prof. Iti Saha Misra, ETCE Department, JU 2.Prof. Monojit Mitra, Dept of ETC, IIST
		Industry Representatives	Mr. Sumit Poddar, DGM, CESC
		Meritorious Alumnus (AC Nominee)	Mr. Prantik Mahajan, batch: 2006; Senior Engineer, A&MS Circuit Design at Synopsys Inc., Bangalore
7	EE	Academic Council Nominees	1.Prof. Amitava Chatterjee, Dept of EE, JU 2.Prof. Swapan Kumar Ghoswami, Dept of EE, JU
		Industry Representatives	Mr. J. Nandy, Manager, ABB India Ltd., Kolkata
		Meritorious Alumnus (AC Nominee)	Mr. Ankit Chatterjee, M.Tech Student of IIT
8	IT	Academic Council Nominees	1.Prof. Nandini Mukhopadhyay, Dept of CSE, JU 2.Prof. Samiran Chattopadhyay, Dept of IT, JU
		Industry Representatives	Mr. Rangan Sengupta, Senior Manager, Deloitte
		Meritorious Alumnus (AC Nominee)	Mr. Aritra Das, System Engineer, TCS
9	ME	Academic Council Nominees	1.Dr. Siddhartha Ray, Ex Director, NITTTR, Kolkata 2.Prof. Achintya Mukhopadhyay, Dept of ME, JU
		Industry Representatives	Dr. Bimal Kumar Basak, Ex-Executive Director, The Wesman Engineering Company Ltd., Kolkata
		Meritorious Alumnus (AC Nominee)	Mr. Tanbir Mukherjee, System Engineer, TCS, Kolkata

Agenda No. 4: Revision of Student Evaluation Process.

As per the current Student's Handbook, The recommendation for course tests/class tests marks is "At least two tests are to be conducted at near-identical intervals. The best performance is to be considered for the final reckoning." After detail deliberation, the members of Academic Council decided that the average performance instead of best would be considered for the final reckoning from academic session 2019-20. Accordingly the Student's Handbook will be updated. Moreover, it has also been decided that the same will be applicable for all the students from 2nd year onwards of all departments from the current session. The HODs are to notify the students in their respective departments about the new guidelines.

Agenda No. 5: Consideration of the results of Even Semester Examination 2018-2019 held in May-2019

The analysis of the results, compiled by the Controller of Examinations (CoE), was presented; also a printed booklet, titled "Result of Even Semester Examinations, 2019-20", was distributed to the members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

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- ✓ **B Tech** – for all students of 1st year (2nd Semester), 2nd Year (4th Semester), 3rd Year (6th Semester) and 4th Year (8th Semester) for the streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME.
- ✓ **M Tech** – for all students of 1st Year (2nd Semester) for the streams: AEIE, BT, CSE, ECE, and VLSI (offered by ECE Department) and 2nd Year (4th Semester) for all the above streams and RE (offered by CHE Department).
- ✓ **MCA** – for all students of 1st Year (2nd Semester), 2nd Year (4th Semester) and 3rd Year (6th Semester)

Agenda No. 6: Miscellaneous

- a) **Semester examination answer scripts preservation** - As per the suggestion of the BOG, answer scripts be preserved for 4 years for B Tech, 2 years for M Tech and 3 years for MCA.
- b) **Change in Paper Code** - Paper code of the practical course-HMTS-1251 is to be changed to HMTS-1252. This change will be effective from the ensuing odd semester, 2019.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. (Dr.) Dinabandhu Bhandari
Member Secretary
Academic Council



ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE SEVENTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON
WEDNESDAY, 8th MAY, 2019 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri, Principal	Chairman
2. Prof. Debjani Ganguly, Nominee MAKAUT	Member
3. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
4. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
5. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
6. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
7. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
8. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
9. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
10. Prof. (Dr.) Suparna Chakraborty, HOD (Hum)	Member
11. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
12. Prof. (Dr.) Sandip Chatterjee, HOD (Math)	Member
13. Prof. (Dr.) Souvik Basu, HOD (MCA)	Member
14. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
15. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
16. Prof. Krishanu Datta, Faculty Representative	Member
17. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
18. Prof. Kalarab Ray, Member Secretary and Controller of Examinations	Member

Leave of Absence Granted:

1. Prof. (Dr.) Jayati Datta, HOD (Chem)
2. Prof. Chandan Mazumdar, Nominee BOG
3. Prof. (Dr.) Chandan Guha, Nominee BOG
4. Mr. Ivan Saha, Nominee BOG
5. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
6. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

Special Invitees Present:

1. Prof. (Dr.) Dinabandhu Bhandari, Faculty Representative
2. Prof. (Dr.) S K Barua, Registrar
3. Prof. (Dr.) Atanu Kundu, Deputy Controller of Examinations

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Seventeenth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 25-Feb-2019

The minutes of the sixteenth meeting of the Academic Council held on 25-Feb-2019 were confirmed and adopted.

Agenda No. 2: Induction of Prof. (Dr.) Dinabandhu Bhandari of CSE Department into Academic Council as Faculty Representative cum Member Secretary

The Chairman welcomed Prof. (Dr.) Dinabandhu Bhandari to the Academic Council and introduced him to the members present.

- (a) It was decided that Prof. Bhandari will take over, from Prof. Kalarab Ray, the role of the Member Secretary of the Academic Council (AC), with effect from 01-Jun-2019.
- (b) It was also decided that Prof. Bhandari will take over, from Prof. Kalarab Ray, the role of the Coordinator of the Internal Quality Assurance Cell (IQAC), with effect from 01-Jun-2019.

The Chairman and the members present thanked Prof. Ray for the services he has rendered to the Academic Council and the IQAC.

Agenda No. 3: Introduction of a new clause in the examination rules regarding Special Supplementary Examinations

It was decided to revise the last paragraph of Section-5.4.2.2 [Rules for Examinations] as follows (by including the underscored text below).

"There shall be no separate Supplementary Examinations for 2nd & 3rd year B Tech, 1st year M Tech and 1st & 2nd year MCA. However, Supplementary Examinations only in respect of 1st & 2nd semester for 1st year B Tech, 3rd & 4th semester for final year M Tech, and 7th & 8th semester of final year B Tech and 5th & 6th semester of final year MCA, for Theory as well as for Practical and Sessional papers, shall be held within one month from the date of publication of results."

Agenda No. 4: Consideration of the Detailed Syllabus for 3rd and 4th Semester for all B Tech and M Tech programmes

The curriculum, Course Structure for entire programme and Detailed Syllabus for 2nd Year (i.e., 3rd and 4th Semester), for the following programmes, were reviewed and approved by the Academic Council (subject to one final round of checking with respect to proper codes and/or names for all papers concerned) for publishing on the HIT Web-site before commencement of the Academic Session 2019-2020:

- B Tech – AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- M Tech – AEIE, BT, REEN, CSE, ECE, and VLSI

Agenda No. 5: Miscellaneous

- (a) MCA Programme Merging – In view of the approval received from AICTE, it is recommended that the Computer Application Centre (CAC) be renamed, with effect from 01-Jul-2019 (Academic Year 2019-2020), as Department of Computer Applications, being the 10th degree-awarding department of HIT, offering only a Post-Graduate (PG) programme (MCA).

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- (b) MCA Degree Certificate – The MCA students graduating in 2019 will receive their graduation certificates under HIT with a footnote as “*formerly CAC, HIT*”.
- (c) MCA Board of Studies (BOS) Reconstitution – The term of the existing BOS has expired and a new one has to be constituted with the following experts as Academic Council Nominees:
- 1) External Expert – Prof. Samiran Chattopadhyay, Professor, Department of Information Technology, Jadavpur University
 - 2) External Expert – Prof. Sipra Das Bit. Professor, Department of Computer Science & Technology, IIST, Shibpur
 - 3) Industry Representative – Mr. Udayan Kar, Senior Manager, Ericsson Global Services Pvt. Ltd.
 - 4) Alumnus – Mr. Anish Paul, Software Engineer, Cerner India Healthcare Services Pvt. Ltd.
- (d) Semester Examination Answer Scripts Preservation – After a round of deliberations by the council members, it was decided to preserve the answer scripts for not more than four years.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE SIXTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON
MONDAY, 25th FEBRUARY, 2019 AT 12:00 PM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. Chandan Mazumdar, Nominee BOG	Member
3. Prof. Debjani Ganguly, Nominee MAKAUT	Member
4. Mr. Ivan Saha, Nominee BOG	Member
5. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
6. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
7. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
8. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
9. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
10. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
11. Prof. (Dr.) Souvik Basu, HOD (MCA)	Member
12. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
13. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
14. Prof. Krishanu Datta, Faculty Representative	Member
15. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
16. Prof. (Dr.) Nirman Ganguly, Faculty Representative and Deputy Controller of Examinations	Member
17. Prof. Kalarab Ray, Member Secretary and Controller of Examinations	Member

Leave of Absence Granted:

1. Prof. (Dr.) Srabanti Basu, HOD (BT)
2. Prof. (Dr.) Jayati Datta, HOD (Chem)
3. Prof. (Dr.) Prabir Banerjee, HOD (ECE)
4. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)
5. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)
6. Prof. (Dr.) Chandan Guha, Nominee BOG
7. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
8. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Sixteenth Academic Council meeting.



Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 31-Jul-2018

The minutes of the fifteenth meeting of the Academic Council held on 31-Jul-2018 were confirmed and adopted.

Agenda No. 2: Consideration of the detailed syllabus for M Tech CSE 2nd Semester programme

A brief background was provided by the Chairman, with reference to the e-mail (containing the above detailed syllabus) circulated amongst the Academic Council Members on 04-Feb-2019. A summary of approval on this resolution by circulation was presented. After due ratification, the Council approved the detailed syllabus.

Agenda No. 3: Consideration of the results of Odd Semester Examinations 2018 held in Dec-2018

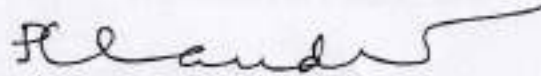
The analysis of the results, compiled by the Controller of Examinations (CoE), was presented in PowerPoint form; also a printed booklet, titled "Result of Odd Semester Examinations, 2018-19", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester), 3rd Year (5th Semester) and 4th Year (7th Semester) for following streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 1st Year (1st Semester) for following streams: AEIE, BT, CSE, ECE, and VLSI (offered by ECE Department); for all students 2nd Year (3rd Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by CHE Department), and VLSI (offered by ECE Department)
- ✓ **MCA** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester) and 3rd Year (5th Semester)

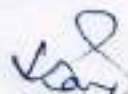
Agenda No. 4: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kuntarab Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE FIFTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON
TUESDAY, 31st JULY, 2018 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
3. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
4. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
5. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
6. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
7. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
8. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
9. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
10. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
11. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
12. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
13. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
14. Prof. Chandan Mazumdar, Nominee BOG	Member
15. Prof. Debjani Ganguly, Nominee MAKAUT	Member
16. Prof. Krishanu Datta, Faculty Representative	Member
17. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
18. Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member
19. Prof. Kalarab Ray, Member Secretary and Deputy Controller of Examinations	Member

Leave of Absence Granted:

1. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)
2. Prof. (Dr.) Siuli Roy, HOD (MCA)
3. Prof. (Dr.) Chandan Guha, Nominee BOG
4. Mr. Ivan Saha, Nominee BOG
5. Prof. B B Paira, Nominee BOG
6. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
7. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

Special Invitees Present:

1. Prof. B R Saha, Controller of Examinations

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Fifteenth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 09-Jul-2018

The minutes of the fourteenth meeting of the Academic Council held on 09-Jul-2018 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 09-Jul-2018

The revised curriculum (Course Structure for entire programme and Detailed Syllabus for 1st Year) for the following programmes, effective from Academic Year 2018-19, were published on the HIT Web-site on 25-Jul-2018, before commencement of the B Tech 1st Year classes:

- B Tech – AEIE, BT, CE, CHE, CSE, ECE, E, IT, and ME
- M Tech – AEIE, BT, REEN, CSE, ECE, and VLSI

Agenda No. 3: Consideration of the results of Even Semester Examinations 2018 held in May-Jun-2018 for the following: B Tech 4th and 6th Semester, M Tech 2nd Semester, and MCA 2nd and 4th Semester

The analysis of the results, compiled by the Controller of Examinations (CoE), was presented in PowerPoint form; also a printed booklet, titled “Result of 4th & 6th Semester B. Tech and 2nd & 4th Semester MCA and 2nd Semester M. Tech Examinations, 2018”, was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 2nd Year (4th Semester), and 3rd Year (6th Semester) for following streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 1st Year (2nd Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by CHE Department), and VLSI (offered by ECE Department)
- ✓ **MCA** – for all students of 1st Year (2nd Semester), and 2nd Year (4th Semester)

Agenda No. 4: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalash Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE FOURTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON MONDAY, 9th JULY, 2018 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1.	Prof. (Dr.) Pranay Chaudhuri	Chairman
2.	Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
3.	Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
4.	Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
5.	Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
6.	Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
7.	Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
8.	Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
9.	Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
10.	Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
11.	Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
12.	Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
13.	Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
14.	Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
15.	Prof. (Dr.) Siuli Roy, HOD (MCA)	Member
16.	Prof. Krishanu Datta, Faculty Representative	Member
17.	Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
18.	Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member
19.	Prof. Kalarab Ray, Member Secretary and Deputy Controller of Examinations	Member

Leave of Absence Granted:

1. Prof. Chandan Mazumdar, Nominee BOG
2. Prof. (Dr.) Chandan Guha, Nominee BOG
3. Mr. Ivan Saha, Nominee BOG
4. Prof. B B Paira, Nominee BOG
5. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
6. Prof. Debjani Ganguly, Nominee MAKAUT
7. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

Special Invitees Present:

1. Prof. (Dr.) S K Barua, Registrar
2. Prof. B R Saha, Controller of Examinations

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Fourteenth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 09-Feb-2018

The minutes of the thirteenth meeting of the Academic Council held on 09-Feb-2018 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 09-Feb-2018

- a) The proposal for "Providing for Facility for Semester-long Project Work for External Students", introducing a facility for semester-long project work at HIT for external students against (a) submission of a "No Objection Certificate" (in a format specified by HIT) from the parent institute, and (b) payment of a non-refundable fee of Rs. 15,000/- to HIT, has been finalized by the Registrar, by incorporating the necessary few more operational details [reference point-2(a) of Minutes of 13th AC Meeting held on 09-Feb-2018].
- b) The name of Mr. Sanjib Mukhopadhyay, Technical Director & Head, Engineering, M N Dastur & Co (P) Ltd, has duly been included as the Industry Representative in BOS of Chemical Engineering Department, in place of Mr. Siddhartha Sengupta (who has resigned from Vikram Solar) [reference point-5(b) of Minutes of 13th AC Meeting held on 09-Feb-2018].

Agenda No. 3: Consideration of a Proposal for providing Facility for Semester-long Project Work for External Students

The finalized proposal was shared with the Council members and was duly approved [reference point-2(a) above].

Agenda No. 4: Consideration of the recommendations of the Boards of Studies (BoS) of the following degree-awarding departments regarding course structures for the various B Tech and M Tech programmes and detailed syllabi for 1st Year: Applied Electronics and Instrumentation Engineering (AEIE), Biotechnology (BT), Civil Engineering (CE), Chemical Engineering (CHE), Computer Science and Engineering (CSE), Electronics and Communication Engineering (ECE), Electrical Engineering (EE), Information Technology (IT), and Mechanical Engineering (ME)

The curricular structures for the various B Tech and M Tech programmes and detailed syllabi for 1st Year of these programmes were discussed by the Council members in light of distribution of Credits across various Course Types for all the above B Tech programmes, in comparison with the suggestions from AICTE.

- a) It was decided to include the following table as part of the Course Structure for all B Tech programmes.

Sl. No.	Course Type	AICTE Suggested	AEIE	BIOT	CIVL	CHEN	CSEN	ECEN	ELEC	INFO	MECH
1.	Humanities and Social Sciences including Management Courses	12	12	12	12	12	12	12	12	12	12
2.	Basic Science Courses	25	23	26.5	21	22	23	26	23	23	27
3.	Engineering Science Courses including Workshop, Drawing, Basics of Electrical / Mechanical / Computer, etc.	24	27	27.5	26	27	30	26	29	28	23
4.	Professional Core Courses	48	54	49	57	55	51	52	52	53	51.5
5.	Professional Elective Courses relevant to chosen Specialization / Branch	18	15	16	15	15	15	15	15	15	17.5
6.	Open Subjects – Electives from other Technical and/or Emerging Subjects	18	12	12	12	12	12	12	12	12	12
7.	Project Work, Seminar and Internship in industry or elsewhere	15	17	17	17	17	17	17	17	17	17
8.	Mandatory Courses (Non-credit) [Environmental Sciences, Induction Program, Indian Constitution, Essence of Indian Traditional Knowledge]	0	0	0	0	0	0	0	0	0	0
	Total	160	160	160	160	160	160	160	160	160	160
9	Honours Courses	20	20	20	20	20	20	20	20	20	20
	Grand Total	180	180	180	180	180	180	180	180	180	180

- b) It was decided to include, in the Course Structure for every B Tech programme, a Semester-wise Honours Credit Chart, together with a Total Honours Credit (20), as shown below.

Honours Credit Chart

Sl. No.	Semester	Paper Code	Course Title	Contact Hours / Week			Credit Points
				L	T	P	
	1st						
	2nd						
	3rd						
	4th						
	5th						
	6th						
	7th						
	8th						
	Total						20

Definition of Credit (as per AICTE):

- 1 Hour Lecture (L) per Week = 1 Credit
- 1 Hour Tutorial (T) per Week = 1 Credit
- 1 Hour Practical (P) per Week = 0.5 Credits
- 2 Hours Practical (Lab) per Week = 1 Credit

Range of Credits (as per AICTE):

- ✓ A total of 160 credits will be necessary for a student to be eligible to get B Tech degree.
- ✓ A student will be eligible to get B Tech degree with Honours if he/she completes an additional 20 credits. These could be acquired through various Honours Courses offered by the respective departments.
- ✓ A part or all of the above additional credits may also be acquired through MOOCs. Any student completing any course through MOOC will have to submit an appropriate certificate to earn the corresponding credit.
- ✓ For any additional information, the student may contact the concerned HODs.

c) It was decided that:

- 1) Honours Credits will not be considered for DGPA computation.
- 2) Only "Pass" or "Fail" will be mentioned in Grade Card for all Mandatory Non-credit Courses as well as for any MOOC.
- 3) Mandatory Non-credit Courses will be evaluated like all other courses being offered by the respective departments.

After due deliberations, the curricular structures for the various B Tech and M Tech programmes, and the detailed syllabi for 1st Year of these programmes were approved by the Council, subject to a few minor changes (with respect to use of uniform paper codes, rationalised paper names, proper classification / grouping of papers, and inclusion of any missing Course Objectives, and/or Course Outcomes for any paper).

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Agenda No. 5: Consideration of the results of Even Semester Examinations 2018 held in May-Jun-2018 for the following: B Tech 2nd Semester, B Tech 8th Semester, and M Tech 4th Semester

The analysis of the results, compiled by the Controller of Examinations (CoE), was presented in PowerPoint form; also a printed booklet, titled "Result of 2nd Semester & 8th Semester B. Tech and 4th Semester M. Tech Examinations, 2018", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 1st Year (2nd Semester), and 4th Year (8th Semester) for following streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 2nd Year (4th Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by CHE Department), and VLSI (offered by ECE Department)

Agenda No. 6: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE THIRTEENTH MEETING OF THE ACADEMIC COUNCIL HELD ON FRIDAY, 9th FEBRUARY, 2018 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
3. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
4. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
5. Prof. (Dr.) Jayati Datta, HOD (Chem)	Member
6. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
7. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
8. Prof. (Dr.) Saibal Dutta, HOD (EE)	Member
9. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
10. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
11. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
12. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
13. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
14. Mr. Ivan Saha, Nominee BOG	Member
15. Prof. Krishanu Datta, Faculty Representative	Member
16. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
17. Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member
18. Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)
2. Prof. (Dr.) Siuli Roy, HOD (MCA)
3. Prof. Chandan Mazumdar, Nominee BOG
4. Prof. (Dr.) Chandan Guha, Nominee BOG
5. Prof. B B Paira, Nominee BOG
6. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT
7. Prof. Debjani Ganguly, Nominee MAKAUT
8. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT

Special Invitees Present:

1. Prof. (Dr.) Sambhunath Biswas, Deputy Director
2. Prof. B R Saha, Advisor (Admin)
3. Prof. (Dr.) S K Barua, Registrar
4. Prof. (Dr.) Siddhartha Ray, Controller of Examinations
5. Mr. Arvind Srivastava, Joint Registrar

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Thirteenth Academic Council meeting.

