

Heritage Institute of Technology, Kolkata

NOTICE

HRIT/0914/2583

Date : 08.05.2017

All students under **autonomy** are hereby informed that Even Semester Examination Form will be available on the Institute website (www.heritageit.edu) on and from **08.05.2017 (Monday) from 11:30 am onwards**. They are advised to fill up the examination form online entering their Autonomy Roll Nos. and uploading recent passport size colour photograph (*.jpg format only) at appropriate place.

They are hereby directed to submit the Even Semester Examination Form along with Examination fee of Rs. 1000/- in cash by filling the fee book for examination purpose only on 10th, 11th and 12th May, 2017 at the Institute Office in the CME Building as per the following schedule

Date	Morning (10:00 am to 12:45 pm)	Afternoon (1:45 pm to 3:30 pm)	Date	Morning (10:00 am to 12:45 pm)	Afternoon (1:45 pm to 3:30 pm)
10.05.2017 (Wednesday)	B.Tech. 2nd yr CSE, IT, BT, AEIE, CE MCA 1st yr	B.Tech. 2nd yr ECE, ChE, ME, EE M.Tech. 2nd yr CSE, ECE, VLSI, AEIE & BT, IT	11.05.2017 (Thursday)	B.Tech. 3rd yr CSE, IT, BT, AEIE, CE M.Tech. 1st yr AEIE, BT, CSE, ECE, VLSI & RE	B.Tech. 3rd yr ECE, ChE, ME, EE
12.05.2017 (Friday)	B.Tech. 1st yr CSE, IT, BT, AEIE, CE B.Tech. 4th yr Lateral Entry (CSE, ME, CE & EE)	B.Tech. 1st yr ECE, ChE, ME, EE B.Tech. 4th yr Lateral Entry (ECE, IT, AEIE & ChE)	--	--	--

All defaulters are directed to note that Examination Fees would not be collected from them unless they clear their outstanding dues with delay fine.

All students having backlog papers of even semesters under AUTONOMY are also advised to fill up separate form online and submit the hard copies of the same with **Rs. 800/- in cash by filling the fee book for examination purpose only on 10th, 11th & 12th May, 2017** at CME Admin Office between 10:00 am and 3:00 pm.

Students are also directed to note the following points :

→ That the **acceptance of form is only provisional** and that if any **student fails to secure minimum attendance, he/she is liable to be disallowed to appear for Even Semester Examination 2017** and, in such case, his/her **Examination fees would be refunded**.

Prof. (Dr.) Siddhartha Ray
Controller of Examinations

Copy forwarded for information to:

CFO – with a request to provide at least 1 official in **CME Reception** as per above schedule for collection of fees, who would work conjointly with Admin Office Staff; he is also requested to kindly arrange for forwarding an upto date defaulter list to the Admin Office latest by **08.05.2017**.

All HODs/DCs – with a request to give the matter wide publicity amongst students

Joint Registrar – with a request to make necessary arrangement at **CME Reception** on dates specified above

All Notice Boards (including Boys' & Girls' Hostels)

Canteen