

Heritage Institute of Technology, Kolkata

NOTICE

HRIT/0914/2359

Date: 06.10.2015

All students are hereby informed that Univ. Odd Sem. Exam. Form will be available in the University Website (www.wbutech.net) on and from **8th October 2015**. **Students are required to fill up the Exam Form Online.**

Regular B.Tech. – 5th(except Lateral Entry) & 7th Semester, MCA – 3rd & 5th semesters students are hereby directed to deposit **Examination Fee of Rs. 1000.00 only in cash**, at **CME Reception** along with Univ. Examination Form, duly downloaded after online submission, in duplicate (a copy of which will be stamped and returned for students' records), as per the following schedule:

Date	Morning (10:15 am to 12:45 pm)	Afternoon (1:45 pm to 4:00 pm)	Date	Morning (10:15 am to 12:45 pm)	Afternoon (1:45 pm to 4:00 pm)
13.10.2015 (Tuesday)	B.Tech. 3 rd yr CSE, IT, EE MCA – 2 nd yr	B.Tech. 3 rd yr ECE, BT MCA – 3 rd yr	14.10.2015 (Wednesday)	B.Tech. 3 rd yr AEIE, ChE, ME, CE	B.Tech. 4 th yr CSE, IT, ChE
15.10.2015 (Thursday)	B.Tech. 4 th yr ECE, BT, AEIE	B.Tech. 4 th yr ME, EE, CE	--	--	--

All defaulters are directed to note that Examination Fees would not be collected from them unless :

→ **They clear their outstanding dues with delay fine.**

All Backlog students under MAKAUT are also directed to fill up their forms online and submit the hard copies of the same, downloaded from the Univ. Website, **in duplicate (a copy of which will be stamped and returned for students' records)**, with **Rs. 800/- (in cash)** at **CME Admin Office** between **10:00 am and 3:00 pm** on **13.10.2015 to 15.10.2015**.

Students are also directed to note the following points :

→ That the **acceptance of form is only provisional** and that if any **student fails to secure minimum attendance, he/she is liable to be disallowed to appear for University Odd Semester Examination 2015** and, in such case, his/her **University Exam fees would be refunded**.

→ That **there is no provision for submission of forms with fine**, as notified by the University.

Prof. (Dr.) Ratul Kr. Majumdar
Registrar

Copy forwarded for information to:

Manager(F&A) – with a request to provide at least 1 official in **CME Reception** as per above schedule for collection of fees, who would work conjointly with Admin Office Staff; he is also requested to kindly arrange for forwarding an up-to-date defaulter list to the Admin Office latest by **09.10.2015**.

All HODs/DCs – with a request to give the matter wide publicity amongst students

Security Manager – with a request to arrange for **at least 3 security staff at CME Reception** on dates specified above for manning the students

All Notice Boards (including Boys' & Girls' Hostels)

Canteen