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Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 10-Aug-2017

The minutes of the twelfth meeting of the Academic Council held on 10-Aug-2017 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 10-Aug-2017

- a) The suggestion made by Prof. Chandan Mazumdar, BOG Nominee, regarding grade-wise distribution of students to be shown (on presentation slides) in terms of percentage (instead of absolute count) of total number of students, was duly incorporated in presentation of results of Odd Semester Examination 2017-2018 [reference point-3(a) of Minutes of 12th AC Meeting held on 10-Aug-2017].
- b) The suggestion made by Prof. Debjani Ganguly, MAKAUT Nominee, regarding showing (on presentation slides) paper names (together with respective paper codes), could not be incorporated in presentation of results of Odd Semester Examination 2017-2018 due to space constraint on slides [reference point-3(b) of Minutes of 12th AC Meeting held on 10-Aug-2017].

Agenda No. 3: Consideration of a Proposal for providing Facility for Semester-long Project Work for External Students

A brief background was provided by the Chairman, mentioning the e-mail (containing the proposal) circulated amongst the Academic Council Members on 13-Dec-2017, and remarks / comments from the various members in response to the said e-mail. A summary of approval on this resolution by circulation, observations on this resolution by circulation, together with the proposal, were presented. After due ratification, the Council approved the proposal of providing facility for semester-long project work at HIT for external students against (a) submission of a "No Objection Certificate" (in a format specified by HIT) from the parent institute, and (b) payment of a non-refundable fee of Rs. 15,000/- to HIT. It was decided that the Registrar will incorporate a few more operational details in this proposal, and the finalized one will be shared in the next meeting of the Council.

Agenda No. 4: Consideration of the results of Odd Semester Examination 2017-2018 held in Nov-Dec-2017

The analysis of the results, compiled by the Controller of Examinations (COE), was presented in PowerPoint form; also a printed booklet, titled "Result of Odd Semester Examinations 2017-18", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ✓ **B Tech** – for all students of 1st Year (1st Semester), 2nd Year (3rd Semester), 3rd Year (5th Semester), and 4th Year (7th Semester) for following streams: AEIE, BT, CE, CHE, CSE, ECE, EE, IT, and ME
- ✓ **M Tech** – for all students of 1st Year (1st Semester), and 2nd Year (3rd Semester) for following streams: AEIE, BT, CSE, ECE, RE (offered by CHE Department), and VLSI (offered by ECE Department)
- ✓ **MCA** – for all students of 1st Year (1st Semester), and 2nd Year (3rd Semester).

Agenda No. 5: Miscellaneous

- a) **MAKAUT Notice regarding Mandatory Additional Requirement for earning B Tech Degree** – A brief background was provided by the Chairman, and some possible HIT-specific operational details were discussed by the Council Members. MAKAUT has recommended a list of extra classroom activities as mandatory additional requirements for completion of B.Tech. degree which was adopted by the Council with some minor modifications. It was decided to form a 3-member committee, consisting of the Registrar, the HOD (Biotechnology Department), and the HOD (Humanities Department) for drafting a circular to be distributed as a notice within the next couple of weeks.
- b) **Industry Representative in BOS of Chemical Engineering Department** – As suggested by Mr Ivan Saha, BOG Nominee, it was decided to replace the name of Mr Siddhartha Sengupta (who has resigned from Vikram Solar) with a suitable name to be suggested by Mr Ivan Saha.

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

**MINUTES OF THE TWELFTH MEETING OF THE ACADEMIC COUNCIL HELD ON
THURSDAY, 10th AUGUST, 2017 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
3. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
4. Prof. (Dr.) Sulagna Chatterjee, HOD (CHE)	Member
5. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
6. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
7. Prof. (Dr.) Sudipta Mitra, DC (EE)	Member
8. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
9. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
10. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
11. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
12. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
13. Prof. (Dr.) Siuli Roy, HOD (MCA)	Member
14. Prof. Chandan Mazumdar, Nominee BOG	Member
15. Prof. Debjani Ganguly, Nominee MAKAUT	Member
16. Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member
17. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
18. Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
2. Prof. (Dr.) Samiran Mitra, HOD (Chem.)	Member
3. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4. Mr. Ivan Saha, Nominee BOG	Member
5. Prof. B B Paira, Nominee BOG	Member
6. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
7. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
8. Prof. Krishanu Datta, Faculty Representative	Member

Special Invitees Present:

1. Prof. B R Saha, Registrar
2. Prof. (Dr.) Siddhartha Ray, Controller of Examinations
3. Prof. (Dr.) A J Pal, Deputy Controller of Examinations

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Twelfth Academic Council meeting.

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 13-Jun-2017

The minutes of the eleventh meeting of the Academic Council held on 13-Jun-2017 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 13-Jun-2017 (regarding two Academic Council Nominees and one Industry Representative for respective BOS for each of the nine departments conducting B Tech programmes, as per Agenda No. 5)

Ref. No.	Academic Council Meeting Reference	Agenda No.	Resolution
11.2	11 th AC Meeting dated 13-Jun-2017	#5	<ul style="list-style-type: none">It was resolved to re-constitute the BOS with proposed names of (a) <u>two</u> Academic Council Nominees, and (b) <u>one</u> Industry Representative for respective BOS for each of the <u>nine</u> departments conducting B Tech programmes.It was also resolved to continue with the existing BOS, formed one year ago, for MCA programme.Accordingly, the following departments have re-constituted their respective BOS. <p><u>AFIE:</u> <u>Academic Council Nominees:</u> 1. Prof. (Dr.) Rajib Bandyopadhyay, Professor, Dept. of IEE, JU; 2. Prof. (Dr.) Sunit Kumar Sen, Professor, Dept. of Applied Physics, CU; <u>Industry Representative:</u> 1. Mr. Sugata Bandyopadhyay, Senior General Manager, TCEL;</p> <p><u>BT:</u> <u>Academic Council Nominees:</u> 1. Dr. Maitreyee Dasgupta, Professor, Coordinator DBT-CU-IPLS, Department of Biochemistry, CU; 2. Dr. Sriparna Datta, Professor, Department of Chemical Technology, CU; <u>Industry Representative:</u> 1. Dr. Ambika Charan Banerjee, Corporate Advisor (R&D), East India Pharmaceutical Works Ltd.;</p> <p><u>CE:</u> <u>Academic Council Nominees:</u> 1. Prof. (Dr.) Amalendu Ghosh, Professor Emeritus and Head, Dept. of Civil Engg., Dean Engg. Architecture & Basic Sciences, Techno India University, Former Professor of IEST, Shibpur; 2. Prof. (Dr.) Sibapriya Mukherjee, Professor and Former HOD, Dept. of Civil Engg., JU; <u>Industry Representative:</u> 1. Dr. Abhijit Dasgupta, Joint Managing Director, M N Dastur Pvt. Ltd.;</p> <p><u>CHE:</u> <u>Academic Council Nominees:</u> 1. Prof. Shampa Chakraborty, HOD, Department of Chemical Engg., CU; 2. Mr. Dipak Pahari, Managing Director, NRGTech Pvt. Ltd.;</p> <p><u>Industry Representative:</u> 1. Mr. Siddhartha Sengupta, President Engineering, Vikram Solar;</p> <p><u>CSE:</u> <u>Academic Council Nominees:</u> 1. Dr. Subhamoy Maitra, Professor, Applied Statistics Unit, ISI-Kolkata; 2. Dr. Arpan Pal, Principal Scientist and Head, Embedded Systems and Robotics, TCS Research and Innovation, Tata Consultancy Services; <u>Industry Representative:</u> 1. Dr. Prabal Sengupta, CTO, Alumnus Software;</p>

PC

Ref. No.	Academic Council Meeting Reference	Agenda No.	Resolution
			<p>ECE: <u>Academic Council Nominees:</u> 1. Prof. Iti Saha Misra, ETCE Department, JU; 2. Prof. Monojit Mitra, Department of Electronics and Telecommunication, IIST, Shibpur; <u>Industry Representative:</u> 1. Mr. Sumit Poddar, Deputy General Manager, CESC Ltd.;</p> <p>EE: <u>Academic Council Nominees:</u> 1. Prof. Swapan Kumar Goswami, Professor, Electrical Engineering Department, JU; 2. Prof. Amitava Chatterjee, Professor, Electrical Engineering Department, JU; <u>Industry Representative:</u> 1. Mr. Onkar Bhattacharya, Manager – Strategy, CESC Ltd.;</p> <p>IT: <u>Academic Council Nominees:</u> 1. Prof. Samir Roy, Associate Professor, Department of Computer Science & Engineering, NITTTR-Kolkata; 2. Prof. Rajat Pal, Professor & Head, Department of Computer Science & Engineering, CU; <u>Industry Representative:</u> 1. Mr. Rangan Sengupta, Senior Project Manager, Wipro Technologies Ltd.;</p> <p>ME: <u>Academic Council Nominees:</u> 1. Dr. Dipankar Sanyal, Professor, ME Dept., JU; 2. Dr. Souren Mitra, Professor, Department of Production Engineering, JU; <u>Industry Representative:</u> 1. Dr. Bimal Kumar Basak, Former Executive Director, The Wesman Engineering Company Ltd.;</p>

Agenda No. 3: Consideration of the results of Even Semester Examination 2016-2017 held in May-Jun-2017

The analysis of the results, compiled by the Controller of Examinations (COE), was presented in PowerPoint form; also a printed booklet, titled "Result of Even Semester Examinations 2016-17", was distributed to all members for ready reference. After due deliberations, the results for the following programmes were approved by the Council:

- ❖ **B Tech** – for all students of 1st Year (2nd Semester), 2nd Year (4th Semester), 3rd Year (6th Semester), and for lateral students of 4th Year (8th Semester):

- AEIE
- BT
- CE
- CHE
- CSE
- ECE
- EE
- IT
- ME

Be

[Signature]

❖ **M Tech** – for all students of 1st Year (2nd Semester), and 2nd Year (4th Semester):

- AEIE
- BT
- CSE
- ECE
- RE (offered by CHE Department)
- VLSI (offered by ECE Department)

❖ **MCA** – for all students of 1st Year (2nd Semester)

During this deliberation, the following points came up to make the presentation slides more understandable, going forward:

- a) Prof. Chandan Mazumdar, BOG Nominee to Academic Council, suggested that the grade-wise distribution of student counts be shown in terms of the percentage of total number of students concerned (instead of in terms of the absolute count of number of students in that grade).
- b) Prof. Debjani Ganguly, MAKAUT Nominee to Academic Council, suggested that the respective paper names (in short form, if need be) be shown (together with the respective paper codes).

Agenda No. 4: Miscellaneous

None

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council

ACADEMIC COUNCIL

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA-700107

MINUTES OF THE ELEVENTH MEETING OF THE ACADEMIC COUNCIL HELD ON TUESDAY, 13th JUNE, 2017 AT 11:00 AM AT "A" BUILDING CONFERENCE ROOM

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri	Chairman
2. Prof. (Dr.) Madhurima Chattopadhyay, HOD (AEIE)	Member
3. Prof. (Dr.) Srabanti Basu, HOD (BT)	Member
4. Prof. (Dr.) Sulagna Chatterjee, HOD (ChE)	Member
5. Prof. (Dr.) Tapas Sadhu, HOD (CE)	Member
6. Prof. (Dr.) Subhashis Majumder, HOD (CSE) & Dean (UG)	Member
7. Prof. (Dr.) Sudipta Mitra, DC (EE)	Member
8. Prof. (Dr.) Prabir Banerjee, HOD (ECE)	Member
9. Prof. (Dr.) Suparna Chakraborty, HOD (Hum.)	Member
10. Prof. (Dr.) Tapan Chakrabarti, HOD (IT)	Member
11. Prof. (Dr.) Sandip Chatterjee, HOD (Math.)	Member
12. Prof. (Dr.) Sukanta Sarkar, HOD (ME)	Member
13. Prof. (Dr.) N P Nayak, HOD (Phy) and Dean (Student Affairs)	Member
14. Prof. (Dr.) Siuli Roy, HOD (MCA)	Member
15. Prof. (Dr.) Siddhartha Mukherjee, Representative MAKAUT	Member
16. Prof. (Dr.) Nabendu Chaki, Nominee MAKAUT	Member
17. Prof. Krishanu Datta, Faculty Representative	Member
18. Prof. (Dr.) Santanu Ghorai, Faculty Representative	Member
19. Prof. Kalarab Ray, Member Secretary	Member

Leave of Absence Granted:

1. Prof. (Dr.) Samiran Mitra, HOD (Chem.)	Member
2. Prof. Chandan Mazumdar, Nominee BOG	Member
3. Prof. (Dr.) Chandan Guha, Nominee BOG	Member
4. Mr. Ivan Saha, Nominee BOG	Member
5. Prof. B B Paira, Nominee BOG	Member
6. Prof. Debjani Ganguly, Nominee MAKAUT	Member
7. Prof. (Dr.) Nirman Ganguly, Faculty Representative	Member

Special Invitees Present:

1. Prof. (Dr.) Sambhunath Biswas, Dy. Director
2. Prof. B R Saha, Registrar
3. Prof. (Dr.) Siddhartha Ray, Controller of Examinations
4. Mr. Arvind Srivastava, Joint Registrar

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all members to this Eleventh Academic Council meeting.

PC

Ray

A. A special welcome was accord by the Chairman to the following new members joining the Academic Council.

• BOG Nominees:

1. Prof. Chandan Guha, Dept. of Chemical Engineering, Jadavpur University (JU)
2. Prof. Chandan Mazumdar, Dept. of Computer Science & Engineering, JU

• MAKAUT Nominees

1. Prof. Nabendu Chaki, Dept. of Computer Science & Engineering, University of Calcutta (CU)
2. Prof. Debjani Ganguly, Dept. of Electrical Engineering, Associate Dean – Administrative Affairs, Indian Institute of Engineering Science & Technology (IEST), Shibpur, Howrah
3. Prof. Siddhartha Mukherjee, Dept. of Metallurgical & Material Engineering, JU

B. The Chairman then thanked the following outgoing members of the Academic Council for their valuable contributions and support.

1. Prof. (Dr.) A M Ghosh, Nominee BOG
2. Prof. Manoj Kumar Mitra, Nominee BOG
3. Prof. (Dr.) Prasid Syam, Nominee MAKAUT (WBUT)
4. Prof. (Dr.) Raja Datta, Nominee MAKAUT (WBUT)
5. Dr. Syed Rafikul Islam, Nominee MAKAUT (WBUT)

Agenda No. 1: Confirmation of the Minutes of the last Academic Council Meeting held on 14-Feb-2017

The minutes of the tenth meeting of the Academic Council held on 14-Feb-2017 were confirmed and adopted.

Agenda No. 2: Action Taken Report for the last meeting held on 14-Feb-2017 (regarding informing parents of students over SMS about publication of semester examination results as per Agenda No. 3)

The following action has been taken.

“SMS were sent to all parents, having valid mobile numbers registered with the institute, after publication of semester examination results of Even Semester 2016.”

Agenda No. 3: Consideration of the recommendations of the Boards of Studies of the Departments of Applied Electronics and Instrumentation Engineering, Biotechnology, Civil Engineering, Chemical Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical Engineering, Information Technology and Mechanical Engineering, regarding curricula and syllabi for B Tech 4th Year as well as for MCA 2nd Year

The Chairman briefly explained, to the new members, the process followed by the departments and the council for revision, review and approval of the curriculum.

The curricular structures for B Tech 4th Year and MCA 2nd Year programmes were then presented, one-by-one, by the respective heads, and discussed by the members.

After due deliberations, the curricular structures and detailed syllabi, both for B Tech 4th Year and for MCA 2nd Year were approved by the Council, subject to a few minor changes (with respect to use of uniform paper codes, rationalised paper names, and grouping of papers under Practical and Sessional papers), to be taken care of through a meeting between the Dean (UG) and all the HODs within the next two weeks, as suggested by the Chairman.

Agenda No. 4: Re-constitution of the Academic Council, including BOG Nominees and MAKAUT Nominees

Refer to the sub-sections [A] and [B] of "Welcome by the Chairman" above.

Agenda No. 5: Miscellaneous

The Chairman announced the proposed names of (a) two Academic Council Nominees, and (b) one Industry Representatives for respective BOS for each of the nine departments conducting B Tech programmes. He also mentioned that the existing BOS, formed one year ago, for MCA programme will however continue.

Re-constitution of BOS:

AC Nominees and Industry Representatives

Sl.	Department / Center	Academic Council Nominees	Industry Representatives
01	AEIE	Prof. (Dr.) Rajib Bandyopadhyay Professor, Dept. of IEE, JU; Prof. (Dr.) Sunit Kumar Sen Professor, Dept. of Applied Physics, CU;	Mr. Sugata Bandyopadhyay, Senior General Manager, TCEL;
02	Biotech	Dr Maitreyee Dasgupta, Professor, Coordinator DBT-CU-IPLS, Department of Biochemistry, CU; Dr Sripama Datta, Professor, Department of Chemical Technology, CU;	Dr Ambika Charan Banerjee, Corporate Advisor (R&D), East India Pharmaceutical Works Ltd.;
03	Civil	Prof. (Dr.) Amalendu Ghosh, Professor Emeritus and Head, Dept. of Civil Engg., Dean Engg. Architecture & Basic Sciences, Techno India University, Former Professor of IIST, Shibpur; Prof. (Dr.) Sibapriya Mukherjee, Professor and Former HOD, Dept. of Civil Engg., JU;	Dr. Abhijit Dasgupta, Joint Managing Director, M N Dastur Pvt. Ltd.;

Re-constitution of BOS:

AC Nominees and Industry Representatives (contd.)

Sl.	Department / Center	Academic Council Nominees	Industry Representatives
04	Chemical	Prof. Shampa Chakraborty, HOD, Department of Chemical Engg., CU; Mr. Dipak Pahari, Managing Director, NRGTech Pvt. Ltd.;	Mr. Siddhartha Sengupta, President Engineering, Vikram Solar ;
05	CSE	Dr. Subhamoy Maitra, Professor, Applied Statistics Unit, ISI-Kolkata; Dr. Arpan Pal, Principal Scientist and Head, Embedded Systems and Robotics, TCS Research and Innovation, Tata Consultancy Services;	Mr. Prabal Sengupta, CTO, Alumnus Software;
06	ECE	Prof. Iti Saha Misra, ETCE Department, JU; Prof. Monojit Mitra, Department of Electronics and Telecommunication, IIST, Shibpur;	Mr. Sumit Poddar, Deputy General Manager, CESC Ltd.;

Re-constitution of BOS:
AC Nominees and Industry Representatives (contd.)

