

Heritage Institute of Technology, Kolkata

NOTICE

HRIT/0914/2364

Date : 16.10.2015

All **2nd year B.Tech., M.Tech. and 3rd year B.Tech. (Lateral Entry)** students are hereby informed that Odd Semester Examination Form will be available on the Institute website (www.heritageit.edu) on and from **19.10.2015 (Monday)**. They are advised to fill up the examination form online entering their Autonomy Roll Nos. at appropriate place.

They are hereby directed to submit the **Odd Semester Examination Form** along with **Examination fee of Rs. 1000/- in cash** by filling the fee book for examination purpose only on **29th and 30th October, 2015** at the Institute Office in the CME Building between as per the following schedule

Date	Morning (10:15 am to 12:45 pm)	Afternoon (1:45 pm to 4:00 pm)	Date	Morning (10:15 am to 12:45 pm)	Afternoon (1:45 pm to 4:00 pm)
29.10.2015 (Thursday)	B.Tech. 2nd yr CSE, IT, BT, AEIE	B.Tech. 2nd yr ECE, ChE M.Tech. 2nd yr CSE, ECE, ECE-VLSI	30.10.2015 (Friday)	B.Tech. 2nd yr CE, ME, EE	B.Tech. 3rd yr All Lateral Entry students M.Tech. 2nd yr AEIE, IT & BT

All defaulters are directed to note that Examination Fees would not be collected from them unless they clear their outstanding dues with delay fine.

All students having backlog papers in **1st semester B.Tech. & M.Tech. and 3rd semester B.Tech.** under **AUTONOMY** are also advised to fill up separate form online and submit the hard copies of the same with **Rs. 800/- in cash** by filling the fee book for examination purpose only on **29th and 30th October, 2015** at CME Admin Office between 10:00 am and 3:00 pm.

Students are also directed to note the following points :

→ That the **acceptance of form is only provisional** and that if any **student fails to secure minimum attendance, he/she is liable to be disallowed to appear for Odd Semester Examination 2015** and, in such case, his/her **Examination fees would be refunded.**

Filling up of Examination Form for 1st year B.Tech., M.Tech. and 2nd year B.Tech. Lateral Entry students shall be announced after receiving Registration Nos. from the University.

Prof. B. R. Saha
Controller of Examinations

Copy forwarded for information to:

Manager(F&A) – with a request to provide at least 1 official in **CME Reception** as per above schedule for collection of fees, who would work conjointly with Admin Office Staff; he is also requested to kindly arrange for forwarding an upto date defaulter list to the Admin Office latest by **28.10.2015**.

All HODs/DCs – with a request to give the matter wide publicity amongst students

Security Manager – with a request to arrange for **at least 3 security staff at CME Reception** on dates specified above for manning the students

All Notice Boards (including Boys' & Girls' Hostels)

Canteen