Sl.	Department / Center	Academic Council Nominees	Industry Representatives
07	Electrical	Prof. Swapan Kumar Goswami Professor, Electrical Engineering Department, JU; Prof. Amitava Chatterjee Professor, Electrical Engineering Department, JU;	Mr. Onkar Bhattacharya Manager – Strategy, CESC Ltd.;
08	Information Technology	Prof. Samir Roy, Associate Professor, Department of Computer Science & Engineering, NITTTR-Kolkata; Prof. Rajat Pal, Professor & Head, Department of Computer Science & Engineering, CU;	Mr. Rangan Sengupta, Senior Project Manager, Wipro Technologies Ltd.;
09	Mechanical	Dr. Dipankar Sanyal, Professor, ME Dept., JU; Dr. Souren Mitra, Professor, Department of Production Engineering, JU;	Dr. Bimal Kumar Basak, Former Executive Director, The Wesman Engineering Company Ltd.;

There being no other item in the agenda, the meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Academic Council



Prof. Kalarab Ray
Member Secretary
Academic Council

**MINUTES OF THE 5TH FINANCE COMMITTEE MEETING HELD ON 7TH JUNE 2016
AT 11.00 A.M. IN THE OFFICE OF THE PRINCIPAL OF THE INSTITUTE.**

PRESENT:

Prof. (Dr.) Pranay Chaudhuri - Chairman
Prof. (Dr.) S. Biswas
Shri Manoj Saraogi

The Chairman welcomed the members to the 5th Finance Committee meeting.

The Chairman informed that the Institute Budget for the Financial Year 2016-17 was placed in the 44th meeting of the Board of Governors held on 4th June 2016.

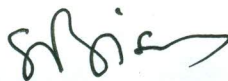
He informed that the Board of Governors approved the Budget for the Financial Year 2016-17.

It was suggested that all the departments shall be communicated of the approved budget for 2016-17.

There being no other matter the meeting ended with vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri



Prof. (Dr.) S. Biswas



Shri Manoj Saraogi

**Minutes of the 6th Finance Committee Meeting held on 07.04.2017
at 11.00 A.M. in the Office of the Principal of the Institute**

PRESENT:

1. Prof. (Dr.) Pranay Chaudhuri - Chairman
2. Prof. (Dr.) S. Biswas
3. Shri Manoj Saraogi

The Chairman welcomed the Members to the 6th Finance Committee Meeting

Department & Institute Budget for the Financial Year 2017-2018

The Chairman informed that estimated expenditure requirement has been received from various departments for the financial year 2017-2018. He further informed that the finance team had prepared a draft budget for the financial year 2017-2018 taking into consideration various departmental requirements, estimated expenditure on account of staff, administrative expenses and other non-recurring expenditure. He placed before the members the estimated budget for 2017-2018 for consideration.

The members discussed the same and approved the Institutional and Departmental Budget for the financial year 2017-2018.

It was also suggested that the same be placed in the next BOG meeting for approval.

There being no other matter the meeting ended with vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri



Prof. (Dr.) S. Biswas



Shri Manoj Saraogi

**Minutes of the 7th Finance Committee Meeting held on 21.04.2017
at 11.00 A.M. in the Office of the Principal of the Institute**

PRESENT:

1. Prof. (Dr.) Pranay Chaudhuri - Chairman
2. Prof. (Dr.) S. Biswas
3. Shri Manoj Saraogi

The Chairman welcomed the Members to the 7th Finance Committee Meeting

The Chairman informed that the Institute Budget for the Financial Year 2017-2018 was placed in the 47th meeting of the Board of Governors held on 08.04.2017.

He informed that the Board of Governors approved the Budget for the Financial Year 2017-2018

It was suggested that the approved departmental budgets for 2017-2018 be communicated to the respective departments.

There being no other matter the meeting ended with vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri



Prof. (Dr.) S. Biswas



Shri Manoj Saraogi

**Minutes of the 8th Finance Committee Meeting held on 07.02.2018
at 11.00 A.M. in the Office of the Principal of the Institute**

MEMBER PRESENT:

- | | | |
|----|---|------------|
| 1. | Prof. (Dr.) Pranay Chaudhuri, Principal | - Chairman |
| 2. | Dr. Sujit Kumar Barua, Registrar | - Member |
| 3. | Shri Manoj Saraogi, CFO | - Member |

The Chairman welcomed the Members to the 8th meeting of the Finance Committee.

Agenda Item I: To consider statement of budgeted expenditure for the year 2018-2019

Chairman informed the members that Academic Departments were asked to submit the budget estimate for their department for the FY 2018-2019. After receiving the proposals from the departments, this was compiled in the form of a comprehensive table as Annexure – I.

Chairman also reported that Central Library has submitted their budget estimate for the FY 2018-2019 at Rs. 41.50 lacs.

Shri Manoj Saraogi reported that the budget estimate for the following heads of the entire Institute has been made as stated below.

Items	Budget estimate (2018-2019) Rs. in lacs
Personal Expenses	3300.00
Other recurring expenses	500.00
Non recurring expenditure	200.00

Considering the actual expenses till 31.12.2017 during the FY 2017-2018 and also keeping in mind the comments made by members of the NBA Expert Team on inadequate budget allocation for research and development work, members of the Finance Committee unanimously adopted the statement of budgeted expenditure for the year 2018-2019 as stated in Annexure – II and recommended that the same may be placed in BOG for final approval.

Agenda Item II: To consider change in required fees for different services from COE Office

Chairman reported that the affiliating University has revised the fee structure for examination fees of regular students as well as for backlog candidates. In view of this, members of Finance Committee suggested the fee structure as stated below in line with those of affiliating University.

Fees	Current in Rs.	Proposed in Rs.
Examination Fees	1000/-	1200/-
Examination Fees for Backlog Candidates	800/-	1000/-

The revision in fee structure may be placed in BOG for final approval.

The meeting ended with vote of thanks to the Chair.


Prof. (Dr.) Pranay Chaudhuri


Dr. Sujit Kumar Barua


Shri Manoj Saraogi

**Budget proposals from Academic Departments
(2018-2019)**

Particulars	AEIE	BT	CE	ChE	CSE	CAC	ECE	EE	IT	ME	Maths	Chemistry	Physics	Humanities	Total
Laboratory Equipment	5.46	15.00	1.10	4.30	5.00	1.00	8.00	18.00	3.00	7.50	0.00	1.00	1.00		70.36
Software Purchase	4.50	4.00	0.00	5.00	5.00	1.00	4.50	3.00	1.50	2.00	0.00	0.00	0.00		30.50
Research & Development including UG & PG project work	1.00	5.00	0.20	2.50	5.50	2.50	6.00	1.80	2.00	3.50	1.30	0.25	1.00		32.55
Laboratory Consumables	1.36	6.00	0.67	2.80	3.00	1.00	3.00	1.20	1.00	0.75	0.00	0.50	0.50		21.78
Maintenance and Spares	1.07	4.00	2.85	3.80	2.50	2.00	4.00	1.50	1.00	2.00	0.00	0.50	0.50		25.72
Travel	0.50	1.00	1.00	1.50	1.50	0.50	2.00	0.50	0.50	0.50	0.60	0.25	0.30		10.65
Misc. expenses for academic activities	0.25	4.00	3.00	1.00	6.00	1.50	10.00	0.50	0.50	0.50	0.20	0.25	0.10		27.80
TOTAL	14.14	39.00	8.82	20.90	28.50	9.50	37.50	26.50	9.50	16.75	2.10	2.75	3.40	0.00	219.36

Annexure - II

Statement of Budgeted Expenditure for FY 2018-2019

Item	Budget estimate for 2017-2018 (Rs. in lacs)	Expenses CFY 2017-2018 (till 31.12.2017) (Rs. in lacs)	Budget estimate for FY 2018-2019 (Rs. in lacs)
Recurring Expenditure			
Personal Expenses	3000.00	2005.63	3300.00
Research & Development	35.00	15.17	100.00
Misc. expenses for academic activities	35.00	22.63	40.00
Laboratory consumables	35.00	10.23	35.00
Training and Placement	16.00	8.97	20.00
Other Recurring Expenses including maintenance	450.00	383.27	500.00
Non-recurring Expenditure			
Computer & Peripherals, Electricals, Furnitures & Fixtures, Air Conditioners & other equipments	200.00	103.99	200.00
Laboratory equipment	53.00	38.74	60.00
Library	32.00	15.50	30.00
Software Purchase	23.00	9.95	25.00
Total	3879.00	2614.08	4310.00

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

Minutes of the 9th Finance Committee Meeting Held On 15.12.2018 (Saturday) at 11:00AM in the office of the Principal of the Institute

Member Present:

- | | |
|--|------------|
| 1. Prof. (Dr.) Pranay Chaudhuri, Principal | - Chairman |
| 2. Dr. Atri Bhowmik, Finance Officer,
MAKAUT, W.B | - Member |
| 3. Prof. (Dr.) Pinaki Bhattacharyya, | - Member |
| 4. Shri Manoj Saraogi, | - Member |

The chairman welcomed the Members to the 9th Meeting of the Finance Committee.

Agenda Item I: To consider the Balance sheet of the Institute for the financial year 2017-2018.

Audited balance sheet for the financial year 2017-2018 placed before the committee and the same has been noted by the members.

Agenda Item II: Any other matter

Dr. Atri Bhowmik, Finance Officer of MAKAUT, W.B noted the following observation:

- Full Budgeted Income and Expenditure Account for the Financial Year 2017-2018 along with Audited Account to be place in the next Finance Committee meeting.
- Budget of 2018-2019 be placed in the next Finance Committee meeting with Revenue side and actual figure of last Financial Year.
- Dr.Bhowmik has expressed his serious concern regarding deficit occurred in the last Financial Year as per Audited Statement of Accounts.

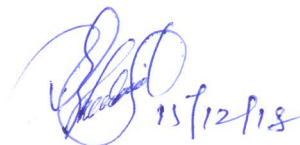
The meeting ended with vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri



Prof. (Dr.) Pinaki Bhattacharyya



Dr. Atri Bhowmik



Shri Manoj Saraogi

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

**Minutes of the 10th Finance Committee Meeting Held On 24.08.2019 (Saturday)
at 11:00 AM in the office of the Principal of the Institute**

Members Present:

- | | |
|--|-----------|
| 1. Prof. (Dr.) Pranay Chaudhuri, Principal | -Chairman |
| 2. Dr. Atri Bhowmik, Finance Officer, | -Member |
| 3. Prof. (Dr.) Pinaki Bhattacharyya, | -Member |
| 4. Shri Manoj Sarogi, | -Member |

The Chairman welcomes the Members to the 10th Meeting of the Finance Committee.

In 9th Finance Committee meeting held on 15.12.2018, it was requested to place the full Budgeted Income & Expenditure Account for the financial year 2017-18.

1. The Budgeted Income & Expenditure Account for 2017-18 along with Audited Account was placed in the meeting.
2. The Budgeted Income & Expenditure Account for 2018-19 along with Actual Account was also placed in the meeting.

The committee noted the accounts for both the years and approved the same.


3. The Budgeted Income & Expenditure for financial year 2019-20 placed for consideration

The committee made the following observations:

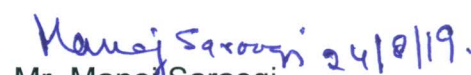
- The Institute has implemented the increase in DA by 25% for all its employees in 2019-2020 as recommended by the State Government while the Tuition fee remains unchanged since 2016-17. As a result incremental cost by salary and allowances has contributed to the increase in overall deficit of the institute.
- The Committee expressed concern on the same and recommended to make effort to appeal to the State Government again to revise the tuition fee to make the institute financially viable so that the academic standard of the institute may be maintained and be improved further for overall development of the State.

The meeting ended with vote of thanks to the chair.


24.8.2019
Prof. (Dr.) Pranay Chaudhuri


24.08.2019
Prof. (Dr.) Pinaki Bhattacharyya


24/8/19
Dr. Atri Bhowmik


24/8/19.
Mr. Manoj Saraogi

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

**Minutes of the 11th Finance Committee Meeting held on 04.11.2020
(Wednesday) at 3.00 PM in Zoom Platform**

Members Present:

1. Prof. (Dr.) Pranay Chaudhuri, Principal - Chairman
2. Dr. Atri Bhowmik, Finance Officer, - Member
MAKAUT, WB
3. Prof.(Dr.) Pinaki Bhattacharyya - Member
4. Shri Manoj Saraogi, CFO - Member

The Chairman welcomed the Members to the 11th Meeting of the Finance Committee. The Chairman informed the Members that this Meeting of the Finance Committee usually held before the beginning of every financial year; however, due to nationwide lock down for Covid-19 pandemic situation since March 2020 the meeting could not be organized and as such the same is now convened.

Agenda Item I: To consider the Audited Account of the Institute for the Financial Year 2019-2020.

Dr. Atri Bhowmik, Finance Officer of MAKAUT,W.B observed that Audited Accounts comprising of Balance Sheet and Income and Expenditure Account for the Financial Year 2019-2020 has not been placed before the Committee.

Mr. Manoj Saraogi, CFO of the Institute informed that the same has been duly audited and will be placed in next Finance Committee Meeting for consideration.




(Page one of two)

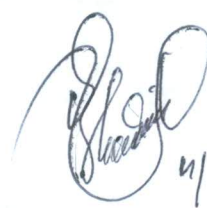
Agenda Item II: To consider the Institute Budget for the Financial Year 2020-2021 for post-facto approval.

Budget of the Institute for the Financial Year 2020-2021 placed before the committee and the same has been noted by the members.

There being no other matter for consideration, the meeting ended with vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri



4/11/2020
Dr. Atri Bhowmik



Prof. (Dr.) Pinaki Bhattacharyya



Shri Manoj Saraogi

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

Minutes of the 12th Finance Committee Meeting Held on 18.11.2021 (Thursday) at 2:30 PM on Zoom Platform

Members Present:

- | | |
|---|------------|
| 1. Prof. (Dr.) Basab Chaudhuri, Principal | - Chairman |
| 2. Dr. Atri Bhowmik, Finance Officer, MAKAUT, W.B | - Member |
| 3. Prof.(Dr.) Pinaki Bhattacharyya | - Member |
| 4. Shri Manoj Saraogi | - Member |

The Chairman welcomed the Members to the 12th Meeting of the Finance Committee. The Chairman informed the Members that the Meeting of the Finance Committee was to be held before the beginning of the current Financial Year, but could not be held because of the continuing Pandemic. Members took note of the point.

FCM dated 18.11.2021

Agenda Item I: To consider the Audited Accounts of the Institute for the Financial Years 2019-2020 and 2020-2021

Mr. Manoj Saraogi, CFO of the Institute placed before the members for consideration ✓ of the Audited Accounts of the Institute for the financial years 2019-2020 and 2020-2021.

The Annual Accounts were noted and approved by the members, after some deliberations.

Agenda Item II: To consider the Institute Budget for the Financial Year 2021-2022

Mr. Manoj Saraogi shared the Budget of the Institute for Financial Year 2021-2022. The members discussed the same.

Dr. Atri Bhowmik, Finance Officer of MAKAUT, W.B suggested that since Heritage Institute of Technology is an Autonomous Institution, Examination Fee may be shown separately in Income & Expenditure Account and should not be under the head Miscellaneous Fee.

The Budget of the Institute for Financial Year 2021-2022 was approved with the above modifications.


Prof. (Dr.) Basab Chaudhuri


Dr. Atri Bhowmik


Prof.(Dr.) Pinaki Bhattacharyya


Shri Manoj Saraogi



Heritage Institute of Technology

(An Autonomous Institution)

Minutes of the Meeting of the Disciplinary Committee

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON MONDAY, 30th SEPTEMBER, 2019 AT 12:00 NOON IN CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. Pranay Chaudhuri, Chairman
Prof. (Dr.) Subhashish Majumder, Vice Chairman
Dr. Sujit Kumar Barua
Prof. (Dr.) Sukanta Sarkar
Prof. (Dr.) Madhurima Chattopadhyay
Mr. Santosh Ray
Cdr. (Retd) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

At the outset the Chairman welcomed all the members and informed about the following:

1. The Anti-Ragging Committee referred the following complaints to the Disciplinary Committee because these are not cases of ragging rather an infighting between two groups of students that took place twice on 20/09/2019:
 - (a) Complaint of ragging received from Anti-Ragging Cell of UGC with Ref. No. ARCC/WB-5901 (Complaint #1) dated 23/09/2019.
 - (b) Complaint received from [REDACTED], a 2nd year student of the department of Civil Engineering (Complaint #2) dated 20/09/2019.
 - (c) Complaint received from [REDACTED] Jha, a 3rd year student of the department of Electronics and Communication Engineering (Complaint #3) dated 22/09/2019.
2. The Disciplinary Committee also received the following complaints of physical assaults:
 - (a) Complaint received from [REDACTED], a 4th year student of the department of Information Technology dated 20/09/2019 (Complaint #2(a)).
 - (b) Complaint received from [REDACTED], a 4th year student of the department of Mechanical Engineering dated 23/09/2019 (Complaint #2(b)).
 - (c) Complaint received from [REDACTED], a 4th year student of the department of Mechanical Engineering dated 26/09/2019 (Complaint #2(c)).
 - (d) Complaint received from [REDACTED], a 4th year student of the department of Computer Science and Engineering dated 29/09/2019 (Complaint #2(d)).
 - (e) Complaint received from [REDACTED], a 4th year student of the department of Civil Engineering dated 29/09/2019 (Complaint #2(e)).

Complaint #2(d) and #2(e) refer to the same incident where [REDACTED] and [REDACTED] and presumably sustained injuries from the same incident.

As the alleged incident reported in Complaint #2(d) and #2(e) occurred outside the campus, the committee is of the opinion that the concerned students should lodge their complaints to the local Police Station. The Disciplinary Committee also decided to forward these complaints to the local Police Station with a request to do the needful in this regard.

In respect of complaints #1, #2, #3, #2(a), #2(b) and #2(c), the committee decided to debar the alleged offenders as mentioned in the complaints pending further investigation. The list of these students is given below:

Sl. No.	Name	Stream-Yr.	Roll No.
1	[REDACTED]	CE-2 nd Yr.	[REDACTED]
2	[REDACTED]	CE-2 nd Yr.	[REDACTED]
3	[REDACTED]	ChE-2 nd Yr.	[REDACTED]
4	[REDACTED]	ECE-2 nd Yr.	[REDACTED]
5	[REDACTED]	IT-2 nd Yr.	[REDACTED]
6	[REDACTED]	CE-3 rd Yr.	[REDACTED]
7	[REDACTED]	CE-3 rd Yr.	[REDACTED]
8	[REDACTED]	CE-3 rd Yr.	[REDACTED]
9	[REDACTED]	CSE-3 rd Yr.	[REDACTED]
10	[REDACTED]	ECE-3 rd Yr.	[REDACTED]
11	[REDACTED]	CE-4 th Yr.	[REDACTED]
12	[REDACTED]	CE-4 th Yr.	[REDACTED]
13	[REDACTED]	CSE-4 th Yr.	[REDACTED]
14	[REDACTED]	CSE-4 th Yr.	[REDACTED]
15	[REDACTED]	ECE-4 th Yr.	[REDACTED]
16	[REDACTED]	ECE-4 th Yr.	[REDACTED]
17	[REDACTED]	ECE-4 th Yr.	[REDACTED]
18	[REDACTED]	ECE-4 th Yr.	[REDACTED]
19	[REDACTED]	IT-4 th Yr.	[REDACTED]
20	[REDACTED]	ME-4 th Yr.	[REDACTED]
21	[REDACTED]	ME-4 th Yr.	[REDACTED]
22	[REDACTED]	ME-4 th Yr.	[REDACTED]



Prof. (Dr.) Pranay Chaudhuri
Principal &
Chairman, Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 30th September, 2019 at 12:00 Noon in
the CME Conference Room

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) Subhashis Majumder

Vice Chairman

Subhashis Majumder
30/9/19

Dr. Sujit Kumar Barua

Member

Sujit Kumar Barua
30/9/19

Prof. (Dr.) M. Chattopadhyay

Member

M. Chattopadhyay
30/9/19

Prof. (Dr.) Sukanta Sarkar

Member

Sukanta Sarkar

Cdr. (Retd.) S. Dey

Member

S. Dey
30/9/19

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee
30/09/19

Mr. Clayton M. Moses

Member

Mr. Santosh Ray

Member

Santosh Ray
30/9/19

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya
30/9/19

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON WEDNESDAY, 22nd AUGUST, 2019 AT 11:45 AM IN THE CME CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Dr. Sujit Kumar Barua
Prof. (Dr.) Sukanta Sarkar
Prof. (Dr.) Sandip Chatterjee
Dr. Banhishikha Bhattacharya
Mr. Arvind Srivastava

Special Invitee:

Prof. (Dr.) Tapas Sadhu

At the outset, the Chairman welcomed all the members.

As per the decision of the Disciplinary Committee meeting held on 21.08.2019, following 4 (four) students appeared before the Committee as witnesses.

1. [REDACTED] – Roll No. [REDACTED]
2. [REDACTED] – Roll No. [REDACTED]
3. [REDACTED] – Roll No. [REDACTED]
4. [REDACTED] – Roll No. [REDACTED]

[REDACTED] stated that at around 11:15 am he along with [REDACTED], CE, 3rd yr (Roll No. 1758037) and [REDACTED] were playing mobile games while [REDACTED], CE, 3rd yr (Roll No. 1758077) came near [REDACTED] and started questioning why [REDACTED] took [REDACTED] desk. After a short while [REDACTED] and [REDACTED] started fighting and at first [REDACTED] punched Sudhanshu on his nose. A written statement in this respect was also submitted.

[REDACTED] stated that both [REDACTED] and [REDACTED] were abusing each other inside the classroom and [REDACTED] was beating [REDACTED] regarding their seating problem. A written statement in this respect was also submitted.

[REDACTED] stated that [REDACTED] and [REDACTED] were beating each other and there was no sign of self defence in the act of any person. A written statement in this respect was also submitted.

[REDACTED] stated that when he was preparing assignments, he noticed that [REDACTED] and [REDACTED] were fighting with each other because of their seating problem. In the fight both beat each other, however [REDACTED] injured [REDACTED] with a bleeding nose.

The members after detailed deliberations concluded that both the student were involved in fighting. However, [REDACTED] punched first to [REDACTED] and as a result injury took place on his nose, and was provided first aid at Infirmary.

The Committee found both [REDACTED] and [REDACTED] as proved guilty of this untoward incident during class hours in the Institute and recommended that placement assistance of [REDACTED] and [REDACTED] be withdrawn and also [REDACTED] be debarred from entering the college premises with immediate effect till 06.09.2019.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 22nd August, 2019 at 11:45 AM in the
CME Conference Room

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) Subhashis Majumder

Vice Chairman

Dr. Sujit Kumar Barua

Member

Sujit Barua 22/08/19

Prof. (Dr.) M. Chattopadhyay

Member

Prof. (Dr.) Sukanta Sarkar

Member

Sukanta Sarkar

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee

Mr. Clayton M. Moses

Member

Mr. Pratyush Chatterjee

Member

Mr. Santosh Ray

Member

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya 22/08/19

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

Prof (Dr.) Tapas Sarkar

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON WEDNESDAY, 21st AUGUST, 2019 AT 3:00 PM IN THE CME CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Dr. Sujit Kumar Barua
Prof. (Dr.) Madhurima Chattopadhyay
Cdr. (Retd.) S. Dey
Prof. (Dr.) Sandip Chatterjee
Dr. Banhishikha Bhattacharya
Mr. Arvind Srivastava

Special Invitee:

Prof. (Dr.) Tapas Sadhu
Prof. Rudraprasad Roychowdhury

At the outset, the Chairman welcomed all the members.

The Chairman of the Disciplinary Committee informed the members that 2 (two) complaints have been received [REDACTED] CE, 3rd yr (Roll No. [REDACTED]) and [REDACTED], CE, 3rd yr (Roll No. [REDACTED]) submitted these letters to the Joint Registrar.

In his letter [REDACTED] stated that while he was sitting in the classroom, all of a sudden [REDACTED] appeared before him and claimed to free the seat in which he was sitting since morning. [REDACTED] was also abusing him and then started beating him causing bleeding from [REDACTED] nose.

In his letter of [REDACTED] he stated that [REDACTED] abused him and beat him first. Further, during the clash he tried for self defence which caused injury of [REDACTED].

Both the complainants were then directed to appear before the Disciplinary Committee on the same day.

On enquiry [REDACTED] acknowledged his written statement and claimed that he has not done anything wrong towards [REDACTED]. Sudhanshu proposed name of 2 (two) students as witness in support of his statement, [REDACTED] – Roll No. [REDACTED] and [REDACTED] – Roll No. [REDACTED].

While [REDACTED] submitted a written statement in which he mentioned that during the class break at around 10:50 a.m. when he returned from the Canteen he found that his seat was occupied by [REDACTED]. When he enquired Sudhanshu on that matter, he behaved rudely and used abusive words. At one point of time [REDACTED] lost his patience and the verbal duel ended up in a fight. In support of his statement [REDACTED] proposed name of 2 (two) students as witness [REDACTED] – Roll No. [REDACTED] and [REDACTED] – Roll No. [REDACTED].

The members after detailed deliberations decided to call all 4 (four) students whose names were proposed by the complainants as witnesses on 22.08.2019 at CME Conference Room and appear before the Disciplinary Committee



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

**Disciplinary Committee meeting held on 21st August 2019 at 3:00 PM in the CME
Conference Room**

Prof. (Dr.) Pranay Chaudhuri

Chairman



Prof. (Dr.) Subhashis Majumder

Vice Chairman

Dr. Sujit Kumar Barua

Member

 08/19
21

Prof. (Dr.) Madhurima Chattopadhyay

Member



Prof. (Dr.) Sukanta Sarkar

Member

Cdr. (Retd.) S. Dey

Member

 21/8/19

Dr. Sandip Chatterjee

Member



Mr. Clayton M. Moses

Member

Mr. Pratyush Chatterjee

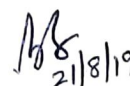
Member

Mr. Santosh Ray

Member

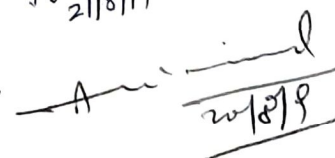
Dr. Banhishikha Bhattacharya

Member

 21/8/19

Mr. Arvind Srivastava

Convenor

 20/8/19

Special Invitee

Prof. (Dr.) Tapas Sadhu



Mr. Rudraprasad Roychowdhury



**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, 26th FEBRUARY, 2019 AT 3:15 PM IN THE CME CONFERENCE ROOM
OF THE INSTITUTE**

Members Present:

Prof. (Dr.) Subhashis Majumder, Vice Chairman
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Prof. (Dr.) Sukanta Sarkar
Cdr. (Retd.) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Santosh Kr. Ray
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

Special Invitee:

Prof. (Dr.) Srabanti Basu

At the outset, the Vice Chairman welcomed all the members.

Vice Chairman initiated the matter discussed on the Meeting held on 20/02/2019 related to gross misbehavior of some 3rd year BT students inside the classroom while the class was conducted by the faculty on 13/02/2019 between 09:00 a.m. to 09:50 a.m.

The Members once again scrutinized all relevant papers submitted before the Committee and after a detailed deliberation recommended that [REDACTED] (BT 3rd yr, Roll No. [REDACTED]) and [REDACTED] (BT 3rd yr, Roll No. [REDACTED]) be debarred from entering into the Institute premises for one (1) month and their candidature for consideration in placement be withdrawn.


Prof.(Dr.) Subhashis Majumder
Vice Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 26th February, 2019 at 3:15 pm in the
CME Conference Room

Prof. (Dr.) Pranay Chaudhuri	Chairman
Prof. (Dr.) Subhashis Majumder	Vice Chairman <i>26/2/19</i>
Prof. (Dr.) N. P. Nayak	Member <i>for</i>
Dr. Sujit Kumar Barua	Member <i>26/2/19</i>
Prof. (Dr.) M. Chattopadhyay	Member
Prof. (Dr.) Sukanta Sarkar	Member <i>Sarkar</i>
Cdr. (Retd.) S. Dey	Member <i>S. Dey</i>
Prof. (Dr.) Sandip Chatterjee	Member <i>Chatterjee</i>
Mr. Clayton M. Moses	Member
Mr. Santosh Ray	Member <i>Santosh Ray</i>
Mr. Arvind Srivastava	Convenor <i>Arvind Srivastava</i>
Dr. Banhishikha Bhattacharya	Member <i>BB</i>

Special Invitee

Prof. (Dr.) Srabanti Basu

Srabanti Basu

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, 20th FEBRUARY, 2019 AT 2:00 PM IN THE CME CONFERENCE ROOM
OF THE INSTITUTE**

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Subhashis Majumder
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Prof. (Dr.) Sukanta Sarkar
Cdr. (Retd.) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Clayton M. Moses
Mr. Arvind Srivastava

Special Invitee:

Prof. (Dr.) Srabanti Basu
Prof. (Dr.) Satarupa Bagchi Biswas

At the outset, the Chairman welcomed all the members.

- (i) The Chairman of the Disciplinary Committee informed the members that a letter has been received from [REDACTED] (ME 4th yr, Roll No.: [REDACTED]) along with a medical certificate issued by a registered medical practitioner. According to the medical certificate [REDACTED] can join his college, however, he needs to undergo treatment as per doctor's advice. In his letter, [REDACTED] has appealed to the Principal, HITK to allow him to join the Institute so that he can attend classes.

The members of the Disciplinary Committee after a detailed deliberation recommended that the debarment against [REDACTED] from entering the Institute premises (as per Notice Ref. No. HRIT/0914/2892 dated 29.11.2018) be withdrawn and order be issued to allow him for attending classes.

- (ii) It was reported that a letter has been received by the Joint Registrar from a student, [REDACTED] (CSE – 4th yr, Roll No. [REDACTED]) regarding theft of her purse from the Central Library on 13.02.2019 at around 12:10 p.m. The Joint Registrar on scrutinizing the CCTV footage of front side of the Central Library identified that a girl student has picked up the purse from her bag. After a detailed enquiry it was identified that a student, [REDACTED] (BT 3rd yr, Roll No. [REDACTED]) was the person who stole the said purse.

[REDACTED] appeared before the Committee and confessed that she had purposely stolen a purse from someone's bag on the said date from the Library area. It was further confirmed by her through a written submission to the Committee.

The members of the Disciplinary Committee after a detailed deliberation recommended that [REDACTED] be debarred from entering into the Institute premises for one (1) month and her candidature for consideration in placement be withdrawn.

- (iii) It was reported by the members of staff of the COE's office that on 18.02.2019 two students were found involved in an act of indiscipline and misconduct which is totally unacceptable in the institute premises. On enquiry it was found that the students were [REDACTED] (IT 4th yr, Roll No. [REDACTED]) and [REDACTED] (IT 3rd yr, Roll No. [REDACTED]). The students then appeared before the Disciplinary Committee and accepted their misconduct within the Institute premises. They have apologised for the said incident and submitted a written apology in this respect.

The members of the Disciplinary Committee after a detailed deliberation recommended that [REDACTED] and [REDACTED] be debarred from entering into the Institute premises for one (1) month and their candidature for consideration in placement be withdrawn.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, 20th FEBRUARY, 2019 AT 3:00 PM IN THE CME CONFERENCE ROOM
OF THE INSTITUTE**

Members Present:

Prof. (Dr.) Subhashis Majumder, Vice Chairman
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Prof. (Dr.) Sukanta Sarkar
Cdr. (Retd.) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Clayton M. Moses
Mr. Arvind Srivastava

Special Invitee:

Prof. (Dr.) Srabanti Basu
Prof. (Dr.) Satarupa Bagchi Biswas

At the outset, the Vice Chairman welcomed all the members.

It was reported that a letter has been received by the Joint Registrar from HOD, BT on 14.02.2019.

In her letter HOD, BT mentioned that one of the member of faculty of BT department reported about gross misbehaviour of some 3rd yr BT students inside the classroom while the class was conducted by the said faculty on 13.02.2019. One student [REDACTED] (BT 3rd yr, Roll No. [REDACTED]) started disturbing the class and opened the door in spite of warning by the teacher. [REDACTED] (BT 3rd yr, Roll No. [REDACTED]) along with some other BT 3rd yr students then entered the classroom and continuously created chaos and disturbance throughout the class.

[REDACTED] and [REDACTED] appeared before the Disciplinary Committee and accepted their act of extreme indiscipline and misconduct inside the classroom on the said date. They have also given a written statement to the Disciplinary Committee in this regard.

The members of the Disciplinary Committee recommended that a meeting of the Committee be arranged on 26/02/2019 for review the entire matter once again and take a suitable decision.


**Prof.(Dr.) Subhashis Majumder
Vice Chairman
Disciplinary Committee**

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

**Disciplinary Committee meeting held on 20th February 2019 at 2:00 PM in the
CME Conference Room**

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) Subhashis Majumder

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Dr. Sujit Kumar Barua

Member

Prof. (Dr.) Madhurima Chattopadhyay

Member

Prof. (Dr.) Sukanta Sarkar

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Ray

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitee

Prof. (Dr.) Srabanti Basu

Prof. (Dr.) Satarupa Bagchi Biswas

Srabanti Basu
20.2.19.
Satarupa Bagchi Biswas
20/02/2019

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON THURSDAY, 16th AUGUST, 2018 AT 3:00 PM IN CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Subhashis Majumder
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Prof. (Dr.) Madhurima Chattopadhyay
Prof. (Dr.) Sukanta Sarkar
Cdr. (Retd) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Santosh Ray
Dr. Banhisikha Bhattacharya
Mr. Arvind Srivastava

At the outset, the Chairman welcomed all the members.

The Chairman of the Disciplinary Committee then informed the members about the following two incidents that took place in the campus of the Institute recently:

(i) That on 31st July 2018 a fake email in the name of [REDACTED] was circulated amongst the 2nd year CSE B.Tech. students regarding non commencement of scheduled practical class on 1st August, 2018. The matter was investigated by the members of faculty along with the HOD of the concerned department. On repeated interrogation a student named [REDACTED] 2nd yr B.Tech. CSE (Roll No. [REDACTED]) confessed about sending the said fake mail by him. Written statement in support of his confession was submitted to the HOD, CSE on 3rd August, 2018.

(ii) It was also reported that a student named [REDACTED] 2nd yr B.Tech. CSE (Roll No. [REDACTED]) had forged the signature of [REDACTED] TA, Dept. of CSE in the assignment sheet of CSEN 2113 (Practical Paper) which was supposed to be signed by concerned persons of the said Practical Class [REDACTED] and [REDACTED]).

Considering the seriousness of the cases, the members decided to call the students for appearing before the Committee. Accordingly during the meeting, the students appeared before the members of the Disciplinary Committee. Both the students accepted the charges raised against them for sending fake email in the name of a faculty member and forgery of signature of a Technical Assistant respectively.

[REDACTED] apologized before the Committee and submitted a written statement to be remained absent from such an act which caused disruption of scheduled practical class.

Shri Subham Goenka in writing apologized for such conduct of his behaviour.

The members after detailed deliberation were of the opinion that such acts on the part of the students constitutes a clear breach of discipline and cause for punishment they deserve. Accordingly the Committee, in line with the Circular issued under Ref. No.HRIT/0915/301 dated 26.07.2018, recommended to withdraw placement assistance in favour of both the students.

The meeting ended with a vote of thanks to the Chair.







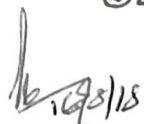






Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 16th August, 2018 at 3:00 pm in the CME
Conference Room

Prof. (Dr.) Pranay Chaudhuri	Chairman	
Prof. (Dr.) Subhashis Majumder	Vice Chairman	
Prof. (Dr.) N. P. Nayak	Member	
Dr. Sujit Kumar Barua	Member	 16/08/18
Prof. (Dr.) M. Chattopadhyay	Member	
Prof. (Dr.) Sukanta Sarkar	Member	
Cdr. (Retd.) S. Dey	Member	 16/08/18
Prof. (Dr.) Sandip Chatterjee	Member	
Mr. Clayton M. Moses	Member	
Mr. Santosh Ray	Member	
Mr. Arvind Srivastava	Convenor	
Dr. Banhishikha Bhattacharya	Member	 16/08/18

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON MONDAY,
2nd JULY, 2018 AT 12 NOON IN THE CME CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Subhashis Majumder
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Cdr. (Retd) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

At the outset, the Chairman welcomed all the members.

1. The Chairman of the Disciplinary Committee informed the members that in respect of unpleasant incident occurred among the two group of students inside the campus on 20.03.2018, the Committee so far debarred 21 (twenty one) students of 1st, 2nd, 3rd & 4th yr B.Tech. course to enter the Institute premises. Also, 2 (two) students namely [REDACTED] and [REDACTED] were debarred to enter the Institute premises by the Committee due to their extreme misbehaviour with the members of faculty. However, as per recommendation of the Disciplinary Committee these debarred students were allowed to appear for their all theory & practical examinations so that their academic attainment can be maintained.
2. It was also reported by the Chairman that the Committee on different dates allowed these debarred students to appear before the members and expressed their views about the incident. Written statement of these debarred students in a specified format were also recorded at the time of their appearance before the Committee.
3. It was noted that the Disciplinary Committee vide its meeting held on 29.05.2018 had recommended to withdraw debarment of 4th year outgoing students w.e.f. 01.06.2018 (afternoon) and as punishment, each student has to pay a monetary fine of Rs. 15,000/- (Rupees fifteen thousand) within 30.06.2018 failing which the same will be adjusted with the Caution Deposit and the student will disqualify to be member of the Alumni Association of HITK.
4. The members then had a detailed deliberation and recommended to withdraw debarment of 1st, 2nd and 3rd year students w.e.f. 03.07.2018 (forenoon) and as punishment, each student has to pay a monetary fine of Rs. 15,000/- (Rupees fifteen thousand) within 31.07.2018, failing which the authority will take appropriate action in due course of time.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 2nd July, 2018 at 11:00 am in the CME
Conference Room

Prof. (Dr.) Pranay Chaudhuri

Chairman



Prof. (Dr.) Subhashis Majumder

Vice Chairman



Prof. (Dr.) N. P. Nayak

Member




Dr. Sujit Kumar Barua

Member

 07/18
02

Cdr. (Retd.) S. Dey

Member

 2/7/18

Prof. (Dr.) Sandip Chatterjee

Member



Mr. Clayton M. Moses

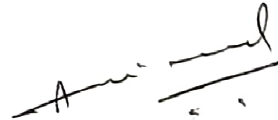
Member

Mr. Santosh Ray

Member

Mr. Arvind Srivastava

Convenor



Dr. Banhishikha Bhattacharya

Member

 2/7/18

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON FRIDAY, 16TH FEBRUARY, 2018 AT 12:00 NOON IN CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Subhashish Majumder, Vice Chairman
Dr. Sujit Kumar Barua
Cdr. (Retd) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

Special Invitees:

Prof. B.R. Saha
Prof. (Dr.) Anrita Paul
Prof. Soumya Kanti Raj

In absence of the Chairman of the Disciplinary Committee, Prof. (Dr.) Subhashis Majumder, Vice Chairman took the Chair and called the meeting to order. At the outset, the Vice Chairman welcomed all the members.

Mr. Arvind Srivastava, Convenor of the Disciplinary Committee intimated the members that yesterday 5 (five) complainants were interrogated and 2 (two) students from other group, [REDACTED] (CE, 3rd yr) and [REDACTED] (ECE, 3rd yr) were asked to appear before the Disciplinary Committee today.

These 2 (two) students appeared before the Disciplinary Committee one by one. During interrogation by the members of the Committee it was noted that their reply was not at par with the written complaint submitted by them on 12.02.2018. Both the students, thereafter were asked to submit a fresh letter about their views of the incident. They were also asked to submit their reply in the prescribed format used for all the complainants. According to them [REDACTED] (CE, 1st yr) and [REDACTED] (CE, 1st yr) along with [REDACTED] (ECE, 1st yr) started shouting towards them at the 4th floor of the ICT building. They also used abusive language and finally the 1st year students along with some seniors had beaten them. [REDACTED] alleged that [REDACTED] grabbed his collar and [REDACTED] flew belt towards him.

The meeting ended with a vote of thanks to the Chair.


Prof.(Dr.) Subhashis Majumder
Vice Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 16.2.2018, at 12.00 Noon in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri	Chairman Leave of absence
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Prof. (Dr.) Subhashis Majumder	Vice Chairman 
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Prof. (Dr.) N. P. Nayak	Member
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Dr. Sujit Kumar Barua	Member 
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Cdr. (Retd.) S. Dey	Member 
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Prof. (Dr.) Sandip Chatterjee	Member 
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Mr. Clayton M. Moses	Member
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Mr. Santosh Ray	Member
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Mr. Arvind Srivastava	Convenor 
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Dr. Banhishikha Bhattacharya	Member 
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Special Invitees

Prof. B. R. Saha	
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Prof. (Dr.) Arpita Paul	
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Prof. Soumya Kanti Raj	
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MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON THURSDAY, 15TH FEBRUARY, 2018 AT 02:00 P.M. IN CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Subhashish Majumder
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Cdr. (Retd) S. Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

Special Invitees:

Prof. B.R. Saha
Prof. (Dr.) Arpita Paul
Prof. Soumya Kanti Raj
Mr. Manoj Pradhan

At the outset, the Chairman welcomed all the members.

The Chairman of the Disciplinary Committee informed the members that Prof.(Dr.) Arpita Paul, Asstt. Prof., Dept. of Mathematics who was present at the 4th floor of the ICT building during the incident has submitted her report. Another report from Prof. Soumya Kanti Raj, Asstt. Prof., Dept of ECE who was conducting the 1st yr class of ECE, Section B (Room No.: ICT 407) at 4th floor of the ICT building during the incident has also been received.

On scrutinizing the above report it was understood that at around 15:05 hr two groups of students from different departments were fighting amongst themselves and using slang languages across the corridor of 4th floor of ICT building. Both the members of faculty tried their best to separate the student and to control the situation. However the incident continued for about 15 to 20 minutes and thereafter other members of the faculty of ECE Department reached the spot and finally the students were dispersed.

The Chairman of the Committee also informed the members that a group of complainants, [REDACTED] (ECE, 1st yr), [REDACTED] (CE, 1st yr), [REDACTED] (ECE, 2nd yr), [REDACTED] (CE, 1st yr) and [REDACTED] (ECE, 1st yr) were asked to appear before the Disciplinary Committee.

Each of the students personally appeared before the Disciplinary Committee one by one and they were interrogated by the members about the incident. The students were also directed to submit a written statement. From the written statements submitted by these students, it was revealed that they were involved in the confrontation that took place on 12.02.2018 at 4th floor of the ICT building. These students stated that while trying to defend themselves, during assault by the senior students, they might have pushed some senior students. However, they accused their seniors as initiator of the incident by using abusive language.

It was further decided that the Disciplinary Committee will meet on 16th February, 2018 to review the progress of investigation and to call the other group of complainants for hearing.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

ATTENDANCE SHEET

Disciplinary Committee meeting held on ^{Thursday} 15.2.2018, at 2.00 p.m. in the
'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) Subhashis Majumder

Vice Chairman

Subhashis Majumder

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak

Dr. Sujit Kumar Barua

Member

Sujit Kumar Barua

Cdr. (Retd.) S. Dey

Member

S. Dey

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee

Mr. Clayton M. Moses

Member

Mr. Santosh Ray

Member

Mr. Arvind Srivastava

Convenor

Arvind Srivastava
15/2/18

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya

Special Invitees

Prof. B. R. Saha

B. R. Saha

Prof. (Dr.) Arpita Paul

Arpita Paul

Prof. Soumya Kanti Raj

Soumya Kanti Raj

Mr. Manoj Pradhan

Manoj Pradhan

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON TUESDAY, 13TH FEBRUARY, 2018 AT 03:10 P.M. IN CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Subhashish Majumder
Prof. (Dr.) N.P. Nayak
Dr. Sujit Kumar Barua
Cdr. (Retd) S.Dey
Prof. (Dr.) Sandip Chatterjee
Mr. Santosh Ray
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharya

Special Invitees:

Prof. B.R. Saha
Prof. (Dr.) Arpita Paul
Prof. Soumya Kanti Raj

At the outset, the Chairman welcomed all the members.

The Chairman of the Disciplinary Committee informed the members that two complaint letters were received on 12.02.2018.

→ one by [REDACTED] (ECE, 1st yr), [REDACTED] (CE, 1st yr), [REDACTED] (ECE, 2nd yr), [REDACTED] (CE, 1st yr) and [REDACTED] (ECE, 1st yr) complaining that they were assaulted by [REDACTED] (CE, 3rd yr), [REDACTED] (ECE, 4th yr), [REDACTED] (ECE, 3rd yr), [REDACTED] (CE, 3rd yr), [REDACTED] (CE, 3rd yr), [REDACTED] (CE, 3rd yr) and [REDACTED] (ECE, 2nd yr), and

→ the other by [REDACTED] (CE, 3rd yr) and [REDACTED] (ECE, 3rd yr) complaining that they were assaulted by [REDACTED] (ECE, 1st yr), [REDACTED] (CE, 1st yr), [REDACTED] (CE, 1st yr), [REDACTED] (CSE, 1st yr), [REDACTED] (Law College, 2nd yr), [REDACTED] (ECE, 2nd yr), [REDACTED] (ME, 3rd yr), [REDACTED] (ChE, 3rd yr), [REDACTED] (ME, 2nd yr), [REDACTED] (IT, 1st yr), [REDACTED] (ME, 4th yr), [REDACTED] (ECE, 4th yr).

Both the groups also complained that the students from other group of students used abusive languages. The incident took place in the 4th floor corridor of ICT Building at around 3 15 p.m on 12.02.2018

Members of the Disciplinary Committee then viewed the CCTV footage of the incident. From the CCTV footage it was evident that many students who were not supposed to be at the site of the incident during the class hours were not only present there but also involved in the incident of infighting between two groups of students. It was also noted in

CCTV footage that Prof. (Dr.) Arpita Paul, Asstt. Professor, Dept. of Mathematics tried her best to disperse the agitating students across the corridor of the 4th floor of the ICT building.

The Committee also heard the observation of Prof. Soumya Kanti Raj, Asstt. Professor, Dept. of ECE who was conducting the class at the time of incident.

During the meeting, Joint Registrar informed the Chairman that 2 (two) 4th year students desired a representation before the Committee. The Chairman after discussing with the members allowed the students to present their submission. The students also submitted two letters written by the students who originally lodged the complaints against each other. These two letters from the conflicting groups desired to withdraw their earlier complaints.

The Committee unanimously recommended to conduct a thorough investigation on this incident and requested Prof.(Dr.) Arpita Paul to submit her report to the Committee in writing before the next meeting.

It was also resolved that investigation and identification process be continued with the help of members of the faculty who were present at 4th floor of ICT building during the time of incident.

It was further decided that the Disciplinary Committee will meet on 15th February, 2018 to review the progress of investigation.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Tuesday, 13.2.2018, at 3.10 p.m. in the
'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Dr. Sujit Kumar Barua

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Ray

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitees

Prof. (Dr.) Arpita Paul

Prof. Soumya Kanti Raj

Prof. B. R. Saha

Arpita Paul

S.K.R.

B.R.S.

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
THURSDAY, THE 14 SEPTEMBER, 2017 AT 3:10 P.M. IN THE CME BUILDING
CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Mr. Santosh Kumar Ray, GM</i>	<i>– Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Dr. Banhisikha Bhattacharya, Students' Counsellor</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

At the outset, the Chairman welcomed all the members.

1. Prof. (Dr.) Pranay Chaudhuri, Chairman, Disciplinary Committee reported that Kamlesh Chaudhary who had been debarred from entering into the college premises in view of the incident of extreme indiscipline and brutal assault on some students on 21.04.2017 met him along with his father today and apologized for his behaviour. He has submitted his apology in writing and also stated that he would not be involved in such incident in future. His letter of apology was counter signed by his father.

In view of above, the members of the Disciplinary Committee unanimously decided that the debarment notice against [REDACTED] be temporarily withdrawn in view of delay in getting the concurrence of the University on the recommendations of the Disciplinary Committee adopted in its meeting held on 23.05.2017. However, the University imposes any punishment on him then he will have to bear the punishment.

2. [REDACTED] who failed to appear before the Disciplinary Committee on 13.09.2017 was once again asked to appear before the Disciplinary Committee today. He was thoroughly interrogated by the members present. He was asked whether there was any witness of him being assaulted by the accused, he failed to name any witness.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 14.9.2017, at 3:10 pm in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

P. Chaudhuri

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Subhashish Majumder

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak

Prof. B. R. Saha

Member

B. R. Saha

Brig. (Retd) Debashis Das

Member

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

Cdr. (Retd.) S. Dey

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member

Santosh Kr. Ray

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee
14/09/17

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 13 SEPTEMBER, 2017 AT 11:45 A.M. IN THE CME BUILDING
CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Brigadier (Retd.) Debashis Das, GM – Administration</i>	<i>– Member</i>
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>– Member</i>
<i>Mr. Clayton M. Moses</i>	<i>– Member</i>
<i>Co-ordinator (Student Affairs & International Relations)</i>	
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

At the outset, the Chairman welcomed all the members.

[REDACTED]
[REDACTED] complainants in connection with the incident of 25.08.2017 were asked to appear before the Disciplinary Committee for hearing. [REDACTED] did not appear while other 3 (three) students did appear before the Disciplinary Committee.

When [REDACTED] was asked to state the incident of 25.08.2017 in ICT Basement B01, he said that [REDACTED] and [REDACTED] hit him by helmets and chains and [REDACTED] and [REDACTED] provoked him to come out of the lab. He found another group of students named [REDACTED] and [REDACTED] were assaulting [REDACTED] at the same time at the same lab in front of him.

[REDACTED] stated that he was beaten by [REDACTED] and [REDACTED] on 25.08.2017 in the ICT Basement Lab B01 and [REDACTED] was present at that time as witness.

[REDACTED] stated that he was at Labour Canteen on 25.08.2017 and found a group of students came to Labour Canteen and started attacking him with bricks. He tried to run away from the place but he was grounded by the mob who started beating him. He could clearly identify [REDACTED] and [REDACTED] with something in their hand.

As both [REDACTED] and [REDACTED] named [REDACTED] as witness, [REDACTED] then called to appear before the Disciplinary Committee as witness.

[REDACTED] has given a written statement that he was the eye witness of physical assault of his classmates, [REDACTED] and [REDACTED] on 25.08.2017 at around 11:50 a.m. when [REDACTED] [REDACTED] [REDACTED] were assaulting [REDACTED] and [REDACTED].

[REDACTED] an alleged offender in the incident of 25.08.2017, who failed to appear before the Disciplinary Committee on 08.09.2017, was once again asked to appear before the Disciplinary Committee. But this time also he did not appear.

The meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

ATTENDANCE SHEET

Disciplinary Committee meeting held on 13.9.2017, at 11:45 am in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. B. R. Saha

Member

Brig. (Retd) Debashis Das

Member

Mr. Arvind Srivastava

Convenor

Cdr. (Retd.) S. Dey

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member

Prof. (Dr.) Sandip Chatterjee

Member

Dr. Banhishikha Bhattacharya

Member

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
TUESDAY, THE 12 SEPTEMBER, 2017 AT 11:00 A.M. IN THE CME BUILDING
CONFERENCE ROOM OF THE INSTITUTE

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>– Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Brigadier (Retd.) Debashis Das</i>	<i>– Member</i>
<i>Mr. Santosh Kumar Ray, DGM</i>	<i>– Member</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

At the outset, the Chairman welcomed all the members.

1. Prof. (Dr.) Pranay Chaudhuri, Chairman, Disciplinary Committee reported to the members that fathers of [REDACTED], [REDACTED] and [REDACTED], 3 out of 8 students who had been debarred from entering into the college premises in view of the incident of extreme indiscipline and brutal assault on some students on 21.04.2017, met him and apologized for behaviour of their sons. Each of the three students has submitted their apology in writing and also stated that they would not be involved in such incident in future. All these letters were countersigned by the respective fathers.

In view of above, the members of the Disciplinary Committee unanimously recommended that the debarment notice against these 3 (three) students be temporarily withdrawn in view of the delay in getting the concurrence of the University on the recommendations of the Disciplinary Committee adopted in its meeting held on 23.05.2017. However, if the University imposes any punishment on these students then they will have to bear the punishment.

2. As decided by the Disciplinary Committee in its meeting held on 28.08.2017, show cause letters were issued to [REDACTED], [REDACTED] and [REDACTED] on 29.08.2017, in connection with complaints lodged against them by [REDACTED] and [REDACTED] on 26.08.2017 and by [REDACTED] on 28.08.2017. No reply was received in time from [REDACTED] and Mr. [REDACTED] and replies received from others were found unsatisfactory.

As decided by the Disciplinary Committee in its meeting held on 07.09.2017, all of these 8 (eight) students were asked to appear before the Disciplinary Committee for hearing on 12th September, 2017 at 11:00 a.m. [REDACTED] informed through email that he would not be able to appear before the Disciplinary Committee due to the fact that he was out of station. Remaining 7 (seven) students appeared before the Committee.

Each of the students was interrogated thoroughly by the members of the Disciplinary Committee. Written statements were taken from [REDACTED] [REDACTED] and [REDACTED].

It was also decided that parents / guardians of the students be informed and requested to meet the management of the institute.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

ATTENDANCE SHEET

Disciplinary Committee meeting held on 12.9.2017, at 11:00 am in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Subhashish Majumder

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak

Prof. B. R. Saha

Member

B. R. Saha

Brig. (Retd) Debashis Das

Member

Debashis Das 12/9/17

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

Cdr. (Retd.) S. Dey

Member

S. Dey 12/9/17

Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member

Santosh Kr. Ray

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON FRIDAY,
THE 08 SEPTEMBER, 2017 AT 12:30 P.M. IN THE CME BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof. (Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>– Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Brigadier (Retd.) Debashis Das</i>	<i>– Member</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

Special Invitee

Prof. (Dr.) Tapas Sadhu, HOD, Dept. of CE
Prof. RudraPrasad Roychowdhury, Asstt. Prof., Dept. of CE
Mr. Shantanu Ghosh, TA, Dept. of IT

At the outset, the Chairman welcomed all the members.

As decided by the Disciplinary Committee in its meeting held on 07.09.2017, [REDACTED] were asked to appear before the Disciplinary Committee for hearing on 8th September, 2017, in view of their unsatisfactory reply to the show cause letters issued to them on 29.08.2017. [REDACTED] and [REDACTED] informed through email that they would not be able to appear before the Disciplinary Committee on that day. All other 7 (seven) students appeared before the Committee.

Members of the Disciplinary Committee thoroughly interrogated these students and written statements were taken from [REDACTED] and [REDACTED]

It was also decided that parents / guardians of these students be informed and requested to meet the management of the Institute.

The meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on 8.9.2017, at 12:30 am in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. B. R. Saha

Member

Brig. (Retd) Debashis Das

Member

Mr. Arvind Srivastava

Convenor

Cdr. (Retd.) S. Dey

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member

Prof. (Dr.) Sandip Chatterjee

Member

Dr. Banhishikha Bhattacharya

Member

SPECIAL INVITEES.

Dr. Tapas Saha

Prof. Rudra P. Roychowdhury

Mr. Spandan Ghosh

Dr. P. P. Saha

8/9/17

8/9/17

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
THURSDAY, THE 07 SEPTEMBER, 2017 AT 11:45 A.M. IN THE CME BUILDING
CONFERENCE ROOM OF THE INSTITUTE

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>– Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Mr. Santosh Kumar Ray, DGM</i>	<i>– Member</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

At the outset, the Chairman welcomed all the members.

Prof. (Dr.) Pranay Chaudhuri, Principal informed the members that 18 students were directed to explain in writing within 72 hours on receipt of the show cause notice issued to them on 29.08.2017, that why disciplinary action will not be taken against them for their gross misconduct on 25.08.2017 and 28.08.2017. Out of these 18 students, [REDACTED] (4th year CE), [REDACTED] (4th year CE), [REDACTED] (3rd yr ECE), [REDACTED] (4th year CSE), [REDACTED] (3rd yr CE), [REDACTED] (3rd year CE), [REDACTED] (3rd year CE), [REDACTED] (3rd year CE) responded to the show cause notice.

Mr. Arvind Srivastava, Joint Registrar and Convenor of the Disciplinary Committee then read out the reply from these 9 (nine) students. Members felt that the replies of the students are kind of counter allegation without explaining their role, if any, and hence not acceptable.

Members of the Disciplinary Committee unanimously resolved that all these 18 students to whom show cause notice had been served be asked to appear before the Disciplinary Committee for hearing.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman

HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

ATTENDANCE SHEET

Disciplinary Committee meeting held on 7.9.2017, at 11:45 am in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) Subhashish Majumder

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. B. R. Saha

Member

Brig. (Retd) Debashis Das

Member

Mr. Arvind Srivastava

Convenor

Cdr. (Retd.) S. Dey

Member

Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member

Prof. (Dr.) Sandip Chatterjee

Member

Dr. Banhishikha Bhattacharya

Member

Pranay Chaudhuri

7/9/17

Subhashish Majumder

B. R. Saha

Arvind Srivastava

7/9/17

Santosh Kr. Ray

Sandip Chatterjee

Banhishikha Bhattacharya
7/9/17

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
MONDAY, THE 28 AUGUST, 2017 AT 12:00 NOON IN THE CME BUILDING
CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Vice Chairman</i>
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>– Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Brigadier (Retd.) Debashis Das</i>	<i>– Member</i>
<i>Mr. Santosh Kumar Ray, DGM</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>

At the outset, the Chairman welcomed all the members.

Prof. (Dr.) Pranay Chaudhuri, Principal informed the members that on 25.08.2017, a letter was received from Prof. RudraPrasad Roychowdhury, Asstt. Prof., Dept. of Civil Engineering where he stated that at about 12 noon when he was standing in front of SAC Building, he found a group of students trying to forcefully enter the SAC Building. When he asked them not to do so he was manhandled by [REDACTED] 4th year student of CE Department. [REDACTED] also used foul and abusive language which is unbecoming of a student towards his Professor. Prof. Roychowdhury also stated that he was not only injured but also tremendously humiliated. After receiving this letter from Prof. Roychowdhury an FIR has been lodged with Anandapur Police Station against [REDACTED]

Principal also informed the members that two emails, one from [REDACTED] and other from [REDACTED] both 3rd year students of Department of Information Technology, were received on 26.08.2017 complaining that a group of students charged them with helmets, iron chains and steel bangles when they were attending their laboratory class in Room No. ICT B01 on 25.08.2017 at around 11:50 a.m.

On the same day two more emails, one from [REDACTED] a (3rd year ECE) and other from [REDACTED] (3rd year ME) were received. [REDACTED] complained that a group of students attacked him with chains, belts, iron rods and bricks or stone near the labour canteen without mentioning date and time of the incident. He also stated that he lost his consciousness after a crucial attack on his head.

[REDACTED] complained that a group of students attacked him with iron rod, chains and some other fighting instruments near the labour canteen and beaten him badly.

Today (28.08.2017) [REDACTED] a 2nd year [REDACTED] submitted one handwritten complaint against some students where he stated that a group of students pushed him and verbally abused him.

Members of the Disciplinary Committee expressed their concern on repeated occurrence of infighting between groups of students and it was unanimously resolved that all the alleged offenders be asked to explain in writing why disciplinary action will not be taken against them for their gross misconduct.

The meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

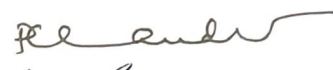
HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

ATTENDANCE SHEET

Disciplinary Committee meeting held on 28.8.2017, at 12.00 noon in the 'CME'
Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman



Prof. (Dr.) Subhashish Majumder

Vice Chairman

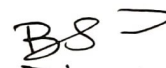


Prof. (Dr.) N. P. Nayak

Member

Prof. B. R. Saha

Member



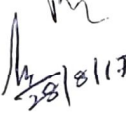
Brig. (Retd) Debashis Das

Member



Cdr. (Retd.) S. Dey

Member

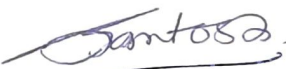


Mr. Clayton M. Moses

Member

Mr. Santosh Kr. Ray

Member



Prof. (Dr.) Sandip Chatterjee

Member



Dr. Banhishikha Bhattacharya

Member

Arvind Srivastava

Convenor



HERITAGE INSTITUTE OF TECHNOLOGY KOLKATA

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON TUESDAY,
THE 23RD MAY, 2017 AT 2:00 P.M. IN THE CME BUILDING CONFERENCE ROOM OF
THE INSTITUTE

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG)</i>	<i>– Member</i>
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>– Members</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>

Special Invitee:

Mr. Anutosh Mitra, Asstt. Campus Administrator

At the outset, the Chairman welcomed all the members.

Prof. (Dr.) Pranay Chaudhuri requested Mr. Arvind Srivastava, Joint Registrar and Mr. Anutosh Mitra, Asstt. Campus Administrator to apprise the members about what they had seen during the incident of infighting that took place in the college campus on 21.04.2017.

Mr. Arvind Srivastava told the members that he was informed by the Security Supervisor at around 1:30 p.m. on 21.04.2017 that there was an infighting between groups of students in front of the CME Building. He immediately rushed out of his chamber and while talking to one of the students involved in the commotion, he found [REDACTED], a 3rd year CE student, rushing down through ramp at the CME Gate, punched [REDACTED], a 4th year CE student. [REDACTED] could not take the impact and started bleeding from the forehead / eyebrow and slumped to the ground. When students saw Shivam bleeding, they got infuriated and infighting between groups of students began.

Mr. Anutosh Mitra stated that at around 1:30 p.m. on 21.04.2017 he was informed by security personnels that there was an infighting between groups of students in the college campus. As soon as he reached, in the mist of the chaos, he saw [REDACTED] a 3rd year ME student, hit [REDACTED] a 2nd year CE student, as a result of which [REDACTED] slumped to the ground and was immediately taken to Hospital for treatment. Mr. Mitra also informed the members that [REDACTED] a 3rd year CE student with a branch of tree in his hand tried to intimidate him at Gate No. 5, saying that he had no respect left for the college management.

After hearing the eye witnesses of the incident of 21.04.2017, members of the Disciplinary Committee reviewed the minutes of the meetings of Disciplinary Committee held on 27th, 28th April, 2017 and 4th May, 17th May and 18th May, 2017.

Members noted that [REDACTED] though denied hitting any student, he admitted that he joined the group of students from Modern Boys' Hostel, a privately operated Boys' Hostel near the Institute, forced their entry to the campus with sticks, rods, chains, belts, bricks etc. in their hands and out of anger started chasing the students of other groups and drove them out of the campus through Gate No. 5. [REDACTED] also denied entering the Canteen, but when he was shown the CCTV footage he admitted that he entered the Canteen with a stick in his hand.

Members also noted the statement made by [REDACTED] before the Disciplinary Committee that he entered the campus on 21.04.2017 at around 4:15 p.m. with a group of students. He admitted that he was involved along with some other students chasing another group of students out of campus through Gate No. 5 but he denied hitting anybody. When he was shown the CCTV footage where he was found to brutally hit Aditya Jha on his head with a stick, he admitted his offence.

[REDACTED] admitted that he entered the campus at around 4:15 p.m. on 21.04.2017 with a group of students. He also admitted that he chased [REDACTED] with broken tiles in his hand but denied hitting him. But as per statement of Mr. Anutosh Mitra, Asstt. Campus Administrator, [REDACTED] did hit [REDACTED] as a result of which [REDACTED] slumped on the ground and was taken to hospital for treatment.

Both [REDACTED] and [REDACTED] were admitted to Rabindranath Tagore International Institute of Cardiac Sciences. [REDACTED] had to be operated to remove a blood clot from his head. The Institute had to spend about Rs. 3,00,000/- (Rupees three lacs) for treatment of these two students.

[REDACTED] claimed that on 21.04.2017 he came to college at about 3:30 p.m. when he was informed by one of his friends about the infighting between two groups of students on that day. He admitted that when he was hit by [REDACTED] a 2nd year CE student, he retaliated by hitting him. He also admitted that he broke the glass of a door in Admin Office. In CCTV footage [REDACTED] was found to be involved in assaulting some students at the Ground Floor corridor of CME Building.

[REDACTED] admitted that he hit [REDACTED], a 4th year CSE student, in front of CME Building. He also admitted that he was involved in chasing other group of students out of campus through Gate No. 5. He repeatedly denied entering inside the Canteen. However, when he was shown the CCTV footage where he was found to be present inside the Canteen with a stick in his hand, he accepted the same.

[REDACTED] claimed that he was hit by some students and when he retaliated in self-defence some one might have been injured. But according to Mr. Arvind Srivastava, Joint Registrar, an eye witness of the incident, Mr. Kumar Shambhav rushed down the ramp in front of CME Building to punch [REDACTED] a 4th year CE student, on his forehead.

[REDACTED] admitted that he was involved along with some other students in chasing another group of students out of the campus but he denied hitting any body. The CCTV footage of the canteen clearly established that he was hitting another student inside the

canteen. He was also found to hit another student in the CCTV footage of CME Building Ground Floor corridor in front of Admin Office.

In spite of being repeatedly called to appear before the Disciplinary Committee, [REDACTED] did not appear before the Disciplinary Committee. However, in the CCTV footages of CME Building Ground Floor corridor and Canteen, [REDACTED] was found to hit other students with sticks.

On the basis of above, the members of the Disciplinary Committee were unanimous in making the following conclusion:

It had been established beyond doubt from interrogation, CCTV footage and statements made by eye witnesses that [REDACTED] (ME, 3rd year), [REDACTED] (CE, 3rd year), [REDACTED] (ME, 3rd year), [REDACTED] (ME, 3rd year), [REDACTED] (ECE, 3rd year), [REDACTED] (CE, 3rd year), [REDACTED] (ME, 3rd year) and [REDACTED] Dhiraj (ME, 3rd year) were involved in the incident of extreme indiscipline and brutal assault on some students on 21.04.2017 inside the college campus.

The members recommended the following disciplinary actions against these students:

Name	Discipline Year	University Registration No.	Punishment
[REDACTED]	ME / 3 rd year	[REDACTED]	Rustication for 2 years from the beginning of AY 2017-2018.
[REDACTED]	CE / 3 rd year	[REDACTED]	Rustication for 2 years from the beginning of AY 2017-2018.
[REDACTED]	ME / 3 rd year	[REDACTED]	Rustication for 2 years from the beginning of AY 2017-2018.
[REDACTED]	ME / 3 rd year	[REDACTED]	Rustication for 1 year from the beginning of AY 2017-2018.
[REDACTED]	ECE / 3 rd year	[REDACTED]	Rustication for 1 year from the beginning of AY 2017-2018.
[REDACTED]	CE / 3 rd year	[REDACTED]	Rustication for 1 year from the beginning of AY 2017-2018.
[REDACTED]	ME / 3 rd year	[REDACTED]	Rustication for 1 year from the beginning of AY 2017-2018.
[REDACTED]	ME / 3 rd year	[REDACTED]	Rustication for 1 year from the beginning of AY 2017-2018.

On the basis of interrogation by the Disciplinary Committee on 4th, 17th and 18th May, 2017, members of the Disciplinary Committee came to the conclusion that the following students were also involved to a lesser extent in the incident of infighting between two groups of students on 21.04.2017 and thereafter:

1. [REDACTED] (CE, 2nd year)
2. [REDACTED] (CE, 3rd year)
3. [REDACTED] (CSE, 3rd year)
4. [REDACTED] (CSE, 4th year)
5. [REDACTED] (CSE, 4th year)
6. [REDACTED] (CSE, 4th year)
7. [REDACTED] (CE, 4th year)

Accordingly, members of the Disciplinary Committee recommended that disciplinary action be taken against these students as stated below:

Name	Discipline / Year	Institute Roll No.	Punishment
[REDACTED]	CE, 2 nd year	[REDACTED]	Suspension for 8 weeks from the beginning of AY 2017-2018 and monetary fine of Rs. 5,000/-
[REDACTED]	CE, 3 rd year	[REDACTED]	Suspension for 8 weeks from the beginning of AY 2017-2018 and monetary fine of Rs. 5,000/-
[REDACTED]	CSE, 3 rd year	[REDACTED]	Suspension for 4 weeks from the beginning of AY 2017-2018 and monetary fine of Rs. 5,000/-
[REDACTED]	CSE, 4 th year	[REDACTED]	Monetary fine of Rs. 10,000/-
[REDACTED]	CSE, 4 th year	[REDACTED]	Monetary fine of Rs. 10,000/-
[REDACTED]	CSE, 4 th year	[REDACTED]	Monetary fine of Rs. 10,000/-
[REDACTED]	CE, 4 th year	[REDACTED]	Monetary fine of Rs. 10,000/-

Members of the Disciplinary Committee observed that a few more students might have been involved in the infighting between the two groups of students. However, no other student could be identified for their involvement due to lack of concrete evidence.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Tuesday, 23.5.2017, at 2:00 p.m. in the
'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) S. N. Biswas

Vice Chairman

S. N. Biswas 23.5.2017

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak 23.5.2017

Prof. (Dr.) Subhashish Majumder

Member

Subhashish Majumder 23/5/17

Cdr. (Retd.) S. Dey

Member

S. Dey 23/5/17

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. B. R. Saha

Member

B. R. Saha 23/5/17

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya 23/5/17

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

Mr. Anutosh Mitra

Asst. Campus Administrator

Anutosh Mitra
23/05/17

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 18th MAY, 2017 AT 3:00 P.M. IN THE CME BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>– Members</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>

At the outset, the Chairman welcomed all the members.

The following 16 (sixteen) students were asked to appear before the Disciplinary Committee today (18.05.2017) at 3:00 p.m. in connection with complaints lodged against them by some students of the Institute :

Name	Stream, Year	Institute Roll No.
[REDACTED]	CSE, 4 th yr	[REDACTED]
[REDACTED]	CSE, 4 th yr	[REDACTED]
[REDACTED]	CSE, 4 th yr	[REDACTED]
[REDACTED]	CSE, 4 th yr	[REDACTED]
[REDACTED]	CSE, 4 th yr	[REDACTED]
[REDACTED]	CE, 4 th yr	[REDACTED]
[REDACTED]	CE, 2 nd yr	[REDACTED]
[REDACTED]	CE, 2 nd yr	[REDACTED]
[REDACTED]	CE, 2 nd yr	[REDACTED]
[REDACTED]	CE, 3 rd yr	[REDACTED]
[REDACTED]	CE, 3 rd yr	[REDACTED]
[REDACTED]	ECE, 4 th yr	[REDACTED]
[REDACTED]	ECE, 3 rd yr	[REDACTED]
[REDACTED]	CSE, 3 rd yr	[REDACTED]
[REDACTED]	CSE, 3 rd yr	[REDACTED]
[REDACTED]	CSE, 2 nd yr	[REDACTED]

[REDACTED] and [REDACTED] did not appear, other 14 (fourteen) students appeared before the Disciplinary Committee.

When [REDACTED] (CSE, 4th yr) was asked what happened between him and [REDACTED] on 04.05.2017 at about 12:30 p.m., he replied that both of them were appearing at the internal examination and after completion of the examination he asked Mr. [REDACTED] why he was involved in the infighting that took place on 21.04.2017. He only had heated arguments with [REDACTED] and neither he abused nor he threatened [REDACTED]. He was then asked to explain his role on 21.04.2017. He accepted that he had pushed [REDACTED] (AEIE, 3rd yr) on that day.

[REDACTED] (CSE, 4th yr) was asked by the members of the Disciplinary Committee about what happened between him and [REDACTED] (ECE, 2nd yr) on 04.05.2017. He said that he and [REDACTED] were returning from Maacha and by the time they reached SAC building [REDACTED] left that place. He did not hit [REDACTED]. When he was asked what happened between him and [REDACTED] (CSE, 3rd yr), he denied knowing [REDACTED]. But when he was shown the photograph of [REDACTED], he admitted that he knew him and on 04.05.2017 he went to him to ask why he was involved in the incident of 21.04.2017. He denied hitting [REDACTED] on 04.05.2017.

[REDACTED] (CSE, 4th yr) said that nothing had happened between him and [REDACTED] on 04.05.2017. When he was asked what happened between him and [REDACTED] on 04.05.2017 he said that he met [REDACTED] on that day to ask him why he was involved in fighting on 21.04.2017. When [REDACTED] denied, he asked [REDACTED] to convince him that he was not involved. He was then asked to explain his role on 21.04.2017. He replied that he did not hit [REDACTED] but he did hit [REDACTED] (ECE, 4th yr) on that day.

[REDACTED] (CSE, 4th yr) denied knowing [REDACTED]. When he was asked to explain his role on 21.04.2017 he said that he was informed by one of his friends that junior students were being gheraoed by some students. When he came to college at around 1:30 p.m. he found that [REDACTED] (CE, 4th yr) suffered injury on his forehead. He denied hitting anybody on that day.

When [REDACTED] (CE, 4th yr) was asked what happened between him and [REDACTED] on 04.05.2017, he said [REDACTED] was surrounded by a mob on 04.05.2017 behind SAC building and he went there to save [REDACTED]. When asked to explain his role in the incident of 21.04.2017 he admitted that he had a fight with [REDACTED] (ME, 3rd yr) and [REDACTED] (CE, 3rd yr).

When [REDACTED] (CE, 2nd yr) was asked to explain his role in the incident of 21.04.2017, he said that on the 2nd day of ECLECIA (18.04.2017), the Annual Cultural Fest of the Institute, [REDACTED] misbehaved with [REDACTED] and he protested. As a result he had some heated exchanges with [REDACTED]. On the very next day [REDACTED] chased him after completion of Farhan Akhtar's programme. He denied hitting [REDACTED] and [REDACTED] on 21.04.2017. He informed the members of the Disciplinary Committee that he left for his native place on 21.04.2017 and returned back to college on 11.05.2017.

[REDACTED] (CE, 2nd yr) denied hitting [REDACTED] (ECE, 2nd yr) on 04.05.2017, instead he claimed that he saved [REDACTED] on that day. When he was asked to explain his role in the incident of 21.04.2017 he said that when he saw a group of students coming with sticks, rods, chains etc. towards Gate No. 5, he went away from the college. He also denied hitting [REDACTED] and [REDACTED].

When [REDACTED] (CE, 2nd yr) was asked what happened between him and [REDACTED] (ECE, 2nd yr) on 04.05.2017, he said that he had a conversation with [REDACTED] on that day explaining that [REDACTED] should not be involved in infighting between students. He also denied having any issue with [REDACTED].

When [REDACTED] (CE, 3rd yr) was asked what happened between him and [REDACTED] (ECE, 2nd yr) on 04.05.2017, he said that nothing happened between him and [REDACTED] on that day. When members of the Disciplinary Committee asked him what happened between him and [REDACTED] (ECE, 2nd yr) on 04.05.2017, he said that on that day he went behind SAC building with an intention to hit [REDACTED] but after he reached there he found that a group of students had already beaten [REDACTED] and he left the place without hitting [REDACTED] on his own. He was then asked to explain his role in the incident of 21.04.2017. In reply he said he was not involved in any kind of fight with anyone on that day. When he reached the Institute on that day he found that [REDACTED] with some of their friends had locked themselves in a ground floor room of CME building. He admitted that he had a branch of a tree in his hand for his own safety.

When [REDACTED] (CE, 3rd yr) was asked to explain his role in the incident of 21.04.2017, he said that he went to Bosepukur for his Namaz at about 12:30 p.m. There he received information about infighting between two groups of students over telephone from one of his friends. After receiving the information he returned back to the college and found [REDACTED] (CE, 4th yr) injured. He denied his involvement in that incident. Neither he was hit by anybody nor did he hit any one on that day.

When [REDACTED] (ECE, 3rd yr) was asked to explain his role in the incident of 21.04.2017, he said that he was only standing with his seniors in front of CME building. When he was asked about the complaints made against him by [REDACTED] (ECE, 1st yr) and [REDACTED] (CE, 1st yr) he said that after he came to the college he heard that [REDACTED] and [REDACTED] had suffered injuries in head.

[REDACTED] (CSE, 3rd yr) was asked by members of Disciplinary Committee about what happened between him and [REDACTED] (ECE, 2nd yr) on 04.05.2017, he said that he saw a mob around [REDACTED] and he was only standing there. He was then asked to explain his role in the incident of 21.04.2017. He replied that at around 4:30 p.m., when he was going to Gate No. 5, he saw [REDACTED] (CSE, 3rd yr) got hold of [REDACTED] (CSE, 3rd yr) and as directed by [REDACTED] (CSE, 1st yr) assaulted [REDACTED] admitted that after seeing this he chased a group of students towards MCA building with a bottle in his hand.

Members of the Disciplinary Committee asked [REDACTED] (CSE, 3rd yr) to explain his role in assaulting [REDACTED] (ECE, 1st yr) on 21.04.2017 at around 1:20 p.m. He replied that on 21.04.2017 he came to meet a group of students who abused some girls on 19.04.2017 during Farhan Akhtar's programme in ECLECIA. [REDACTED] was also standing with the group and asked [REDACTED] what was wrong if they had taunted some girls. [REDACTED] could not accept the comments made by [REDACTED] and asked him to leave the place immediately. He denied assaulting [REDACTED] on 21.04.2017.

When [REDACTED] (CSE, 2nd yr) was asked what happened between him and [REDACTED] on 04.05.2017, he replied that [REDACTED] is his good friend and never had any fight with him. He also informed the members of the Disciplinary Committee that he was at his native place from 13th April to 29th April, 2017.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Thursday, 18.5.2017, at 3.00 p.m. in the
'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. B. R. Saha

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 17th MAY, 2017 AT 2:00 P.M. IN THE CME BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>– Chairman</i>
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair)</i>	<i>– Member</i>
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>– Members</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>– Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>– Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>– Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>– Member</i>

Special Invitees:

Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

Mr. [REDACTED], CSE, 3rd year, complainant in connection with an incident on 04.05.2017, [REDACTED], AEIE, 3rd year, [REDACTED], ECE, 1st year and [REDACTED], CE, 1st year, complainants in connection with the incident of extreme indiscipline that took place on 21.04.2017 were asked to appear before the Disciplinary Committee today (17.05.2017).

[REDACTED] stated, on 04.05.2017 at about 12:30 p.m. when he was returning back after completion of internal examination, he was pulled by [REDACTED], CSE, 4th year towards the connector between ICT Building and Central Block. There he was physically assaulted by [REDACTED] and [REDACTED]. He was also abused and threatened by [REDACTED]. When members of the Disciplinary Committee asked him why he was targeted by the accused, he said that the accused claimed that he was with the group of students who brutally assaulted some other students of the Institute on 21.04.2017. [REDACTED] was then asked to explain his role in the incident of 21.04.2017. In reply he said he was in the class till 1:20 p.m. on 21.04.2017. Thereafter he came down from his classroom and found [REDACTED] injured. After that he along with [REDACTED] and some other friends locked themselves inside a classroom (CME 009) for safety and remained there for about 3 (three) hours. At about 4:30 p.m. they came out from the room and after some time he returned back to Modern Boys' Hostel.

[REDACTED] stated that on 21.04.2017 at about 1:30 p.m. while he was returning from his class he found that [REDACTED], ECE, 1st year and [REDACTED], CE, 1st year were beaten up by some students in front of Central Block. When he tried to save [REDACTED] and [REDACTED] he was also beaten up by the accused with chain and belt on left ramp

of CME building. He was severely injured and was bleeding from head. Thereafter he went back to his department and Prof. Samik Chakraborty helped him to go to Ruby Hospital for treatment.

██████████ stated that on 21.04.2017 he came to college at about 12 noon to participate in Namaaz at SAC building. After completion of the prayer he along with some of his friends went to MAACHA (an eatery shop in front of college campus). At that time he was asked by the members of Disciplinary Committee, whether he had any class at 12:25 p.m. He replied yes, but his attendance in classes being very poor, he was not eligible to do practical classes and because of his poor attendance he was not allowed to sit for two papers in 1st internal test and in all papers in 2nd internal test. Around 12:45 p.m. he returned back to the campus along with his friends and was waiting in front of the Central Block for some of his other friends to come. At that time ██████████ and some other students came to them and asked who wanted to talk to senior students. He then came forward and replied that he wanted to talk to the seniors. Immediately after that he was beaten up by ██████████ and others with chain and belt. His head was severely injured and fallen on the ground almost unconscious. He was then taken to Ruby Hospital for medical treatment.

██████████, ECE, 1st year stated that on 21.04.2017 at around 1:20 p.m. he found that some students were assaulting ██████████ (CE, 1st year) near ICT Building and when he went there to save ██████████ he was also assaulted by ██████████ though he had no issue with these students before the incident.

After hearing all three complainants present, members of the Disciplinary Committee decided that ██████████ and ██████████ the complainants of complains dated 06.05.2017 will not be asked to appear before the Disciplinary Committee because these two complainants had appeared before the Disciplinary Committee on 27.04.2017 as alleged offenders in the incident that took place on 21.04.2017. On that day ██████████ and ██████████ did not mention anything of what they stated in their complaints dated 06.05.2017. It was also decided that all the students who had been accused by the complainants will be asked to appear before the Disciplinary Committee for hearing.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Wednesday, 17.5.2017, at 2.00 p.m. in
the 'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Pranay Chaudhuri

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

S. Dey

Prof. (Dr.) Sandip Chatterjee

Member

Sandip Chatterjee

Mr. Clayton M. Moses

Member

Prof. B. R. Saha

Member

B. R. Saha

Mr. Arvind Srivastava

Convenor

Arvind Srivastava

Dr. Banhishikha Bhattacharya

Member

Banhishikha Bhattacharya

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

Santosh Ray

HERITAGE INSTITUTE OF TECHNOLOGY, KOLKATA

MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON TUESDAY, THE 16th MAY, 2017 AT 2:00 P.M. IN THE CME BUILDING CONFERENCE ROOM OF THE INSTITUTE

Members Present:

Prof. (Dr.) Pranay Chaudhuri, Principal	- Chairman
Prof. (Dr.) S. Biswas, Dy. Director	- Vice Chairman
Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member	
Cdr.(Retd.) S. Dey, Campus Administrator	- Members
Mr. Clayton M. Moses	- Member
Co-ordinator (Student Affairs & International Relations)	
Prof. (Dr.) Sandip Chatterjee, HOD, Maths	- Member
Prof. B.R. Saha, Registrar	- Member
Mr. Arvind Srivastava, Joint Registrar	- Convenor

At the outset, the Chairman welcomed all the members.

██████████ ECE, 2nd year, ██████████ ECE, 2nd year, ██████████ CSE, 3rd year, ██████████ AEIE, 3rd yr, ██████████ ECE, 1st year and ██████████ CE, 1st year were advised through telephone to appear before the Disciplinary Committee on 16.05.2017 at 2:00 p.m. in connection with the complaints they lodged against some students of the Institute. Only ██████████ and ██████████ appeared and other four did not appear.

██████████ stated that he was beaten by some students on 04.05.2017. He also admitted that on 21.04.2017 he was present with the group of students who brutally assaulted some other students of the Institute. Some of his seniors might have seen him with the group and as a consequence of that he was beaten on 04.05.2017. He justified his coming with the group of students on 21.04.2017 by saying that he was misinformed by one of his friends that ██████████ (EE, 4th yr) was beaten and he came to rescue ██████████

██████████ stated that he was at Muzaffarpur, his native place, during ECLECIA 2017 (Annual Cultural Fest) and returned back only after the incident of extreme indiscipline on 21.04.2017. He also stated that about a year back he was threatened by ██████████ 2nd year CE after seeing his friend ██████████ (2nd yr CE) facebook comment. On 04.05.2017 he was beaten by a group of students possibly because of the fact that he stays at Modern Boys Hostel. He also admitted that threatening and stray incidents of infighting between two groups of students is still taking place around the campus and when he heard that at midnight yesterday in such an incident near Ruby Hospital, his friend ██████████ (2nd yr ChE) was injured, he went to Ruby Hospital immediately after that to see his friend along with two other students – one of whom is not known to him. When asked about the nature of injury of ██████████ he replied that there was no external injury.

Since the other four students called did not appear, the meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman, Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Tuesday, 16.5.2017, at 2.00 p.m. in the
'CME' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. B. R. Saha

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
THURSDAY, THE 4th MAY, 2017 AT 1:00 P.M. IN THE A BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>- Members</i>
<i>Mr. Clayton M.Moses</i>	<i>- Member</i>
<i>Co-ordinator (Student Affairs & International Relations)</i>	
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

Special Invitees:

Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

The following 2 (two) students were advised to appear before the Disciplinary Committee in connection with extreme indiscipline and brutal assault on some students of the Institute on 21.04.2017 between 1:30 p.m. to about 5:00 p.m.:

1. [REDACTED], CSE, 3rd yr
2. [REDACTED], CE, 3rd yr

Only [REDACTED] was present but [REDACTED] did not appear without giving any intimation.

[REDACTED] stated that at about 4:30 p.m. when he was near CME Building he saw a group of students with sticks, rods, chains, stones etc. started chasing him and other students to Gate No. 5. At that time he was hit by somebody from behind but he could not identify any body. Later he heard from his friends that [REDACTED] and [REDACTED] were involved in the incident.

As [REDACTED] did not appear the meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Thursday, 4.5.2017, at 1:00 p.m. in the
'A' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. (Dr.) B. R. Saha

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
THURSDAY, THE 4th MAY, 2017 AT 11:00 A.M. IN THE A BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>- Members</i>
<i>Mr. Clayton M.Moses</i>	<i>- Member</i>
<i>Co-ordinator (Student Affairs & International Relations)</i>	
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

Special Invitees:

Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

The following 6 (six) students were advised to appear before the Disciplinary Committee in connection with extreme indiscipline and brutal assault on some students of the Institute on 21.04.2017 between 1:30 p.m. to about 5:00 p.m.:

1. [REDACTED], ECE, 4th yr
2. [REDACTED], ECE, 4th yr
3. [REDACTED], CSE, 4th yr
4. [REDACTED], CE, 4th yr
5. [REDACTED], CE, 2nd yr
6. [REDACTED], CE, 2nd yr

[REDACTED] who suffered severe head injury in that incident and had to be operated to remove blood clot in his brain is currently at his home at Bokaro and hence could not appear before the Disciplinary Committee. All these 5 (five) students present were asked what they have seen and what happened to them.

██████████ stated that while he was talking with Mr. Arvind Srivastava, Joint Registrar, at about 1:30 p.m. he was hit on his forehead just above his right eye but he could not see the person hit him but his friends ██████████ (ECE, 4th yr) and ██████████ (CSE, 4th yr) saw that ██████████ (CE, 2nd yr) hit him. He was then taken to hospital by his friend ██████████ (IT, 4th yr). He came back from hospital after getting three stitches at about 3:00 p.m. and tried to calm every one. Since he was feeling severe pain in his right eye he left college for his residence at about 3:30 p.m. He also stated that even now he cannot see properly with his right eye.

██████████ stated at about 4:30 pm. he was brutally assaulted by ██████████ (ME, 3rd yr), ██████████ (ECE, 3rd yr) and ██████████ (ChE, 2nd yr). He also stated that he was hit on head with a stick and chest with an iron rod resulting in severe injury. He was then taken to a hospital where he was admitted immediately. He remained hospitalized for four days, the first two days in critical care.

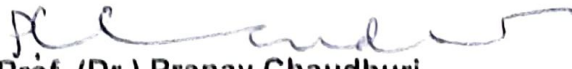
██████████ stated that he was in Fluid Lab till up to 4:00 p.m. At about 4:20 p.m. he saw that a group of students with stick, rod, chain and stones in their hand was rushing towards CME Building from ICT Building side. Out of fear he also started running but some body hit on his head from behind. As he was severely injured his friends had taken him to Ruby General Hospital for treatment.

██████████ stated that he came to college on that day at about 1:00 p.m. He stated that he saw ██████████ punching ██████████ with a stick in his hand. He also claimed that ██████████ hit him on his head. He saw ██████████ and ██████████ hitting ██████████. When he tried to rescue ██████████ ██████████ hit him from the back. When he was asked whether ██████████ hit him, he denied. However, when he was shown the CCTV footage, he accepted that ██████████ also hit him.

██████████ said that he came to college at about 1:00 p.m. on that day. At about 4:20 p.m. he saw a group of students with sticks, rods, chains, bottles etc in their hands chasing another group of students towards Canteen. The mob started throwing bottles and stones. He had some altercation at that time with ██████████ (AEIE, 3rd yr). He was hit by ██████████ (CSE, 3rd yr) and ██████████ (ECE, 3rd yr) with trunk and by ██████████ with a rod.

In view of the forthcoming end semester examinations, members of the Disciplinary Committee requested Prof. (Dr.) Pranay Chaudhuri, Principal and Chairman of the Disciplinary Committee, to approach the University administration so that the 8 (eight) students who have been debarred from entering the college premises pending further investigation may appear at the end semester examination from the University centre.

The meeting ended with a vote of thanks to the Chair.


Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Thursday, 4.5.2017, at 11.00 a.m. in the
'A' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

P. Chaudhuri

Prof. (Dr.) S. N. Biswas

Vice Chairman

S. N. Biswas
4/5/2017

Prof. (Dr.) N. P. Nayak

Member

N. P. Nayak
4/5/17

Prof. (Dr.) Subhashish Majumder

Member

S. Majumder
4/5/17

Cdr. (Retd.) S. Dey

Member

S. Dey
4/5/17

Prof. (Dr.) Sandip Chatterjee

Member

S. Chatterjee
04/05/17

Mr. Clayton M. Moses

Member

C. M. Moses
04/05/17

Prof. (Dr.) B. R. Saha

Member

B. R. Saha
4/5/17

Mr. Arvind Srivastava

Convenor

A. Srivastava

Dr. Banhishikha Bhattacharya

Member

B. Bhattacharya
4/5/17

Special Invitees

Prof. (Dr.) K. K. Chaudhuri

Advisor - HBS

Mr. Santosh Ray

DGM

S. Ray
4/5/17

HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 28 APRIL, 2017 AT 4:00 P.M. IN THE A BUILDING CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Cdr.(Retd.) S. Dey, Campus Administrator</i>	<i>- Members</i>
<i>Mr. Clayton M.Moses</i>	<i>- Member</i>
<i>Co-ordinator (Student Affairs & International Relations)</i>	
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

At the outset, the Chairman welcomed all the members.

Four (4) out of eight (8) students alleged to be involved in an incident of extreme indiscipline and brutal assault on some students of the Institute who did not appear before the Disciplinary Committee even after 2nd call were directed for the 3rd time to appear before the Disciplinary Committee on 28.04.2017 at 4:00 p.m. through email & SMS in the A Building Conference Room. The following three students were present:

1. [REDACTED] ME, 3rd yr
2. [REDACTED] ME, 3rd yr
3. [REDACTED] CE, 3rd yr

But [REDACTED] ME, 3rd yr expressed his inability to appear before the Committee due to some unavoidable circumstances.

Each of the three (3) students present were asked to explain their role in the incident of extreme indiscipline and brutal assault on some students of the Institute on 21.04.2017 between 1:30 p.m. to around 5:00 p.m.

[REDACTED] said that he entered the campus at about 4:20 pm and was involved along with some other students in chasing another group of students out of the campus but he denied hitting any body. He stated that he was not hit by any other student. He also denied that he entered the canteen between 4:30 pm to 5:00 pm on that day. He was then

shown the CCTV footage of the canteen where he was found to hit another student. Then he admitted that he was lying. He was also shown the CCTV footage of CME Building Gr. Floor corridor in front of Admin Office where he was found to hit another student.

██████████ said that he entered the campus at around 4:15 p.m. along with a group of students and admitted that he was chasing another student, ██████████ with broken tiles in his hand but denied hitting him.

██████████ said that he entered the campus at around 4:15 p.m. with a group of students and admitted that he was involved along with some other students in chasing another group of students out of campus through Gate No. 5 but denied hitting any body. He also denied that he entered the canteen between 4:30 to 5:00 p.m. on that day. He was then shown the CCTV footage where he was found to brutally hit another student on his head with a stick. He then admitted that he was lying.

After hearing from the three students present it was decided that ██████████ who did not appear before the Disciplinary Committee even after 3rd call will not be called for hearing anymore.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Wednesday, 28.04.2017, at 4.00 p.m. in
the 'A' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. (Dr.) B. R. Saha

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Member

Special Invitees

Prof. (Dr.) K. K. Chaudhury

Advisor - HBS

Mr. Santosh Ray

DGM

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 27 APRIL, 2017 AT 11:30 A.M. IN THE A BUILDING
CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof.(Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Mr. Clayton M.Moses</i>	<i>- Member</i>
<i>Co-ordinator (Student Affairs & International Relations)</i>	
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

Special Invitees:

Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

Eight (8) students alleged to be involved in an incident of extreme indiscipline and brutal assault on some students of the Institute were directed for the 2nd time to appear before the Disciplinary Committee on 27.04.2017 at 11:30 a.m. through email & SMS in the A Building Conference Room. The following four students were present:

- 0. [REDACTED] ME, 3rd yr
- 0. [REDACTED] ME, 3rd yr
- 0. [REDACTED] ECE, 3rd yr
- 0. [REDACTED] CE, 3rd yr

But the following four students did not appear:

- 0. [REDACTED] ME, 3rd yr
- 0. [REDACTED] ME, 3rd yr
- 0. [REDACTED] ME, 3rd yr
- 0. [REDACTED] CE, 3rd yr

Each of the 4 (four) students present were asked to explain their role in the incident of extreme indiscipline and brutal assault on some students of the Institute on 21.04.2017 between 1:30 p.m. to around 5:00 p.m.

██████████ stated that he did not hit any student on that day. He said that he was trying to save his friends and at about 1:30 p.m. he along with ██████████ and ██████████ locked themselves inside a classroom (Room No. CME 009) till about 4:25 p.m. to save themselves. Then at about 4:25 p.m. a group of students from Modern Boys Hostel, a privately operated Boys Hostel near the Institute forced their entry to the campus with sticks, rods, chains, belts, bricks etc in their hand and then he joined the group and out of anger started chasing the students of other group and drove them out of the campus through Gate No. 5. He said that after this he returned back to his hostel. He was asked several times whether he entered the Canteen after chasing the other group of students but he repeatedly denied entering inside the Canteen. However, when he was shown the CCTV footage that he was present inside the Canteen with a stick, he accepted the same.

██████████ stated that he was in a hospital for treatment of one of his relatives when he was informed by one of his friend about the incident. He then came from hospital to college at about 3:30 p.m. to save his friends. He admitted that when a 2nd yr CE student, ██████████ hit him, he retaliated by hitting ██████████. He also admitted that he broke the glass of a door in Admin Office. Thereafter he left the college campus for his hostel. When he was asked whether he was involved in assaulting some student at the ground floor corridor of CME building, he denied. However, when the CCTV footage of the incident was shown to him, he admitted his presence in the footage.

██████████ admitted that he hit ██████████ a 4th yr CSE student in front of CME building. He denied carrying any stick in his hand but admitted that he was involved in chasing the other group of students out. . He was asked several times whether he entered the Canteen after chasing the other group of students but he repeatedly denied entering inside the Canteen. However, when he was shown the CCTV footage that he was present inside the Canteen with a stick in his hand, he accepted the same.

██████████ claimed that he was hit by some students and when he retaliated in self-defence some one might have been injured.

After hearing the four students members requested Prof. (Dr.) Pranay Chaudhuri, Chairman of the Disciplinary Committee to direct the remaining four students to appear before the Disciplinary Committee on 28.04.2017 at 4:00 p.m. in A Building Conference Room for the last time.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Wednesday, 27.04.2017, at 11.30a.m. in
the 'A' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri	Chairman	<i>Pranay Chaudhuri</i>
Prof. (Dr.) S. N. Biswas	Vice Chairman	<i>S. N. Biswas</i> 27-4-2017
Prof. (Dr.) N. P. Nayak	Member	<i>N. P. Nayak</i> 27/4/17
Prof. (Dr.) Subhashish Majumder	Member	<i>Subhashish Majumder</i> 27/4/17
Cdr. (Retd.) S. Dey	Member	
Prof. (Dr.) Sandip Chatterjee	Member	<i>Sandip Chatterjee</i> 27/04/17
Mr. Clayton M. Moses	Member	<i>Clayton M. Moses</i> 27/04/17
Prof. (Dr.) B. R. Saha	Member	<i>B. R. Saha</i> 27/4/17
Mr. Arvind Srivastava	Convenor	<i>Arvind Srivastava</i> 27/4/17
Dr. Banhishikha Bhattacharya	Member	<i>Banhishikha Bhattacharya</i> 27/4/17

Special Invitees

Prof. (Dr.) K. K. Chaudhury	Advisor - HBS	
Mr. Santosh Ray	DGM	<i>Santosh Ray</i> 27/4/17

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
WEDNESDAY, THE 26 APRIL, 2017 AT 11:30 A.M. IN THE A BUILDING
CONFERENCE ROOM OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof. (Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>- Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

Special Invitees:

Dr. K.K. Chaudhuri, Advisor, HBS
Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

8 (eight) students alleged to be involved in an incident of extreme indiscipline and brutal assault on some students of the Institute were directed to appear before the Disciplinary Committee on 26.04.2017 at 11:30 a.m. through email & SMS in the A Building Conference Room. Members of the Disciplinary Committee waited for 1 (one) hour but no student appeared before the Committee.

Members of the Committee requested Prof.(Dr.) Pranay Chaudhuri, Principal and Chairman of the Disciplinary Committee to direct the students once again to appear before the Disciplinary Committee on Thursday, 27.04.2017, at 11:30 a.m. in the A Building Conference Room.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Wednesday, 26.04.2017, at 11.30a.m. in
the 'A' Building Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Chairman

Prof. (Dr.) S. N. Biswas

Vice Chairman

Prof. (Dr.) N. P. Nayak

Member

Prof. (Dr.) Subhashish Majumder

Member

Cdr. (Retd.) S. Dey

Member

Prof. (Dr.) Sandip Chatterjee

Member

Mr. Clayton M. Moses

Member

Prof. (Dr.) B. R. Saha

Member

Mr. Arvind Srivastava

Convenor

Dr. Banhishikha Bhattacharya

Memeber

Special Invitees

Prof. (Dr.) K. K. Chaudhury

Advisor - HBS

Mr. Santosh Ray

DGM

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
MONDAY, THE 24 APRIL, 2017 AT 12:00 NOON IN THE CME CONFERENCE ROOM
OF THE INSTITUTE**

Members Present:

<i>Prof. (Dr.) Pranay Chaudhuri, Principal</i>	<i>- Chairman</i>
<i>Prof. (Dr.) S. Biswas, Dy. Director</i>	<i>- Vice Chairman</i>
<i>Prof. (Dr.) Subhashish Majumder, HOD, CSE & Dean (UG) – Member</i>	
<i>Prof. (Dr.) N.P. Nayak, HOD, Phy & Dean (Students Affair) – Member</i>	
<i>Cdr. (Retd.) S. Dey, Campus Administrator</i>	<i>- Member</i>
<i>Prof. (Dr.) Sandip Chatterjee, HOD, Maths</i>	<i>- Member</i>
<i>Prof. B.R. Saha, Registrar</i>	<i>- Member</i>
<i>Mr. Arvind Srivastava, Joint Registrar</i>	<i>- Convenor</i>
<i>Dr. Banhishikha Bhattacharyya, Students' Counsellor</i>	<i>- Member</i>

Special Invitees:

Dr. K.K. Chaudhuri, Advisor, HBS
Mr. Santosh Kumar Ray, DGM

At the outset, the Chairman welcomed all the members.

The Chairman appraised the member of the Committee about the incident that took place inside the campus on 21.04.2017 and subsequent action taken so far as follows:

1. Two FIRs have been lodged, one on 21.04.2017 and the other on 23.04.2017.
2. An Enquiry Committee was constituted on 21.04.2017 to investigate into the incident.
3. The Enquiry Committee met on 22.04.2017 and submitted their initial report on the same day.
4. A notice has been issued on 22.04.2017 debarring 8 students from entering into the campus premises pending further investigation on the basis of recommendation of the Enquiry Committee.

R.

After detailed deliberation, Disciplinary Committee recommended the following:

- Parents of the students against whom the FIR has been lodged and also debarred from entering into the campus, should be informed and be called for meeting the management immediately.
- The debarred students must be informed through SMS and email to appear before the Disciplinary Committee on 26.04.2017.

Members of the Committee noted that some students requested the Principal for additional security inside the campus. Members requested the Chairman to bring it to the notice of the Management.

Members also noted that a forged circular with forged signature of the Principal on suspension of classes from 24-04-2017 till further notice was in circulation through Whatsapp and email. The Disciplinary Committee requested the Principal to bring it to the notice of Officer-in-Charge of Anandapur Police Station.



Prof.(Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

Attendance of the Disciplinary Committee meeting held on 24/04/17
at CME conference room

1. Plender
(Dr. Poray Chaudhri)

2. DR. K. K. CHAUDHURI

3. S. BISWAS

4. Dr. Banwika Bhattacharya

5. Subashis Majumdar

6. Sandip Chattopjy

7. N. P. Nayak

8. B. R. Saha

9. Arvind Srivastava

10. Cdr S. Dey

Santosh Mr. Ray

K K Chaudhri

24.04.2017

24/4/17

24/4/17

Chattopjy

24/4/17

24/4/17

24/4/17

Santosh
24/4/17

**MINUTES OF THE MEETING OF THE DISCIPLINARY COMMITTEE HELD ON
TUESDAY, THE 16 AUGUST, 2016 AT 03:00 P.M. IN THE C.M.E CONFERENCE
ROOM OF THE INSTITUTE**

Members Present:

Prof. (Dr.) Pranay Chaudhuri Chairman
Prof. (Dr.) Prabir Banerjee
Prof. (Dr.) Siddhartha Ray
Prof. B.R. Saha
Cdr. (Retd) S.Dey
Prof. Krishanu Dutta
Mr. Arvind Srivastava
Dr. Banhishikha Bhattacharyya

Special Invitees:

Prof. (Dr.) Subhashish Majumder
Dr. R.P. Sinha
Mr. Supriyo Bhattacharya

At the outset, the Chairman welcomed all the members and placed before the Committee 10 (ten) no. of applications from 10 (ten) 4th year students, against whom Disciplinary actions of various magnitude had been taken in connection with the vandalism and infighting between two groups of students that took place on 15.03.2016 in the Institute campus and at J.C. Bose Boys Hostel of the Institute, requesting to allow them to avail placement assistance during the forthcoming campus recruitment process.

After detailed deliberations it was resolved that these students may be allowed to attend the Pre-Placement Talks on 17th, 18th & 19th August, 2016 by Cognizant Technology Solutions, Tata Consultancy Services and Wipro, respectively. 7 (seven) of the above students, who have completed their period of suspension may be allowed to avail the opportunity of campus recruitment process.

3 (three) students, who are still under suspension, will not be allowed to attend any other Pre-Placement Talks of other recruiting companies. Also they will not be allowed to participate in the student voting process to indicate their choice of companies for the dream slot. However, they may be allowed to avail the opportunity of Campus Recruitment Process only during the days when the campus recruitment process will be held. But they will not be given the opportunity to undertake the grooming training and will be debarred from entering into the Institute premises on other days during their period of suspension.

The meeting ended with a vote of thanks to the Chair.



Prof. (Dr.) Pranay Chaudhuri
Chairman
Disciplinary Committee

**HERITAGE INSTITUTE OF TECHNOLOGY
KOLKATA**

ATTENDANCE SHEET

Disciplinary Committee meeting held on Tuesday, 16.08.2016, at 3.00 p.m. in the CME Conference Room.

Prof. (Dr.) Pranay Chaudhuri

Principal & Chairman

P. Chaudhuri

Prof. (Dr.) Prabir Banerjee

Dean – Student Affairs

P. Banerjee

Prof. (Dr.) Siddharth Ray

Dean (UG)

Siddharth Ray

Prof. Bibhuti Ranjan Saha

Registrar

B. Saha
16/8/16

Prof. (Dr.) Subhashis Majumder

HOD, CSE

Cdr. (Retd.) S. Dey

Campus Administrator

S. Dey
16/8/16

Mr. Arvind Srivastava

Jt. Registrar

A. Srivastava
16/8/16

Mr. Clayton M. Moses

Co-Ordinator
(Student Affairs & International Relations)

Prof. Krishanu Datta

K. Datta

Ms. Banhishikha Bhattacharyya

Students' Counsellor

B. Bhattacharyya
16/8/16

Special Invitees

Prof. (Dr.) K. K. Chaudhury

Advisor - HBS

Mr. Santosh Ray

Dy. General Manager

Mr. Supriyo Bhattacharya

D.G.M Administration

Dr. R. P. Sinha

Head – HR.

S. Ray
R. P. Sinha



Heritage Institute of Technology

(An Autonomous Institution)

6 Minutes of the Meeting of the Internal Complaints Committee

Internal Complaints Committee for the AY 2020-2021

Prof. (Dr.) Sarmila Sahoo, Associate Professor, Dept. of Civil Engineering,
Presiding Officer

Two Faculty members:

1. Prof. Shilpi Saha, Asstt. Professor, Dept. of CSE
2. Prof. (Dr.) Riddhi Goswami, Asstt. Professor, Dept. of BT

Two Non-Teaching staff members:

3. Mr. Arvind Srivastava, Joint Registrar
4. Dr. Banhishikha Bhattacharya, Student Counsellor

One member having legal background

5. Mr. S.P. Rarhi, Law Officer

One member having experience of working on Women's issues

6. Mrs. Sumita Roy, Secretary, Society 5 (O), NGO for underprivileged, Past District Chairman, Innerwheel District 329, Committee Member – Lady Study Group, Indian Chamber of Commerce, Committee Member – University Women Association of Calcutta

Student representatives (preferably one girl student):

7. Ms. Samagga Mukherjee, ChE, Roll No. 1855037 (UG Representative – I)
8. Ms. Supriya Kumari, CSE, Roll No. 1751115 (UG Representative – II)
9. Mr. Dipanjan Patra, MCA, Roll No. 1982006 (PG Representative)

PC

Internal Complaints Committee (ICC)

Heritage Institute of Technology

Minutes of the meeting of the ICC held on Tuesday, 27th July, 2021 at 1:10 p. m on Zoom platform.

Members present:

1. Prof. (Dr.) Sarmila Sahoo (Presiding officer)
(Associate Professor, Department of Civil Engineering)
2. Prof. Shilpi Saha (Member)
(Assistant Professor, Department of CSE)
3. Prof.(Dr.) Riddhi Goswami (Member)
(Assistant Professor, Department of BT)
4. Mr. Arvind Srivastava (Member)
(Joint Registrar, HITK)
5. Dr. Banhisikha Bhattacharyya(Member)
(Student Counsellor)
6. Mr. S.P. Rarhi (Member)
(Law Officer)
7. Mrs. Sumita Roy(member)
(Secretary, Society 5(O), NGO for underprivileged)

The meeting was chaired by the Presiding Officer, ICC who welcomed all members at the meeting.

Agenda:

To consider future course of action to make people sensitive about cyber issues so that people become aware and report issues challenging their security.

After necessary discussions and deliberations the following decisions were made:

ICC will organize webinars on cyber bullying to make Members of Faculty, Staff and Students aware of harassment using electronic gadgets and the like. It has become increasingly common, especially among teenagers, as the digital sphere has expanded and technology has advanced.

There being no other agenda, the meeting ended with vote of thanks to the chair.



Prof. (Dr.) Sarmila Sahoo
Presiding officer (ICC)



Received On 30/05/18
At 11:30 AM But
Contents Not Verified
Officer-in-Charge
Anandapore Police Station
Kolkata
Date: 30.05.2018

HR/1/0910/6192

To
The Assistant Commissioner of Police (I)
(Last Division)
Kolkata

Through: Officer-in-Charge, Anandapur P.S.

Sub: Information reg constitution of Internal Complaint Committee as per Sexual Harassment at Workplace Act. 2013

Ref: Your Memo No. ED/R-196/RO. Dt. 07.03.18

Sir,

In reference to your memo mentioned above, please find below the information as per your prescribed format:

- 1) Total number of employees:

Appointment Status	Male	Female	Total
Regular	238	140	378
Contractual	19	7	26
Temporary	22	2	24
Total	279	149	428

- 2) Whether Internal Complaint Committee has been constituted as per the provision of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act. 2013: **YES**

- 3) Whether annual report submitted by Internal Complaints Committee to D.O.:

Till now, no complaint was received and hence Annual Report has not been prepared and submitted.

- 4) Mention the nature of complaint, action taken, disposal and pending of such cases:
Not Applicable

Thanking you.

Yours sincerely,

Prof. (Dr.) Pranay Chaudhuri
Principal

Principal
Heritage Institute of Technology

Heritage Institute of Technology
(An Autonomous Institute under MAKAUT, WB)
(An Initiative of Kalyan Bharti Trust)

994 Madurdaha, Chowbaga Road, Anandapur, P.O. East Kolkata Township, Kolkata - 700 107
Phone: +91 33-6627 0600/0609/0614/0622 • Fax: +91-33-2443-0455 • E-mail: admin@heritageit.edu
www.heritageit.edu

2nd Reminder

Memo No. ED/R-196 /RO, Dt. 07.03.18.

To Principal Heritage College of Engineering
(Through OC Anandapur P.S.)

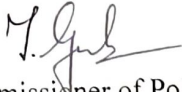
Sub: Information regarding constitution of Internal Complaint
Committee as per Sexual Harassment at Workplace Act.2013.

It is to inform you that as per Sec. 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act.2013 every employer of a workplace shall by an order in writing, constitute a committee to be known as the Internal Complaints Committee to look into any complaints of Sexual Harassment at Workplace submitted by any women employee.

In reference to above you are requested to furnish following information.

- 1.) Total number of employees (permanent, temporary, contractual etc.) of total number of male and female employees.
- 2.) Whether Internal Complaint Committee has been constituted as per the provision of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act.2013.
- 3.) Whether annual report submitted by Internal Complaint Committee to D.O.
- 4.) Mention the nature of complaint, action taken, disposal and pending of such cases.

You are requested to furnish above mentioned information by 30.05.18 within 2 PM positively.


(Assistant Commissioner of Police (Admn.)
(East Division)
Kolkata Police

Date: 07.03.18. 19/5/18

Assistant Commissioner of Police
East Division
Kolkata Police

To
The Principal,
Heritage Institute of Technology,
Kolkata – 107

Dated: 06 /12/2017

Ref: Interim report with reference to the eve teasing case of [REDACTED] (B.Tech 3rd Year CE)

Sir,

With reference to the investigation of the case of eve teasing of [REDACTED], which was filed by the aggrieved girl herself along with some of her friends on **07/11/2017**, afternoon , after the incident that had happened just outside the **gate no. 5** of the Institute, **the Internal Complaint Committee ,HITK** went through series of interrogations of the complainant and complaine both .

Before submitting the final recommendation of punishments the committee has decided to put forward an interim report to the Principal seeking the permission to call upon the parents of both [REDACTED] and [REDACTED] through the Admin Department to inform them about the behavior of their wards. In this context it is to be noted that the class attendance and semester result of both the boys are very poor.

On behalf of the committee , I , therefore , request you to do the needful.


Dr. Ajanta Das
Presiding Officer, HITK

To
The Principal,
Heritage Institute of Technology,
Kolkata – 107

→ Registrar,
Pl. issue letters of
suspension as per
recommendation of
the ICC w.e.f 23.10.2017.
Pl. send
17.10.17

Dated: 16/10/2017

Sub: Complaint of [REDACTED]: Investigation report with recommendations

Sir,

Referring to the case of sexual harassment and the complaint filed by the aggrieved girl [REDACTED], 3rd year, Bio Technology department on 03/08/2017, by a group of six students, from 2nd year of the same department over social media, the members of Internal Complaint Committee, HITK, are recommending the following punishments for the alleged offenders.

1. According to the copy of the conversation over social media [REDACTED] (Roll No. [REDACTED]) is found guilty. He has accepted his misdeed and given a written apology for the same and assured in writing that he will not repeat the same in future. However, keeping in view of his degree of offence, the committee is recommending **four weeks suspension** of [REDACTED] from all academic activities of the institute with immediate effect.
2. [REDACTED] (Roll No. [REDACTED]), [REDACTED] (Roll No. [REDACTED]), [REDACTED] (Roll No. [REDACTED]) and [REDACTED] (Roll No. [REDACTED]) are being suggested for **two weeks suspension** from all academic activities of the Institute for not only strongly supporting [REDACTED] over the same social media conversation but also using abusing words against [REDACTED].
3. **One week suspension** is being suggested for [REDACTED] (Roll No. [REDACTED]) from all academic activities for supporting his friends.
4. Committee is further recommending that the accused students submit an unconditional apology letter to [REDACTED] through the Presiding Officer (Dr. Ajanta Das) of ICC, HITK for their wrong doings with a promise of not getting involved in any such activity in future.

Minutes of the successive meetings and the apology letters of the accused to the Presiding Officer of ICC, HITK are attached here with.

Thanks and regards.

Ajanta Das
Dr. Ajanta Das
Presiding Officer, HITK

Anne
Satya Prinja Das
Rishi Das
Banishikha Bhattacharya

Satya Prinja Das

HERITAGE INSTITUTE OF TECHNOLOGY
INTERNAL COMPLAINT COMMITTEE, HITK

Minutes of first ICC, HITK meeting:[case of [REDACTED]]

Date: 11/10/2017

Venue: CME Conference Room

Fourth ICC meeting for the case of harassment of [REDACTED] was held on 11/10/2017, at 3:45 p.m., in CME conference room . Following are the minutes of the meeting:

1. Proceedings of the last ICC meeting were confirmed.
2. The content of all the letters by the six accused students were basically apologetic admitting their responsibility towards the incident. But keeping in mind the degree of offence , the committee has recommended punishments for one to four weeks of suspension of them.
3. Committee further has recommended for an unconditional apology letter from each of the accused to [REDACTED] through the Presiding Officer (Dr. Ajanta Das) of ICC, HITK for their wrong doings with a promise of not getting involved in any such activity in future. [Detail of the punishment is given in the attachment]
4. It has been decided that the above recommended punishments will be communicated to the Principal of the Institute who is the final authority to take the final decision and act on it.


Dr. Ajanta Das
Presiding Officer, ICC, HITK

Attendance sheet for the ICC meeting dated : 11/10/2017

- ① Arvind Srivastava - Arvind 11/10/17
- ② Satampan Keshvi Kishore Satampan 11/10/17
- ③ Puddli Gaurani 11/10/17
- ④ Banishikha Bhattacharya 11/10/17
- ⑤ Satyapriya Rathi 11/10/17
- ⑥ Ajanta Das 11/10/17

HERITAGE INSTITUTE OF TECHNOLOGY
INTERNAL COMPLAINT COMMITTEE, HITK

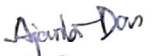
Minutes of first ICC, HITK meeting:[case of [REDACTED]]

Date: 22/09/2017

Venue: CME Conference Room

Third ICC meeting for the case of harassment of [REDACTED] was held on 22/09/2017, at 11:00 a.m., in CME conference room . Following are the minutes of the meeting:

1. Proceedings of the last ICC meeting were confirmed.
2. The intentions of the six students harassing [REDACTED] over social media was heard by calling them individually.
3. It was decided to give written notice to each of them asking their explanation in writing within 72 hours of receiving the notice.


Dr. Ajanta Das
Presiding Officer, ICC, HITK

Attendance sheet for the ICC meeting dated : 22/09/2017

- ① Arvind Srivastava -
- ② Satamya Byschi Bormon - ~~22/09/17~~ 22/09/17
- ③ Rudra Goswami 22/09/17
- ④ Banbhishikha Bhattacharya 22/9/17
- ⑤ Satya Praya Raut 22/9/17
- ⑥ Ajanta Das 22/9/17

HERITAGE INSTITUTE OF TECHNOLOGY
INTERNAL COMPLAINT COMMITTEE, HITK

Minutes of first ICC, HITK meeting:[case of [REDACTED]]

Date: 23/08/2017

Venue: CME Conference Room

Second ICC meeting for the case of harassment of [REDACTED] was held on 23/08/2017, at 11:00 a.m., in CME conference room . Following are the minutes of the meeting:

1. Proceedings of the last ICC meeting were confirmed.
2. Decision being taken after hearing from [REDACTED], 3rd year, Bio Technology department that each of the six students who harassed her over social media will be called to listen to them as well for their self defense.
3. It was decided also that they will be called upon by issuing letters on 22/09/2017 after their first class test .
4. It was further decided that they are to submit their statement in writing.


Dr. Ajanta Das
Presiding Officer, ICC, HITK.

Attendance sheet for the ICC meeting dated : 23/08/2017

- ① Satamya Raghvi Gauran - 23/08/17
- ② Rishi Gauran 23/08/17
- ③ Bantwikkha Bhattacharya 23/8/17
- ④ Satyopriya Gauran 23/8/17
- ⑤ Ananta Das 23/8/17

HERITAGE INSTITUTE OF TECHNOLOGY
INTERNAL COMPLAINT COMMITTEE, HITK

Minutes of first ICC, HITK meeting:[case of [REDACTED]]

Date: 09/08/2017

Venue: CME Conference Room

First ICC meeting for the session 2017-2018 was held in order to discuss about the complaint lodged by [REDACTED] a third year, Bio Tech. student about her harassment by six students from 2nd year BT over social media. Following are the minutes of the meeting:

1. Decision being taken to call upon [REDACTED] to listen to her after taking the case of her complaint of harassment in hand by six students of the institute over social media .
2. It was also decided that this type of incidents to be handled strictly.


Dr. Ajanta Das
Prisiding Officer
ICC, HITK

Attendance sheet for the ICC meeting dated : 09/08/2017

- ① Arvind Srivastava - Arvind
9/8
- ② Satyan Bagchi Biswas - Satyan
09/08/17
- ③ Ridhi Goswami 09/08/17
- ④ Banishikha Bhattacharya 9/8/17
- ⑤ Satya Pritya Rani 9/8/17
- ⑥ Ajanta Das 9/8/17